

PATTISHALL PARISH COUNCIL

MINUTES of the Parish Council meeting held on Thursday, 11th July 2019, Pattishall Parish Hal

PRESENT:

Mr B. Evans, Chairman	Dr M. Gardner, Vice-Chairman
Mr. R. Hart	Mr D. Keeble
Mr M. Mitton	Mr R. Clarke
Mr P. Parris	Ms. J. Hawtin

In the Chair, Mr Barry Evans, Chairman, who welcomed everyone to the meeting. The Chairman reminded everyone that Parish Council meeting can now be recorded by the public as long as this did not disrupt the running of the meeting.

ATTENDING: 4 Parishioners

APOLOGIES – Reasons for absence to be declared None

DECLARATION OF INTERESTS – Interest & nature of interest to be declared

J. Hawtin Works for NCC / Kierwsp

MINUTES OF PREVIOUS MEETING: These had been previously circulated & were duly proposed, seconded and signed by the Chairman as a true record with the following one amendment:

- Planning application address should read 18 School Road **not** 19 School Road

MATTERS FOR REPORT – Arising from the Minutes:

Allotments Association – Liaison – B. Evans

- No concerns reported

Lighting – R. Clarke & Parish Clerk

- Fault report sent to E.ON. 7 out of order lights reported
- Acknowledgement received & will be checked.
- A5 light to be reported to Highways England
- Hodge Close light reported out of order
- Query raised if all the lights throughout the Parish are needed.
- It was agreed that a lighting survey would be undertaken

Highways – D. Hodges

- ‘Dragons Teeth’ bollards – report from The Chairman
- Concerns raised by D. Keeble – are the posts necessary
- Quote received from Mark Bushell Ltd @ £2250.00 + VAT £450.00 = £2700.00. The quote includes supplying the posts & installation. Post cost £45.00 each
- Flexmaster marker post cost £31.64 each + installation costs
- Clerk has applied for a street works licence under S50 of the new roads & street works Act 1991. Forms to complete have been received.
- NCC Highways state 0.5m kerb distance is acceptable.
- Concerns raised regarding safety issues when parents drop children off for school.
- Query if posts could be installed at a wider distance
- Consideration should be given to providing parking for school traffic – ‘grasscrete’ should be considered
- The ‘six month rule’ discussed
- A site meeting agreed to discuss the situation.

Village Maintenance – R. Hart

- New seat – to be delivered to R. Hart’s home address
- Seat now in place & Clerk to invoice the donors

Grass Mowing – D. Keeble

- Suttons Walk/High Street grass verge – PC to undertake cutting
- Wild flower plot in the Churchyard has been cut back
- B. Illingworth has cut back the Willow arch in the Churchyard
- Quotes to be obtained for additional work the Church wants undertaking. PC contractor to quote
- Old Burial Ground hedge – weeds to be hand cleared.

School Liaison – J. Hawtin

- Local PCSO has visited the school to talk about parking
- School is considering CCTV
- Car Park Gate – posts are rotten & school is liaising with the landowner
- A school ‘tidy-up’ has taken place

Pre-School Liaison – P. Parris & B. Evans

- Due to holidays, no PC members was able to attend a committee meeting.

Hedges & Trees – R. Clarke & P. Parris

- A very large conifer is encroaching onto the footpath & over hanging the road at 4 Home Close. It is understood the house is rented & the owner lives in Lois Weedon.
- Clerk to write to the owner asking him/her to either cut back or fell the tree. It was felt that felling the tree would be preferable as when cut back, conifer can look very unsightly.

New Burial Ground

- a) Site meeting attended by R. Clarke, R. Hart, A. Addison & Tim Barrett (John White’s Funeral Directors) discussed how additional burial plots could be found in the New Burial Ground.
- b) An additional 20 plots could be found if some of the surrounding trees were felled & the remaining trees & bushes managed more regularly.
- c) The bank on two sides would need to be cut into.
- d) R. Clarke will obtain quotes for the works.
- e) Clerk has contacted the Revd. Karen Jongman regarding using the land up to the Memorial Cross for future burials. Reply received: Information has been shared with the 2 Church Wardens. Chris Bullied will be in contact with the PC once the matter has been progressed by the Peterborough Diocese

Public Footpaths – J. Woollett & J. Russell

- The two Wardens are regularly walking & checking the paths.

Around Pattishall – B. Evans – will send in a PC report**Playground Inspection Rota**

July Inspection by P. Parris – items to note:

- School Road lower entrance gate off-set tube rails need repainting
- School Road – seats need cleaning & re-sealing
- School Road – all cradle seats need replacing
- School Road – parallel bars need painting & ground levelling
- School Road – swings need painting. Major ground erosion repairs required OR new rubber safety matting installed
- School road – roundabout – delamination, may require plywood replacing
- Butchers Lane – seats need cleaning , sanding & resealing
- Butchers Lane – Basket swing cradle seats showing wear, plastic & rubber components cracking
- Booth Close – No litter bin, & no public seating
- Booth Close – swing frame needs repainting
- Booth close – hedge trimming required

Playground Information

- Brochures obtained for additional play equipment for Booth Close area. To be circulated to all members
- Wicksteed, Fenland Leisure, Proludick, Norwell
- J. Hawtin to liaise with residents in Booth Close & Orchard Court to ascertain what equipment parents would like to see at the playing field. Report for the September PC meeting.
- Zip Wire information
 - a) Plan of correct way to install the equipment received
 - b) Kompan warranty information
 - c) Supporting posts have been excavated finding only 2 had concrete at the bottom
 - d) Clerk has forwarded the information to the external independent play equipment inspector.
- 5 new cradle swing seats to be purchased purchase from Wicksteed
- Working party to be agreed to paint the play equipment & replace the slats on the seats.

PARISHIONERS POINTS

PARISH HALL / PLAYING FIELDS – I. Illingworth

Hall

- Hall will be decorated in August
- Radar key for the disabled toilets now in operation
- Toilets will be closed during the ‘Picnic in the Park’ events – there will be external toilets provided

Playing fields

- A grant of £39,500.00 has been obtained from SNC towards the resurfacing of the hall car park. The PC was thanked for its support for the application.

Picnic in the Park Event

- Stage & fencing are up
- Good pre-sales recorded
- 1.00 pm Saturday gates open
- Spitfire fly-over booked

Village Bus Service

- 1st & last bus now going to Silverstone & Brackley
- There is a small adjustment to the timetable
- Service performance is exceeding expectations.

POLICE & NEIGHBOURHOOD WATCH

- Employment of a village PCSO
 - a) Clerk has contacted surrounding Parishes enquiring if they would consider sharing the expense of a village PCSO.
 - b) Villages contacted: Gayton, Rothersthorpe, Milton Malsor, Cold Higham, Litchborough, Greens Norton
 - c) No response from Litchborough. The remaining PCs do not want to subscribe at this time.
- Clerk to invite Stephen Mold, the Police & Crime Commissioner to a future PC meeting

CORRESPONDENCE:

Received from:

1. Mr J. Davies – Two concerns with queries & comments
 - a) **Community Police Officer:**
 - Why is a PCSO necessary
 - What will or can a PCSO actually achieve
 - Would the PCSO work 24/7
 - What authority does a PCSO have
 - What evidence is there that PCSOs reduce crime

- Has the PC been in contact with the Northants Police
- b) Grass cutting**
- Grass cutting should be kept to a minimum & provide the wildlife havens
- Does the PC have an environmental policy
- Has the PC sought the views of the young people in the village
- Query if the increase in the precept is due to the cost of grass mowing.
- 2. Suzanne Raper – Picnic in the Park request for traffic cone funding @ £540.00. S137 grant agreed. PC waiting for relevant paperwork.
- 3. D. Keeble – 16 Church Street request for supplier & information regarding installing a traffic bollard to stop vehicles mounting the footpath.
 - a) Footpaths are the responsibility of NCC Highways
 - b) A licence needs to be applied for from the NCC Regulations Team. Contact name – Kerry Palmer.
 - c) Clerk to contact Matthew Clarke at NCC for a site visit.
- 4. C. Conway of Great Annual savings – savings on unmetered lighting supplies. Letter of Authority to be signed.
 - Concerns noted – unease regarding the letter of authority as it is felt that it is a ‘legal’ hold on the Council
 - Query if auditors would approve
 - Could the PC do its own investigation – have done so in the past
 - Must consider present service & costs
- 5. Mrs Green – burial plot information request – Clerk has dealt with the correspondence
- 6. School Bursar - Defibrillator accessed. Clerk requested to order new pads – email sent to Sue Howcroft at NHS

Sent to:

1. SNC Sarah Burns – response regarding the parish hall’s request for funding for the car park
2. Householders of The Corner House – Grass Verge grass cutting query
3. Bob Illingworth – request for finance items to be put onto the website
4. NCC Highways Regulations – Confirmation requested for a 0.5m gap from the highway to wooden posts. Reply received – 0.5m is acceptable.
5. L. Townsend – Invitation to attend a PC meeting to discuss skate park equipment.

PLANNING:

- Correspondence received from SNC planning department regarding accepting electronic documentation including plans for planning consultations.
- To note: Members already respond to electronically produced application from time to time, particularly when applications arrive in between PC meetings.
Comments requested:
 - a) Concern expressed at Members who do not or only occasionally use a computer
 - b) M Mitton offered to print A3 size plans if necessary
 - c) SNC’s offer of equipment to help PCs is welcome

Application	Location	Proposal	Comments
S/2019/1163/FUL	Land East of Watling St	Variation of condition 17 (materials) to allow rear + sides to be constructed in brick instead of stone	PC comments: No objections
S/2019/0968/FUL	Grove Buildings, Eastcote	Retrospective commercial building & new agricultural building	PC comments: No objections SNC approval

FINANCE: Bank Balances:	a) Community a/c	£32,899.83
	b) Business Premium a/c	£16192.46

Monies Received	Western Power – 2 x stays	£3.40
	Bank Interest	£8.07

Audit Report

- External accounts have been sent to the auditors, PKF Littlejohn for scrutiny.
- Acknowledgement received

It was proposed, seconded and resolved to pay the following invoices

Chq. No.	Payee	Information	Amount	VAT	Total
1796	HMRC	Clerk's PAYE	75.80		75.80
1797	A. Addison (Clerk)	Salary x 2 + Exp x 1	681.86	Exp. 32.22	714.08
1798	SNAST	Neighbourhood Watch annual subs	20.00		20.00
1799	SGL	Around Pattishall printing	489.00		489.00
1800	Ground Care Co.	Grass mowing	1125.00	225.00	1350.00
1801	E.ON	Lighting maintenance	387.71	77.54	465.25
1802	Phil Parris	Zip wire items	8.06		8.06
1803	E.ON	Lighting supply	1635.11	327.02	1962.13
1804	R. Clarke	Plaque for new seat	8.80		8.80
1805	E.ON x 2 invoices	Photocell 2 ignitor 1	78.21	15.64	93.85
1806	Parish hall	S137 donation	467.75	93.55	561.30
1807	R. Clarke	Zip Wire refreshments	9.40		9.40
1808	Bob Illingworth	Website fees	29.97	5.99	35.96
	Total Spent				£5,793.63

COUNCILLORS REPORTS

- Gras cutting in Eastcote reported to be very good
- Parishioners thanked for work they voluntarily undertake for the Parish

There being no further business, the Chairman declared the meeting closed at: 9.48 pm

DATE OF NEXT MEETING: THURSDAY, 12th SEPTEMBER 2019, 7.45 pm, Parish Hall

Signed: **Date:**

PLEASE REMEMBER, THERE IS NO MEETING IN AUGUST
The Parish Office will remain open for business during August