

PATTISHALL PARISH COUNCIL

MINUTES of the Parish Council meeting held on Thursday, 5th December 2019, Pattishall Parish Hall

PRESENT: Mr B. Evans, Chairman Dr M. Gardner, Vice-Chairman
Mr. R. Hart Mr D. Keeble Mr David Hodges
Ms J. Hawtin Mr P. Parris

The Chairman, welcomed everyone to the meeting, reminding everyone that Parish Council meeting can now be recorded by the public as long as this did not disrupt the running of the meeting.

ATTENDING: 3 Parishioners

APOLOGIES – Reasons for absence to be declared

M. Mitton (No reason given), R. Clarke (No reason given)

DECLARATION OF INTERESTS – Interest & nature of interest to be declared

J. Hawtin – Work place at NCC / Kierwsp

MINUTES OF PREVIOUS MEETING: These had been previously circulated & were duly proposed, seconded and signed by the Chairman as a true record.

COUNTY & DISTRICT COUNCILLOR'S REPORTS

NCC Cllr Adam Brown – written report received & forwarded to all PC members

SNC Cllrs R. Clarke & S. Smallman – No report received

MATTERS FOR REPORT – Arising from the Minutes:

Allotments Association – Liaison – B. Evans

- The Clerk reported she had received allotment rents

Lighting – R. Clarke, Parish Clerk

The following out of order lights have been reported to E.ON

- PL91 – Greenway opposite The Lane
- Gayton Road, Eastcote, opposite No. 45
- Butchers Lane, opposite Fairfields
- PL 56 Light outside the school to be reported

Highways – D. Hodges

- No further pothole infills undertaken

Grass Cutting – D. Keeble – nothing to report

Village Maintenance – R. Hart – nothing to report

School Liaison – J. Hawtin

- Request for transport grant.
- It was proposed, seconded & agreed for the PC to make a contribution of 50% of the cost.
- It was suggested that the school should be asked if the parents have been asked to contribute towards the cost

Pre-School Liaison – P. Parris

- Will attend the committee meeting on the 17th December
- Group has already fund raised £722.00
- Will bring proposals to PC for grant aid
- There are 18 places at the pre-school. 12 places taken
- Opening times: 9.00 am to 3.00 pm on Wednesdays, Thursdays & Fridays
- The Group has been in touch with the primary school & is looking to advertise in Around Pattishall

Playground Equipment – J. Hawtin

- PC is in contact with suppliers
- Additional information sent to SNC regarding the grant application

Defibrillator – J. Hawtin

- New pads ordered
- Invoice to be paid this month

Hedges & Trees – R. Clarke, P. Parris

- 2 quotes have been received
- 15 trees to be felled – query if it is necessary for all 15 trees to be felled
- P. Parris willing to pay for logs from the felled trees. PC accepted this offer.
- It was felt that a steer regarding the felling was needed from R. Clarke. P. Parris to make contact.
- The overgrown conifer by the Church wall is the responsibility of the PCC

New Burial Ground – R. Clarke

- Quotes for work
 - Seb Hodge @ £1200.00 + VAT
 - Ground Care @ £2560.00 + VAT
- Information on New Burial Ground history

Public Footpaths – J. Woollett & J. Russell – nothing to report**Bus Route 87 – Ann Atkin**

- PC supports the excellent work to retain a bus service undertaken by A. Atkins
- Options to be decided to whether continue to pay £3500.00 pa if extra service included or retain the current service at a reduced cost. It was agreed to set aside funding in the 2020/21 budget
- Details of the exact service provision & cost for 2020 awaited
- Parish office is waiting for an invoice for the 2019/2020 financial year. It is understood that the PC should have been invoiced quarterly for the service by Towcester Town Council. To date, no quarterly invoices have been received.
- It was understood that there is the possibility of an afternoon service.

Around Pattishall – B. Evans

- Suggestion – ‘Who does what’ item for the newsletter. It would be helpful for parishioners to know who to report out of order street lights, potholes, maintenance matters, overgrown trees & hedges etc. A list to be compiled.

PARISH HALL / PLAYING FIELDS – I. Illingworth

- Grant from SNC for the hall car park has been turned down. Further funding sources to be looked into.
- Senior Citizen’s 72nd Christmas lunch to take place on the 7th December.

CORRESPONDENCE:**Received from:**

1. Mr G. Rex – Memorial stone for Garden of Remembrance. Matter in hand
2. SNC – On line help with digital hub opening in the New Year.

Sent to:

1. Mark Bushell – Acceptance of quote for Dragon’s Teeth along School Rd. & request to undertake work during the school holidays. **Reply received:** will let Clerk know dates.

PLANNING: No new applications received for attention at the December PC meeting

Application	Location	Proposal	Comments

To note:

- Queries have been raised with SNC planning department regarding the Harefield Farm application

FINANCE: Bank Balances:	a) Community a/c	£36,700.68
	b) Business Premium a/c	£16,208.51
Monies Received	John White – Funeral Costs	£770.00

Audit Report

- NCALC Interim Internal Audit carried out on the 2nd December 2019 by Mrs D. Isaacs
- One matter to be dealt with – non-payment of the PC's re-fundable VAT for 2018/2019 @ £3772.04. The Clerk has contacted HMRC & an acknowledgement has been received
- Information sent by email not accepted & has now been sent by post.

It was proposed, seconded and resolved to pay the following invoices

Chq. No.	Payee	Information	Amount	VAT	Total
1837	HMRC	Clerk's PAYE	75.80		75.80
1838	Defib Store Ltd	Adult defib pads	85.00	17.00	102.00
1839	Anglian Water	Allotment supply	133.97		133.97
1840	Bob Illingworth 1&1	Web Fees	29.97	5.99	35.96
1841	A. Addison (Clerk)	Salary & Expenses	303.03	47.02	350.05
1842	Ground Care Co. Ltd	Grass cutting	1125.00	225.00	1350.00
1843	Barbara Osborne	Payroll Services ¼ ly.	64.50		64.50

PARISHIONERS POINTS

- The Astcote turn onto the A5 – the splay needs to be widened. Clerk to contact Highways England & NCC Highways
- Concern expressed at trees & hedges being allowed to hang over the grass verges & footpaths. The height of some trees is also causing concern. NCC highways and householders to be contacted.

COUNCILLORS REPORTS:

- Salt bins will be checked & filled if necessary
- Affordable housing – would have liked some affordable housing at the Greenway site. Clerk to speak to the case officer regarding SNC policy on affordable housing.

CLERK'S REPORT:

- CPRE Newsletter
- CPRE – Countryside Voices magazine
- Gayton Newsletter (with quiz)

There being no further business, the Chairman declared the meeting closed at: 8.45 pm.

DATE OF NEXT MEETING: THURSDAY, 9th JANUARY 2020, 7.45 pm, Parish Hall

Signed: **Date:**