

PATTISHALL PARISH COUNCIL

APRIL 2020 PARISH COUNCIL UPDATE

Due to the Coronavirus Pandemic, the April Parish Council meeting has been cancelled. However, the following items were brought to the attention of all members for considering & resolution.

DECLARATION OF INTERESTS – Interest & nature of interest to be declared

J. Hawtin Works for Kierwsp (Highway matters)

MINUTES OF PREVIOUS MEETING: These had been previously circulated and agreed

MATTERS FOR REPORT – Arising from the Minutes:

Allotments Association – An end of year statement will be sent to the Association Treasurer

Lighting – All in order

Highways – No issues reported

Grass Cutting – D. Keeble

- First grass cut has taken place with positive feedback received

Village Maintenance – R. Hart

- Parish notices put onto notice boards
- Swing seats installed

Playground Equipment – J. Hawtin

- Have looked through the Wicksteed catalogue & identified some equipment to consider purchasing
- Query how to progress the new grant application. Clerk will make enquiries from SNC

School Liaison – J. Hawtin

- Have spoken to parents – home schooling appears to be going well
- The team at Pattishall School have done a fantastic job putting together activities & online lessons that are engaging & accessible for children and are continuing with the scheme
- The school is now a food bank voucher provider. If anyone is in need, they should email the school office to arrange collection
- Concern raised by the head teacher is that the school remains empty apart from the cleaner. All Council members are asked to keep an eye on the building.
- M. Gardner living close to the school will keep a watching brief.
- M. Gardner has placed a ‘keep your dog on a lead’ sign on top footpath gate next to the school. There are often lambs in the fields.

Hedges & Trees – P. Parris

- Due to the prolonged wet weather, James Hawtin has had to postpone the planned tree work in Eastcote until the Autumn.

New Burial Ground – P. Parris

- Seb Hodge & team have completed tree felling & stump grinding. Work was completed to a high standard.
- Payment for the logs has been received with thanks by the Parish Council.

Public Footpaths

- Footpath with damaged stile has been walked & stile inspected.
- Footpath signs ‘**keep dogs on a lead**’ have been placed at either end of path leading from Gayton Rd, Eastcote & fence opposite entrance to Manor Farm, Dalscote to Gayton Rd. Concern at dogs being walked off lead, have been seen running amongst the growing crops, trampling them.

Around Pattishall – No edition due to events, sports & Parish Hall closed due to the Coronavirus Pandemic.

CORRESPONDENCE:**Received from:**

1. Julie Bunker, Church Warden – Request for information regarding Churchyard land deeded to the PC. Deeds have been found & information sent to J. Bunker.
2. Copy of the Chairman’s annual report when received, will be filed in the Minute Book. A copy will be forwarded to members & the website.
3. D. Keeble – information regarding supply of fresh fruit & vegetables
4. I. Illingworth – Drainage problem at drain on PC land by the Parish Hall
 - a) Contractor Stewart Nichol has emptied the drain which was clogged with hand/baby wipes.
 - b) Suggest a letter is sent to those homes where the drain runs at the bottom of the garden, asking the householders not to put wipes down the toilet
5. Bob Illingworth – website has been updated with all PC items.

Sent to:

1. Fiona Mytton – Update regarding co-opting a new Councillor
2. P. Parris informed ‘Fix My Street’ regarding break up of road surface. Gushing spring has stopped flowing & warning signs removed. Damaged road surface now marked for repair scheduled for 3 to 6 months-time.

PLANNING:

Application	Location	Proposal	Comments
S/2019/2517/FUL	Manor Farm, Astcote	Amendments to development of 9 dwellings	<ul style="list-style-type: none"> • PC makes the same objections to the application • Pleased to note that Great Crested Newts have now been recorded at the site
S/2020/0516/FUL	Bay Farm	Agricultural building	No objections J. Hawtin registered an interest
S/2020/0518/FUL	41 Leys Road	Demolition of garage. Erection of single storey side extension	No objections

FINANCE: Bank Balances:	a) Community a/c	£28184.99
	b) Business Premium a/c	£16214.19
Monies Received	Log payment	£100.00
	Cold Higham AP payment	£50.00

It was proposed, seconded and resolved to pay the following invoice & that for the time being all cheques would be signed by the Clerk & Parish Councillor Roger Clarke

Chq. No.	Payee	Information	Amount	VAT	Total
1862	HMRC	Clerk's PAYE	78.80		78.80
1863	Wicksteed Leisure	4 cradle swing seats	542.50	108.50	651.00
1864	SEB Arbour. Services	Churchyard work	1200.00	240.00	1440.00
1865	R. A. Hawtin	½ year Allotment rent	150.00		150.00
1866	E.ON	Lighting maintenance	387.71	77.54	465.25
1867	A. Addison (Clerk)	Salary & Expenses	315.20	Exp. 72.74	387.94
1868	NCALC	Audit, subs, DPO	776.49		776.49
1869	E.ON	Lighting supply	1635.11	327.02	1962.13

- NB:**
- * Clerk's expenses include Covid 19 leaflet printing, stamps, printer inks & paper.
 - * NCALC Internal audit £222, Data Protection Officer £10, Subs. £544.49
 - * The Annual Accounts, both Internal & External matters to be reported in May

MATTERS FOR CONSIDERATION

- **Video Conferencing** future PC meetings
- The Clerk attended a video PC meeting organised by a PC member which included parishioners being able to log in. It was a Zoom presentation, easy to log onto and well run. Participants can either log in visually or by phone.
- Members agreed to give virtual meetings a trial run for the May meeting.
- **Scheme of Delegation.** Members have agreed to the following scheme
 "In response to the Covid 19 Pandemic and that it is not possible to convene a meeting of the Council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the Council where such decisions cannot reasonably be deferred & must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or standing orders or financial regulations. Any decisions made under this delegation must be recorded in writing & published. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place."

To Note:

- The Parish Council Support Team is working well, supporting those in need of medication collection, shopping and just a chat. Many thanks to all Team members.

The next PC meeting is scheduled to take place on the 14th May 2020 via a virtual link. Further information will be posted on the website and facebook.

Signed:

Chairman, Pattishall Parish Council