

Pattishall Parish Hall Association
School Rd, Astcote, Northants. NN12 8NN
Charity Number 278360

Policies reviewed June 2016

Equal Opportunities

This Association aims to ensure that no user of the Pattishall Parish Hall and its facilities receives less favourable treatment on grounds of race, colour, gender orientation, nationality, religion, ethnic or national origin, age, gender, gender reassignment, marital status, sexual orientation or disability.

Data Protection

This Association keeps membership details only for as long as necessary and for the purpose of identifying legitimate users of the parish hall, and does not divulge the information to any third party.

Confidentiality

Certain issues discussed by the Pattishall Parish Hall Management Committee may involve confidential information. This information is provided for the purposes of making informed decisions, not for general use outside the meeting. The Chairman should make clear when any information given to the meeting is of a confidential nature, and may require any observers to leave the room while the matter is being discussed.

The information may also be removed from any published minutes at the Chairman's discretion.

Complaints

Any complaint should be put in writing to the committee and will be placed on the agenda at the next committee meeting after the complaint is received. If the meeting feels the complaint is of substance a sub committee will be asked to investigate further and present their findings to the following full committee meeting.

No one who is the subject of the complaint should be present while the meeting discusses the issue, though they may be allowed to see the complaint beforehand and respond to it in writing.

Child Protection

All organisations using Pattishall Parish Hall that provide activities/services for children will need to have a child protection policy to the effect that the welfare of the child is paramount and that all children have a right to protection from abuse. The hiring agreement will require all such organisations to demonstrate and sign that they have an approved child protection policy in place.

These policies shall be reviewed annually.