

PATTISHALL PARISH COUNCIL

MINUTES of the **Virtual** Parish Council meeting held on Thursday, 21st May 2020
At 7.15 pm for a 7.30 pm start

PRESENT: Mr B. Evans, Chairman Dr M. Gardner, Vice-Chairman
Mr. R. Hart Mr D. Keeble Mr David Hodges
Mr M. Mitton Ms J. Hawtin Mr P. Parris

Virtual Meeting Host: Mrs Ann Addison (Clerk)

In the Chair Mr Barry Evans, Chairman, who welcomed everyone to the meeting, and reminded both Councillors & members of the public that Parish Council meetings can now be recorded by the public as long as this did not disrupt the running of the meeting.

To Note: The Parish Council will not be holding its AGM this month, in line with regulations which remove the requirement for Parish Councils to hold Annual meetings in the present circumstances.

- It was agreed to postpone the AGM until such times as the Council can meet 'face to face'. The matter will be discussed once again at the June PC meeting.

APOLOGIES – Reasons for absence to be declared - None received

PARISHIONERS POINTS – Although invited to attend, no parishioners attended the virtual meeting and no matters were raised beforehand.

DECLARATION OF INTERESTS – Interest & nature of interest to be declared

J. Hawtin: Place of work, Kierwsp

MINUTES OF PREVIOUS MEETING: These had been previously circulated & were duly proposed, seconded and signed by the Chairman as a true record.

COUNTY & DISTRICT COUNCILLORS REPORTS

SNC Cllr R. Clarke:

- The three Statutory Officers for the new West Northants Unitary Council have been announced:
Chief Executive Officer – Mr George Candler (NBC)
Monitoring Officer – Ms Susan Zeiss (NCC)
Chief Financial Officer – Mr Martin Henry (SNC)
- All matters at SNC are carrying on as normal. The majority of the staff are working from home.
- Two main virtual meetings have successfully taken place – 2 x Planning & Full Council, & a number of other virtual meetings
- Regarding Parish Council work – willing to remain a member of the PC until an AGM is held.

MATTERS FOR REPORT – Arising from the Minutes:

Allotments Association – Liaison – B. Evans – all being worked & there is a waiting list for plots

Lighting – In future, Members to report out of order street lights to the Parish office

Out of order street lights reported this month.

PL outside 22 School Road – still waiting for repairs – Clerk to report once again.

PL77 Hodge Close

PL84 9 Gayton Road

Highways – D. Hodges

- School Road highway repairs by dragons teeth. Suggestion made to re-seed this area to be considered.

- Village sign on Butchers Lane support post rusted through – work completed
- Potholes – some infilling undertaken in Astcote & at the Pattishall cross roads.

VAS Signs – P. Parris

- Query made if mobile unit can become solar powered – reply from the manufacturer (TWM) received. Signs can be converted.
- Costs being sought.

Grass Cutting – D. Keeble

- Started early this year & all working well.
- No problems with the Parish Hall locked gate – contractor liaises with Iris Illingworth.

Village Maintenance – R. Hart

- Concern that some children are using the play equipment. Joined other PC members to tape & net off the equipment.
- Playing field gate is now locked again
- Zip wire repaired
- Gigaclear causing some problems with verges & footpaths as they install fibre broadband cables

School Liaison – J. Hawtin

- Report received regarding vehicles skidding around the school car park
- Request made for school head to have the gate padlocked – done
- Will forward a report from Mrs McLean to all members
- Work is being undertaken to re-open the school on 1st June for reception & years 1 & 6
- The Pattishall cluster of primary schools is working very hard to be ready on time.

Pre-School Liaison – P. Parrish has stepped back & B. Evans now the PC representative.

Playground Equipment – J. Hawtin

- Concerns raised regarding children using the playground equipment.
- Government guidelines state that restrictions remain in place on playground equipment
- New gate signs printed by Clerk & installed by P. Parris
- Netting & warning tape for play areas supplied
- All 3 playgrounds have now been cordoned off by PC members
- To note, repair work on the zip wire has been satisfactorily completed.

Defibrillator – J. Hawtin – pads to be checked

Hedges & Trees – P. Parris & R. Clarke

- Will replant the New Burial Ground once ‘lockdown’ has ended
- Hedge in the Old Burial Ground – weeds are growing around the new hedge & need to be dealt with asap. It was agreed to ask Luke (Ground Care Co.) to undertake the weed spraying – D. Keeble to contact Luke.

New Burial Ground

- Clerk has been in contact with the PCC & Diocese regarding the need for additional burial land.
- Copy of the Land Deed signed by the Bishop of Peterborough & a copy of the New Burial land map sent to the Church Warden.

Public Footpaths

- It was noted that there are 13 Miles of footpaths in the Parish.
- New sign needed for footpaths off Gayton Road, Eastcote – Clerk to contact Street Doctor

Bus Route 87 – Ann Atkin – Report & photo for Around Pattishall to be sent to Andy Stewart by 10th June

Around Pattishall – B. Evans – Different format for the next edition. VE Day news & other items of interest.

PARISH HALL / PLAYING FIELDS – I. Illingworth

- Playing field & tennis courts open for exercise
- Play equipment cordoned off

CORRESPONDENCE:**Received from:**

1. White & Joyce – enquiry regarding photograph on headstones. PC policy not to allow
2. J. Bunker, Church Warden – Information request about the New Burial Ground
 - a) Copy of 1985 map of ground
 - b) Present number of plots available for burials - 12
 - c) Number of additional plots available since the felling of trees. Additional plots to be assessed
3. ACRE – Query if the PC support team has anyone who is willing to chat with isolated people. PC Team has 4 people on the books.
4. Zurich Insurance – Query if PC would like then to quote for PC insurance cover. Not this year
5. CPRE – Query if the PC wants to renew its annual subscription @ £36.00 – No this year
6. Gigaclear
 - Work to upgrade internet connection to start in March 2020.
 - Phone call received from a resident regarding the ‘cabinet’ to be placed outside her home which would block part of the driveway.
 - Gigaclear contacted & site manager & works project manager made as site visit. Box will be moved a few meters away from the drive & will be one of the narrow / small boxes which will not impede access to driveway or footpath. It is understood that the box cannot be moved further away from the recommended site.
7. Thanks received from residents regarding arranging medicine collection.
8. CPRE – Outlook magazines & invitation to re-join. It was agreed not to re-join this year.

Sent to:

1. Fiona Mytton – Parish Council vacancy on hold for the time being. Clerk has been in touch.
2. Julie Bunker – Sent, a scanned copy of the 1985 New Burial Ground map & information

PLANNING:

Application	Location	Proposal	Comments
S/2019/2517/FUL	Manor Farm, Astcote	9 dwellings & associated works	PC has strong objections. <ul style="list-style-type: none"> • Clerk has contacted the case officer for an update. • Reply received: New information from the developers received which needs to be reviewed • PC has been informed that the application has been refused.

FINANCE: Bank Balances:	a) Community a/c	£41,494.64
	b) Business Premium a/c	£16,214.19
Monies Received	1 st half of annual precept	£22,000.00
	Allotment rents	£383.50

It was proposed, seconded and resolved to pay the following invoices

Chq. No.	Payee	Information	Amount	VAT	Total
1871	Pattishall Parish Hall	Room Hire Sept. to Nov.	58.00		58.00
1872	Ground Care Company	Grass mowing	1125.00	225.00	1350.00
1873	HMRC	Clerk's PAYE	78.80		78.80
1874	Stuart Nichols	Drain clearing	180.00	36.00	216.00
1875	Pattishall Parish Hall	Hire of room x 2 invoices	96.00		96.00
1876	A. Addison (Clerk)	Salary & Expenses	315.20	53.44	368.64
1877	Anglian Water	Allotment supply	19.26		19.26
1878	J. Hawtin	Safety tape	20.00	3.99	23.99
1879	R. Illingworth	1&1 Website fees	44.67	8.93	53.60

Audit Matters:

- NCALC Internal audit report circulated to all members. All matters satisfactory and the Annual internal audit Report for 2019/2020 has been signed by Mrs D. Isaacs (NCALC auditor)
- PKF Littlejohn External Audit - all paperwork received, & circulated to Members.
 - a) Members have agreed the Annual Governance
 - b) PC Members to adopt the Annual Return / Accounting Statement – Adopted
 - c) The following items to be agreed & adopted for the ensuing year: - Adopted
 - Policies:** Risk analysis, Discrimination, Complaints Procedures, Standing Orders, Financial Regulations Adopted
 - The Clerk:** To adopt the Clerk as the Responsible Financial Officer for the ensuing year. Adopted
- All policies are held at the Parish office and can be accessed on request

COUNCILLORS REPORTS:

P. Parris

Dog Fouling Signs need replacing. It was agreed to replace the old signs. P. Parris to liaise with the Clerk

Item will be put onto face book and in the next edition of Around Pattishall asking residents to be responsible for their dogs & 'poop & scoop'.

M. Gardner

Joy riders in the school car park. Head informed & new gate padlock obtained

D. Hodges

White van seen touring around the Parish. It is understood that attempts have been made to break into cars & into gardens.

There being no further business, the Chairman declared the meeting closed at: 8.45 pm

DATE OF NEXT MEETING: THURSDAY, 11th JUNE 2020 (Virtual)

Signed / PP on behalf of the Chairman

Dated 21st May 2020