

PATTISHALL PARISH COUNCIL

MINUTES of the Parish Council meeting held on Thursday, 14th March 2019, Pattishall Parish Hall

PRESENT:

Mr R. Clarke , Chairman	Mr B. Evans, Vice-Chairman
Mr. R. Hart	Mr D. Keeble
Mr M. Mitton	Dr. M. Gardner
Ms Jayne Hawtin	Mr P. Parrish

In the Chair, Mr Roger Clarke, Chairman, who welcomed everyone to the meeting. Mr Clarke reminded everyone that Parish Council meeting can now be recorded by the public as long as this did not disrupt the running of the meeting.

The Chairman welcomed the two new Parish Councillors, Ms Jayne Hawtin & Mr Phil Parris to their first meeting

ATTENDING: 7 Parishioners, Geoff Brand, Chairman of School Governors

APOLOGIES – Reasons for absence to be declared NCC Cllr Adam Brown (meeting)

DECLARATION OF INTERESTS – Interest & nature of interest to be declared

MINUTES OF PREVIOUS MEETING: These had been previously circulated & were duly proposed, seconded and signed by the Chairman as a true record.

PARISHIONERS POINTS

a) Members of the Public

- Mr Brand, Chairman of the School Governors stated due to safeguarding concerns, a 1.8m fence with 2 gates is to be erected at the school. There is no time scale at present as the school is waiting to hear from NCC
- Members enquired about ‘soft landscaping’ – this has already been agreed.
- To note, the householders at 12 Simons Walk have put down an artificial strip of grass across the grass verge to the rear of their property in Butchers Lane.
- Concerns expressed that this will interfere with the PC’s mowing contractors work
- B. Evans has asked the householders to get in touch with the Parish Council
- Request for a dropped kerb on Banbury Lane – this has been sent to NCC

L. Hemming – Neighbourhood Watch

- There has been a spate of incidents throughout the village & surrounding area
- Burglaries & killing of farm animals
- It is important to report incidents straight away
- Important to take down number plates
- At night report incidents on 999
- Daytime incidents can be reported on 101 as well as 999
- The police are interested in any CCTV footage
- Villages / Parishes could get together to sponsor a ‘group PCSO’ at a cost of £38,000 pa

b) County & District Councillors

NCC Cllr Adam Brown. Cllr Brown’s report was read to the meeting by the Chairman
SNC Cllrs S. Smallman & R. Clarke

- Rail Central’s highways model was found to be unsound & have asked the Inspectors for additional time.
- Plans for the new Unitary Authorities are slowly going ahead.
- SNC’s ‘divorce’ from Cherwell DC is moving along

MATTERS FOR REPORT – Arising from the Minutes:

Village Pre-School

- a) PC letter sent to pre-school committee with comments.
- b) Pre-school committee members attended the March PC meeting
- c) Suggestions of help from the Parish Council included
 - Fund raising – PC will match fund some events
 - Should have closer ties with the village school as well as surrounding schools
 - Should contact the Mums & Tots Group which has now folded, for advice
 - Should have a bigger presence at the Picnic in the park event
 - PC noted that the hours have been extended & suggest a morning session could be helpful

Allotments Association – Liaison – B. Evans

- a) New tenants
- b) Tenants are working on the plots
- c) The Association is in credit. Treasurer has been informed

Lighting – R. Clarke

- a) All out of order lights have been reported to E.ON & Highways England (A5)

Highways – D. Hodges

- a) Main concern being the number of pot holes that are not being filled in

Village Maintenance – R. Hart

- a) Zip Wire
- b) Letter from Chairman to Kompan

Grass Mowing – R. Keeble

- a) Trees in the Churchyard affecting R. Burt's buildings – overhanging branches have been cut back
- b) White pitch lines to be done after mowing
- c) Lime Trees – concern that they could be hollow. Expert advice is being sought

Hedges & Trees – R. Clarke

- a) Work in Old Burial Ground & Churchyard completed.
- b) Clerk will apply for NHB grant funding
- c) PC notice regarding the work at the Old Burial Ground has been put up
- d) Gayton Road trees were healthy when put in but have since died. Need expert advice about soil

Public Footpaths – J. Woollett & J. Russell

- a) All work up to date

Bus Route 87 – Ann Atkin

- a) Invoice received for PPC's share of costs

Around Pattishall – B. Evans

- a) Item regarding importance of calling the police immediately an incident has occurred.

PARISH HALL / PLAYING FIELDS – I. Illingworth

- Apologies received from Iris Illingworth who sent the following report:
 - a) £960.00 NHB grant received to refurbish the pavilion, thanks for PC support
 - b) Afternoon tea on the 28th April in aid of the hall & field funds. There will be a display of photographs of Parish views, both old & new.

CORRESPONDENCE:

Received from:

1. S. Raper – Picnic in the Park Music Festival will be applying for a NHB grant of £999. Support requested and agreed
2. Gemma Payne – Newly purchased 16 Booth Close – concerned to find a lamp post sitting almost central in front of their drive way making it difficult to use the off street parking for 3 vehicles. There appears to be an acceptable gap between the neighbouring property & requests the lamp post is moved.
Chairman & P. Parris to make a site visit

3. Phone call from Mr & Mrs Darby – request for grass verge to be mown by PC contractor in future. PC in agreement
4. R. Clarke – will attend playground inspection training @ £45.00. PC to reimburse.
5. Miss S. Burt – request for information regarding burial plots. Clerk has forwarded information
6. CPRE – Spring Party – 5th April, 7.30 pm The Mere, Bedford Road, Little Houghton, £25.00 to include supper & a glass of ‘fizz’ on arrival
7. CPRE – Mid Summer musical evening. 21st June 2019, £20.00 Canapes & a glass of Pimms. The Old Rectory, Preston Deanery.
8. Chris Conway, Great Annual Savings Group – helping to reduce electricity bills. Clerk to make further enquiries

Sent to:

1. E.ON – out of order street lighting reported
2. Cold Higham PC – as requested, Clerk has accepted CHPC offer of a donation towards Around Pattishall newsletter copies of £50.00 with a further £50.00 should be end of year figures permit.
3. John Hicks – request for an annual external play equipment inspection. Confirmation received. Will inspect in June

PLANNING:**Enforcement**

- a) October 2018 the PC requested action on a mobile home sited at Folly Farm. Reference number received: E/2018/0262.
- b) March 4th 2019 PC informed that there was a great deal of building works being undertaken in a field by Folly Farm, with a number of mobile homes & caravans sited in the field. The Chairman made a site visit. The Clerk reported the matter to SNC enforcement team. Enforcement to make a site visit.

Plans received & /or determined

S/2019/0322/FUL, 28 Hodge Close, The PC had no objections

S/2019/0428/AGD, West Farm, Gayton road, Query if prior approval is required of an agricultural building. For information only

- a) The siting
- b) The design
- c) External appearance of the building

FINANCE: Bank Balances:	a) Community a/c	£25483.79
	b) Business Premium a/c	£16184.29

Monies Received	Part payment of v. hall loan	£396.00
	New allotment rents x 2	£35.00

PC Charities Report – Wendy Watts**Parochial Charity**

- a) Christmas fuel grants @ £70.00 were given to 36 households
- b) Monthly pensions @ £35.00 x 18 recipients. 2 are on the waiting list
- c) At the end of 2018 monies in in current & reserve a/c totalled £4556.26

Educational Charity

- a) 5 students claimed expenses of up to £120.00
- b) At the end of 2018 monies in the Education Account totalled £910.00

Audit Report**Preparation for the end of 2018/19 financial year**

- Accounts to be finalised for internal & external audit

- To be agreed:
 - a) Standing Orders
 - b) Financial Regulations
 - c) Policy documents
 - d) Asset Register update

NB: Funding available in the allotment a/c at the end of 2018/1019 £1033.89

It was proposed, seconded and resolved to pay the following invoices

1767	HMRC	Clerk's PAYE	73.40	
1768	Bob Illingworth	1&1 website fees	35.96 (VAT: 5.99)	
1769	Anglian Water	Allotment supply	73.02	
1770	SGL	AP newsletter printing	416.00	
1771	Barbara Osborne	Payroll services	63.00	
1772	A. Addison	Salary & expenses	345.07	
1773	Ground Care Co	Trees & ground work	6071.46 (VAT: 1011.91)	
1774	Towcester T. Council	87 bus service	3343.75	
1775	R. Clarke	Playground Insp. Training	45.00	<u>£10,466.66</u>

COUNCILLORS REPORTS:

- Although put onto the website monthly, Agenda & Minutes to be put onto notice boards
- Parish litter pick on 20th March. B. Evans to collect full bags & take to the tip.
- Clerk to check progress of installation of 'shark's teeth' posts for School Road. NCC regulations to be contacted.

There being no further business, the Chairman declared the meeting closed at: 9.00 pm

DATE OF NEXT MEETING: THURSDAY, 11th APRIL 2019, 7.45 pm, Parish Hall

Signed:

Date: