

PATTISHALL PARISH COUNCIL

MINUTES of the Parish Council meeting held on Thursday, 10th November 2016
at 7.00 pm, in Pattishall Village Hall.

PRESENT:

Mr Roger Clarke, Chairman	Mr B. Evans, Vice-Chairman	
Mr J. Woollett	Mr R. Hart	Mr D. Keeble
Mr. D. Hodges	Mrs R. Gardner	Mr M. Mitton

In the Chair, Mr R. Clarke, Chairman, who welcomed everyone to the meeting. Mr Clarke reminded everyone that Parish Council meeting can now be recorded by the public as long as this did not disrupt the running of the meeting.

ATTENDING: 6 Parishioners

APOLOGIES – Reasons for absence to be declared

Mrs I. Illingworth (Village Hall), G. Abrahams (personal reasons)

DECLARATION OF INTERESTS – Interest & nature of interest to be declared – None

MINUTES OF PREVIOUS MEETING: These had been previously circulated & were duly proposed, seconded and signed by the Chairman as a true record with the following addition: Mr Steve Golding's name to be added to the Allotment Steering Group.

PARISHIONERS POINTS:

Members of the public – No points raised

County & District Councillors

SNC Cllr R. Clarke

- SNC/Cherwell Joint Chief Executive, Mrs Sue Smith is to retire at the end of March 2017
- Towcester housing development is ready to start

CORRESPONDENCE:

Received from:

1. 'Phone call received from Mrs Darby. Mr & Mrs Darby will be proceeding with their complaint.
2. R. Morris – information request regarding Minutes books from 1894 to 1974. Clerk to contact the Records Office
3. I. Taylor – letter of complaint ref: planning application S/2016/0964/FUL, sent to B. Evans (Vice Chairman) & M. Mitten (PC Planning lead) regarding in Mr Taylor's opinion, 'the untenable position' of the Parish Council Chairman. To note, the Chairman rebutted Mr Taylor's letter.
4. The Cumbria Clock Co. – Church clock annual maintenance quotation @ £155.00 + VAT. Query if the Parish Council has agreed to maintain the Church clock on an annual basis. The Parish Council did not offer to service the clock on an annual basis. The Clerk to write to The Cumbria Clock Co. asking them to contact the PCC.
5. H. Howard, Kierwsp/NCC Highways – Booth Close & Orchard Court footway & highway carriage ways to be reconstructed before the end of this financial year.
6. R. Clarke – request from a resident in The Crescent for a salt bin. As the site is a private driveway, NCC will not supply & fill a bin. Further, NCC is removing salt/grit bins that do not conform to its policy.
7. Marcus Young
 - a) The dog waste bin in School Road, opposite the school has been vandalised.

- b) The Clerk contacted Allseasons to make a site visit – **Reply received:** bin in poor state & would be better to purchase a new bin. Clerk to order a new bin to be delivered to R. Hart who would install it.
8. PCSO Jen Harrison
- a) Changes in the rural team which now means that the PCSO team is no longer covering specific villages. The entire sector is covered when on duty
- b) Incidents should be reported as follows:
- (i) 101 – to report incidents to the police including crimes, parking issues & suspicious circumstances
- (ii) 999 – To report emergency such as threat to life or crime in progress.
- (iii) Non urgent incidents can be reported using an on line form
- (iv) General enquiries can be emailed to the Towcester Safer Community Team
9. John White Funeral Directors – interment of ashes – matter dealt with by the Clerk
10. SNC – Council supports community safety concerns. A new drop in surgery at The Forum is now up & running for residents to raise any concerns on safety issues.
11. Anglian Water – Information regarding changes to the water industry

Sent to:

1. Mr Manning regarding the overgrowth in Greenway. (B. Evans to contact the landowner on the opposite side of the highway)
2. SNC – Request for copies of the new Electoral Register
3. NCC/Kierwsp – Application for the mowing contribution of £959.22

COUNCILLORS REPORT – Arising from the Minutes:**Lighting – G. Abrahams –****Telephone Kiosk**

- BT have now acknowledged there is a kiosk for decommissioning & adoption in Astcote
- BT has notified SNC that it proposes to remove the kiosk. Therefore SNC must, after undertaking local consultations tell BT whether or not it objects to the removal of the phone box.
- This is a time sensitive consultation
- The Clerk has already informed SNC's 'case officer' that Pattishall PC wish to purchase the Astcote kiosk, and is now waiting for the relevant paperwork.

Highways – D. Hodges

- Large & deep potholes in Leys Road/Fosters Booth Road – Contact H. Howard & St. Dr.
- Poor carriageway surface on Dalscote Road – concern for cyclists – Clerk to contact H. Howard
- Eastcote/Dalscote Rd. width now only 7'. The overgrowth needs attention – Mr Manning to deal with the problem
- Birds Hill Road post for the VAS sign – Clerk to ask NCC where the ordered post is.
- Concern at the lack of width of the Birds Hill Road footpath.

School Liaison – R. Gardner

- Good OFSTED report received
- Concern at parents poor driving in the school area & inconsiderate parking
- Clerk to ask for a PCSO to visit School Road during the start & end of the school day.

Churchyard Maintenance – G. Abrahams

- The Old Burial Ground – additional felling of 3 conifers & removal of suckers + ivy taken off graves. Job to include the hedge works in previous quote. **New price @ £1395.00 + VAT**
- Churchyard as previous, now plus remove epicormics on limes, low limbs, reshape willow seating area, remove ivy on graves, remove elders, shrub shaping, clear wall road side, spray path edges, treat slope/path with moss killer (sulphate of iron) **New price @ £975.00 + VAT**

Parish Maintenance – R. Hart**Bus Shelter with sides**

- Anti-Vandal Ruby Shelter – 3 sides + seat @ £2,100.00

- Jewel Bus Shelter – 3 sides, modern shape, curved steel roof, length & width can be adjusted @ £2,100
- It was agreed to defer this item to the budget discussions for 2017/18

Playground Work

- November inspection – D. Keeble
- December inspection – R. Hart
- Items identified for repair:
 - a) Trenches under the 4 swings
 - b) Cradle swings – seats to be replaced – J. Woollett has some seats.
 - c) Long slide – need to remove pink paint
 - d) Zip wire – ground surface work needed
 - e) Parallel Bars – sub-terrain has holes that fill with water - ? to install safety matting
 - f) Climbing bars – need re-painting
 - g) To note, the roundabout has been re-painted

Rights of Way – J. Woollett

- RT22 footpath has been cleared

Grass Cutting – D. Keeble

- Negotiations on going with Allseasons regarding the playing field work
- Maintaining the whole of the Churchyard – contract & price being finalised at present

PARISH HALL – written report from I. Illingworth

- Playing Field Committee send their thanks to the PC for agreeing to include the football field mowing into the parish mowing contract with any revenue received passed to the parish Council to help defray costs
- Bonfire night – this was a success. Thank to John Woollett for all his help both before, on & after the event. Pleased to report there were no incidents on the night.
- 2017 bonfire night will be held on the 4th November
- Craft Fayre – Saturday 20th November. There will be refreshments & a ukulele band playing
- Senior Citizen's Christmas lunch is on Saturday, 3rd December at 1.00 pm. Parish Councillors are invited.

NEIGHBOURHOOD AREA

- Correspondence received & sent
- Information received from SNC Planning
- Concern from P Cllrs that a Neighbourhood Area will 'push' the PC down the road to a Neighbourhood Plan
- Concern expressed that there was a need to ask businesses for information
- Chairman informed the meeting about the benefits of a Neighbourhood Plan
- Query when PC will know if the Parish Plan has been accepted into the SNC Local Plan.
- Chairman enquired if members would like SNC's Andy Darcy to attend a future PC meeting
- Clerk to enquire:
 - a) How far the PC's submission has got to
 - b) What happens if the Parish Plan is incorporate into the SNC Local Plan – what is the position.

REVIEW OF INSURANCE POLICY

- It was agreed for alterations to the policy should be submitted.
- List of assets to be updated – known to date in Eastcote & Astcote

Eastcote: 2 seats, 2 litter bins, 2 notice boards, 2 dog bins

Astcote: 6 seats, 2 litter bins

REVIEW OF PARISH ASSETS

- Pattishall list received from R. Hart

Butchers Lane: 1 seat, 1 dog bin

Fosters Booth Rd.: 2 seats, 1 dog bin

The Crescent: 1 seat, 1 dog bin, 1 litter bin, 1 notice board

Church Street: 1 seat, 1 litter bin

School Road: 1 seat, 1 dog bin, 1 litter bin, 1 notice board

PLANNING: None

FINANCE: Bank Balances:	a) Community a/c	£10209.26
	b) Business Premium a/c	£18138.89
Monies Received	2 nd half of annual precept	£12500.00

Internal Audit:

- Mrs D. Isaacs will be making an Internal Audit check on the accounts & bookwork on 28/11/16

It was proposed seconded and resolved to pay the following invoices

1559	HMRC	Clerk's PAYE	70.00
1560	Allseasons	Grass mowing	738.00 (VAT: 123.00)
1561	A. Addison (Clerk)	Salary & Expenses	335.00
1562	Anglian Water	Allotment supply	81.32

ANY OTHER ISSUES

- B. Evans:** * Allotment Steering Group to meet next Thursday
- D. Hodges:** * Churchyard drain cover – not secure. J. Woollett to do
 * Hand rail loose opposite Festal Grange. R. Hart to do
 * All grit bins are full
 * Out of order lights: Church Gate & by entrance to Birt's farm entrance
- M. Mitton:** * Would like a summary of the Complains Procedure to go into Around Pattishall. Clerk gave B. Evans a full copy.

Apologies for the December PC meeting from J. Woollett & B. Evans

There being no further business, the Chairman declared the meeting closed at: 9.20 pm

**DATE OF NEXT MEETING: THURSDAY, 8th DECEMBER 2016
 7.45PM, PATTISHALL PARISH HALL**