

PATTISHALL PARISH COUNCIL

MINUTES of the Parish Council meeting held on Thursday, 12th September 2019 in
Pattishall Parish Hall

PRESENT: Mr B. Evans, Chairman Dr M. Gardner, Vice-Chairman
Mr. R. Hart Mr David Hodges
Mr M. Mitton Ms. J. Hawtin Mr P. Parris

In the Chair, Mr Barry Evans, Chairman, who welcomed everyone to the meeting. The Chairman reminded everyone that Parish Council meeting can now be recorded by the public as long as this did not disrupt the running of the meeting.

The Chairman thanked Parish Councillor Robert Hart for repairing the gate to the Butchers Lane play area & P. Cllr Phil Parris for dealing with the children on the Green in The Crescent.

ATTENDING: 6 parishioners

APOLOGIES – Reasons for absence to be declared D. Keeble (work), R. Clarke (Personal)
NCC Cllr A. Brown (Notes received, copy in the Minute Book)

DECLARATION OF INTERESTS – Interest & nature of interest to be declared

J. Hawtin Work Place - Kierwsp

MINUTES OF PREVIOUS MEETING: These had been previously circulated & were duly proposed, seconded and signed by the Chairman as a true record.

MATTERS FOR REPORT – Arising from the Minutes:

Allotments Association – Liaison – B. Evans

- 4 on waiting list
- Tenancies of unworked & poorly cultivated plots will not be renewed. The rental agreement does state at 4a) *'The allotment shall be kept clean, decent, in good condition & properly cultivated'*
- An AGM is being planned
- Funds held for the Association - £812.12

Lighting

- All out of order street lights have been reported to E.ON maintenance

Highways – D. Hodges

- School Road – 'Dragons Teeth' improvements
 - a) PC unable to install kerbing, cannot build a grass bank, cannot make the verge into a parking area.
 - b) To be considered & resolved at the October PC meeting – 'No Parking' signs or spacing the 'dragons Teeth' more widely to enable vehicle doors to be opened for safety reasons.
- Work at 16 Church Street
 - a) Meeting arranged with NCC/Keir Officer & the following points were agreed:
 - (i) Drainage issue – Although the matter was discussed, it is understood that a separate meeting is being arranged with Anglian Water
 - (ii) Traffic & safety concerns – Possible provision of a priority feature in the vicinity of No. 16. A 'give way to opposing vehicles' sign to be considered. Engineer to undertake a feasibility study. PC to be advised

Village Maintenance – R. Hart

- The Butchers Lane play area gate has been repaired by Members

- Gayton Road, Eastcote Wall – P. Parris
 - a) Manor wall opposite The Close has been re-built
 - b) Concern at the state of the Methodist Chapel retaining wall which is bulging & has a number of cracks down the brickwork.
 - c) Quotes being obtained to rebuild

School Liaison – J. Hawtin

- Fencing is being installed
- The school choir sang at the produce show.

Playground Equipment – J. Hawtin

- Quotes for additional playground equipment at the Booth Close playing field have been received from 3 companies for 1. A target wall, 2. A tower with a slide, platform, net climber & stairs.
 - a) **Creative Play:** 1. @ £3450.00 2. @ £3138.00 Total cost £6588.00 + VAT
 - b) **Sutcliffe Play:** 1. @ £3530.00 + installation @ £1035.15 2. £7020.00 + installation @ £803.40
Total cost £12,388.55 + VAT
 - c) **Wicksteed** 1. @ £3661.00 + installation @ £811.00 2. @ £5180.00 + installation @ £1150.00
Wicksteed has also quoted for the following:
 - * Grass mats @ £936.00
 - * Heras fencing @ £300.00
 - Welfare facilities @ £350.00
 - Storage @ £350.00
 - Carriage @ £305.00

To note, Wicksteed are also offering a discount of £1623.00

- After discussing the three quotes, it was unanimously agreed to accept the Wicksteed quotation.
- Clerk to contact the company
- Cradle Swing Enquiry – Wicksteed cost of 1 single tier cradle seat @ £125.00 + VAT. Price & order to be queried.
- Clerk to complete the SNC grant request form.

Pre-School Liaison – P. Parris

- Has been in touch with the management group, but to date little progress has been made.
- J. Hawtin to make further enquiries

Hedges & Trees – R. Clarke, P. Parris

- Hedges at Booth Close play area & footpath to West of the burial ground
 - a) Email sent to Dale Furniss regarding a quote for the work
 - b) Mr Furniss has been in contact with P. Parris
 - c) To date, no quote has been received
 - d) Clerk to contact D. Keeble
- Burial Ground Work
 - a) Letter sent to Revd Jongman ref extension of New Burial Ground up to the Memorial. Revd. Jongman has written to the Peterborough Diocese
 - b) Query quotes for proposed works in NBG

Grass Mowing – D. Keeble

- Contractor doing well
- Grass outside the Corner House has been added to the contract
- Footpath to the side of the school now strimmed
- New hedge in the Old Burial Ground has been weeded
- Working party needed to get rid of the bindweed.

Trees in Butchers Lane

- Trees along northern side are blocking the warning signs & light at the crossing

Zip Wire

- Hope this can be resolved asap – Query if Wicksteed could help
- R. Clarke to report in October

Bus Route 87 – Ann Atkin

- Bus is being well used – better than expected
- Now an early & late bus starting in Brackley
- Will know what the PC's contribution will be for next year in October

Around Pattishall – B. Evans will send in a PC article

PARISH HALL / PLAYING FIELDS – I. Illingworth (apologies sent. Notes received)**Playing Field**

- The Playing Field Committee thanked the PC for its support with the grant application for the car park. A grant of £39,500.00 has been approved by SNC
- Pattishall School held its sports day on the playing fields
- The cricket club & football club have continued to use the facilities
- There is a charity football match in aid of the Reeve family of Pattishall on the 14th September
- Pleased with the upkeep of the playing field by Luke

Parish Hall

- Depending on financial circumstances it is hoped to repay part of the PC loan in October
- Traffic cones – these are now stored in the outside bin store of the hall. If any organisation wishes to borrow them lease contact either Iris Illingworth or Suzanne Raper.
- Barclay Card march funded the café at the Picnic in the Park event in aid of the Parish Hall.
- Refurbishment of the hall has continued this summer
- There is a quiz with a fish & chip supper on Friday 4th October. The Parish Council is invited to send a team. Contact is Jane Chapman at the school.

Public Session

- Mr Collins – Greenway application
- A new proposed application for the site at Greenway was explained to the PC
- Members were advised not to make any firm decisions as this was not yet an application.

CORRESPONDENCE:**Received from:**

1. Mr Rowland – concerns regarding the speeding traffic along the A5 at Fosters Booth. & the possibility of installing VAS signs. Clerk has acknowledged
2. TADD – Volunteer drivers needed
3. P. Giffen – Planters for Dalscote. – for each of the Dalscote signs & possibility of planting bulbs along the verges & bank leading to Dalscote.. Residents happy to undertake initial work & plant up & look after them. Query if funding would be available.
4. J. Hawtin – playground inspection reports for August 2019. Specific folder to be organised for work sheets.

Sent to:

1. Email to John Hicks asking for his report on the state of the 3 playgrounds equipment. Received
2. Defibrillator – Quote for new pads received from Defib Stores Ltd 1 pair of electrodes @ £85.00 + VAT = £102.00
On line with Direct 365 1 pair of electrodes @ £61.50 + VAT = £73.80
On line with Direct 365 2 pair of electrodes @ £77.50 + VAT = £93.00
3. NCC 'Fix my Street' – Bollard at Eastcote cross roads has been knocked down – report reference received: 1763927

PLANNING:

Application	Location	Proposal	Comments
S/2019/1591/FUL	15 Gayton Rd. Eastcote	Erection of garage/workshop, 2 greenhouses & raised beds	PC no objections
S/2019/1486/FUL	3 Birds Hill Road	2 storey front & rear extensions. Raise height of roof to provide additional accommodation	PC has no objections

FINANCE: Bank Balances:	a) Community a/c	£27,626.80
	b) Business Premium a/c	£16,200.43
Monies Received	a) Donation for new bench	£580.00
	b) L. Finn, Memorial work	£57.00

Audit Report

- External audit has been completed by PKF Littlejohn
- All relevant legislation & regulatory requirements have been met. The information supplied to the Auditors is in accordance with Proper Practices & no other matters have come to the Auditors attention giving cause for concern
- All relevant information has been posted on the PC website

Grant Applications

- There are 3 outstanding SNC grant balances to claim
 - a) Reinstatement of the Old Burial Ground @ £4,265.00
 - b) Removal of trees @ £1,000.00
 - c) Birds Hill Rd retaining wall @ £2,950.00
- To claim grant funding work must have been completed, invoices for work paid & evidence of payment on the PC bank statement
- One invoice was paid during the August break - Ch. 1809 HMRC, Clerk's PAYE @ £75.80

It was proposed, seconded and resolved to pay the following invoices

Chq. No.	Payee	Information	Amount	VAT	Total
1810	HMRC	Clerk's PAYE	75.80		75.80
1811	P. Parris	Maintenance items	51.68		51.68
1812	Information Commissioner	Data Protection	40.00		40.00
1813	R. Illingworth 1&1	Website fees	29.97	5.99	35.96
1814	Anglian Water Business	Allotment supply	71.77		71.77
1815	PKF Littlejohn LLP	External audit fees	200.00	40.00	240.00
1816	A. Addison (Clerk)	Salary x 1 Expenses x 2	303.03	39.52	342.55
1817	The Ground Care Company	Trees in Churchyard	760.00	152.00	912.00
1818	The Ground Care Company	Mowing contract	1125.00	225.00	1350.00
1819	E.ON	Photocell Hodge Close	23.47	4.69	28.16
1820	Barbara Osborne	Payroll services	64.50		64.50
	Total Spend				£6772.46

COUNCILLORS REPORTS:

- Birds Hill Rd. car park gate now repaired. It is understood that the gate is now being closed at night
- Pot holes in Eastcote have been filled
- Trees in Fosters Booth Road are affecting the busses – working party to trim them back to be set up
- PC to consider holding a coffee morning
- Parish Hall Quiz Night – PC hopes to field a team of 6 – R. Clarke, T. Clarke, A. Addison, J. Hawtin, K. Cooper, M. Mitton

There being no further business, the Chairman declared the meeting closed at: 9.20 pm

DATE OF NEXT MEETING: THURSDAY, 10th OCTOBER 2019, 7.45 pm, Parish Hall

Signed:

Date: