

PATTISHALL PARISH COUNCIL

MINUTES of the Parish Council meeting held on Thursday, 13th October 2016
at 7.00 pm, in Pattishall Village Hall.

PRESENT: Mr B. Evans, Vice-Chairman
Mr J. Woollett Mr. R. Hart Mr D. Keeble
Mr. D. Hodges Mrs R. Gardner Mr M. Mitton
Mr Gabriel Abrahams

In the Chair, Mr Barry Evans, Vice Chairman, who welcomed everyone to the meeting. Mr Evans reminded everyone that Parish Council meeting can now be recorded by the public as long as this did not disrupt the running of the meeting.

ALLOTMENT TENANT'S MEETING – 12 tenants attended

The Chairman opened the meeting by welcoming all the allotment tenants to this part of the Council meeting. The aim was to discuss establishing an Allotment Association.

- One of the benefits of an Association would be bulk purchasing of seeds
- An Association could be a positive move, but all tenants would have to belong to it
- There would have to be a set of rules & regulations
- A small steering group needs to be formed – volunteers requested
- B. Evans willing to be a member to get the Association started
- Ultimate aim was for the Association to run the allotments completely
- A first meeting date to be arranged at the Eastcote Arms
- Emails of tenants to be collected
- Concerns voiced that some plots were overgrown – the PC could arranged for these to be ploughed
- Some plots were too large
- Community Orchards mentioned
- Steering Group: B. Evans, L. Dark, R. Furniss, A. Blackwell.
- Clerk to check the agreement the PC has with the landowner
- Clerk to send a copy of the present allotment rules to B. Evans
- Clerk to give a copy of the present agreement with the landowner to B. Evans.
- The Chairman thanked all tenants for attending stating he would keep everyone informed on progress being made.

October Parish Council Meeting

ATTENDING: 6 Parishioners

APOLOGIES – Reasons for absence to be declared

R. Clarke (Holiday), NCC Cllr Joan Kirkbride (Meeting)

DECLARATION OF INTERESTS – Interest & nature of interest to be declared – None

MINUTES OF PREVIOUS MEETING: These had been previously circulated & were duly proposed, seconded and signed by the Chairman as a true record.

PARISHIONERS POINTS:**Members of the public**

- The bench on Astcote Green needs attention – R. Hart to make a site visit & undertake repairs

County & District Councillors – No reports**NEIGHBOURHOOD PLAN**

- Neighbourhood Area
 - a) The need for a Neighbourhood Area Designation was discussed.
 - b) It was noted that a Neighbourhood Area designation was needed should the PC decide to go down the route of undertaking a Neighbourhood Plan
 - c) It was explained that if the designation letter was sent to SNC, the PC did not have to activate it & undertake a full Neighbourhood Plan.
 - d) It was resolved to send the designation letter to SNC
- Neighbourhood Plan / Parish Plan
 - a) The sub-committee had worked on & had submitted a Parish Plan to SNC, which had been accepted.
 - b) Members queried the difference between a Neighbourhood Plan & a Parish Plan, which one would benefit the Parish the most.
 - c) The Clerk explained the benefits of a Neighbourhood Plan & agreed to contact Andy Darcy at SNC for confirmation of this information.

MATTERS FOR REPORT – Arising from the Minutes:

Lighting – G. Abrahams – all working, no problems to report

Highways – D. Hodges – no problems to report at present

School Liaison – R. Gardner

- OFSTED were at the school on Wednesday.
- Letter of thanks for donation towards the new toilets received
- School Fayre – 2nd December
- Bartrams will put up the signs

Churchyard Maintenance – G. Abrahams

- Would like the Churchyard maintenance put onto the grass mowing contract. A one off maintenance regime is not good enough. It is important to keep a regular routine of work.
- It was agreed to ask Allseasons to undertake the additional Churchyard work adding it to the grass mowing contract
- An ongoing 2 & 4 weekly mowing contract in the Churchyard & a 4 weekly contract for the Old Burial Ground.

Bus Shelter costs

- Clerk to look at other shelters as a request has been made for a shelter with sides

GRASS MOWING CONTRACT – D. Keeble

- In constant touch with Allseasons & contract is being monitored.
- Present budget is £9,000.00
- The playing fields are presently outside the contract.
- Information received from I. Illingworth:
- Mowing the football pitches has cost £1300.00 with only 1 pitch in use
- It was proposed by J. Woollett that the PC would pay to mow the football pitches during the 2017 season.
- Mrs Illingworth agreed that any revenue received from the football clubs would be forwarded to the Parish Council to help off-set its additional expenditure.
- The proposal was seconded & agreed

- The question of future mowing contracts was discussed as Allseasons had only a one year contract with Pattishall
- It was proposed, seconded & resolved to award Allseasons a further one year contract for the 2017 season.

Playgrounds

- J. Woollett reported that cable ties had been installed on the top bar of the swings in Butchers Lane & will do the same to the swings in Booth Close.
- The swing seats are now clean.
- J. Woollett has 2 fairly new swing seats which will replace the damaged seat.
- Items needing attention & which repairs will be undertaken
 - a) The roundabout
 - b) The zip wire
 - c) The slide.

REVIEW OF INSURANCE POLICY

- Internal check to be undertaken
- Members to look through the policy & report back to the November PC meeting

REVIEW OF PARISH ASSETS

- All assets to be accounted for – Members to send the Clerk a list of assets in their area.
- New list to be compiled

PARISH HALL – Update, I. Illingworth

- 70th Birthday celebrations – good evening enjoyed by all who attended
- Roof is being looked at
- Problems in the ladies toilets – overflow pipe blocked by the new building works

CORRESPONDENCE:

Received from:

1. H. Howard, NCC/Kierwsp – road markings – faults marked with yellow paint will be inspected. Faults marked with white paint will be repaired
2. R. Clarke – Playground inspection report – copy in the circulation folder. Work to be agreed
3. .SNC – 3 small dog signs Clerk has found a further 3 signs & given them to R. Gardner.
4. SNC – Nomination of Parish Hall for listing as an asset of community value
5. Barclays Bank – reduction in interest rates
6. ACRE – AGM on 16th November
7. G. Goacher – Highway concerns – these are constantly being reported to NCC Highways. To note, Members of the public are encouraged to contact NCC about highways problems via the Street Doctor email or phone system.
8. R. Dobson – Thanks for reimbursement of burial plot fees
9. K. Bartlett, Produce Show – thanks for the £150.00 donation
10. Information Commissioner – PC is data protected
11. Mr & Mrs Darby – request for a copy of the PC Code of conduct. Clerk has forwarded a copy
12. Fleur Boynton – Overgrown foliage growing both sides of the road in Greenway. It has become serious problem as the road is virtually now one way. Action needed. Clerk to write to Mr Manning asking him to cut back the overgrowth.

Sent to:

1. H. Howard – Methodist Church finger post enquiry
2. BT Payphones – further information request – reply received there will be a delay in responding.
3. SNC, Kevin Lane – Request for an update on the Code of Conduct issue. Reply received – no further information.
4. John Ward Funeral directors – information request – dealt with by the Clerk

5. Mrs Henry-Moore – Grave purchase – matter dealt with by the clerk
6. Pattishall Primary School – PC grant cheque sent
7. Mrs Baxter – Butchers Lane swing seat – information forwarded regarding action to be taken

PLANNING:

- **The Red Lion** – Demolition of Red Lion building, erect 5 detached houses with detached garages
- **PC Comments** – The PC objects on the following grounds
 - a) The Red Lion is an historic building and should be preserved and used as a dwelling
 - b) Inappropriate design of houses
 - c) Development not in keeping with the surrounding area
 - d) Concern that the developers have not engaged with the Parish Council
- **Cedar Lodge** – Extension & conversion of garage to provide home office & car port, detached storage building to front of property
- **PC Comments** – No Objections
- **11 Hodge Close** – Condition variation
- **PC Comments** – No objections
- **Eastcote Lodge barn, 4 Birds Hill Road, Additional 10 roof windows**
- **PC Comments** – No Objections

FINANCE: Bank Balances:	a) Community a/c	£14259.40
	b) Business Premium a/c	£18138.89
Monies Received	2 nd half of annual precept	£12,500.00

Audit Report

- External audit has been signed off
- BDO stated: ‘There were no matters which came to the attention of BDO which required the issuing of a separate additional issues arising report.’

It was proposed by G. Abrahams, seconded by R. Hart and resolved to pay the following invoices

1550	HMRC	Clerk’s PAYE	70.00
1551	E.ON	New lamp, 87 Gayton Road	444.00 (VAT: 74.00)
1552	R. Illingworth	Website fees	35.96 (VAT: 5.99)
1553	Allseasons	Grass mowing	1344.00 (VAT: 224.00)
1554	E.ON	Lighting supply	1293.16 (VAT: 215.53)
1555	BDO LLP	External audit fees	240.00 (VAT: 40.00)
1556	Pattishall Parish Hall	3 x invoices for hire of room	52.50
1557	A. Addison (Clerk)	Salary & Expenses	346.12
1558	Campion School	Newsletter printing	298.40

CIRCULATED ITEMS:

Holiday list	NCALC Update	Gayton Newsletter
Milton Malsor Newsletter	Playground Spares Service	Seats information
Citizens Advice info.	M1 overnight closures info.	Referendum information

There being no further business, the Chairman declared the meeting closed at: 9.03 pm

**DATE OF NEXT MEETING: THURSDAY, 10th NOVEMBER 2016
7.45PM, PATTISHALL PARISH HALL**