

PATTISHALL PARISH COUNCIL

Website: www.pattishallparish.org.uk

Clerk - Mrs. Ann Addison,

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Notice is hereby given that the next meeting of the above named Council will be the
THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL
Thursday, 11th May 2017, 7.45 pm, in the Parish Hall

For the purpose of considering and resolving the following matters
Members of the Public & Press are welcome to attend

AGENDA - ANNUAL MEETING OF THE PARISH COUNCIL (AGM)

1. ELECTION OF A CHAIRMAN

2. ELECTION OF A VICE-CHAIRMAN

3. WORKING GROUPS & OUTSIDE APPOINTMENTS

Finance, Planning Highways, Lighting, School Liaison, Allotment Association, Village Maintenance, Grass Mowing, Hedges & Trees

4. APOLOGIES for absence including reasons

5. DECLARATION OF INTERESTS

6. MINUTES of the previous meeting to be agreed & signed (circulated)

7. MATTERS FOR REPORT – arising from the Minutes

- Allotment Association
- Street Lighting
- Highways
- Village Maintenance
- School Liaison
- Grass Mowing
- Hedges & Trees
- Churchyard

8. COUNTY & DISTRICT COUNCILLORS REPORTS

- NCC Cllr (Name to be confirmed)
- SNC Cllr. R. Clarke & Cllr. S. Smallman

9. PARISHIONERS POINTS

10. PARISH PLAN

11. CORRESPONDENCE – Received & Sent

12. PLANNING - Plans received during previous month may be discussed / Plans determined

- The Red Lion, Watling Street, Fosters Booth

13. FINANCE a) Bank Balances

- b)** Accounts to be paid
- c)** Account & Audit – Adoption of Annual Return 2016/2017
- d)** Adoption of Standing Orders
- e)** Adoption of Responsible Financial Officer - Clerk
- f)** Adoption of Responsible Internal Auditor - NCALC
- g)** Adoption of Financial Regulations & Risk Analysis Policy
- h)** Adoption of Disability Discrimination Policy & Complaints Procedures
- i)** Review of Effectiveness of Internal Audit

9. REPORTS from Councillors

10. TO CONFIRM THE DATES OF 2017/2018 PARISH COUNCIL MEETINGS

Ann Addison

Clerk to the Council