

PATTISHALL PARISH COUNCIL

MINUTES of the **virtual** Parish Council meeting held on Thursday, 9th July 2020

PRESENT: Mr B. Evans, Chairman Dr M. Gardner, Vice-Chairman
Mr. R. Hart Mr D. Keeble Mr David Hodges
Mr M. Mitton Ms J. Hawtin Mr P. Parris

In the Chair, Mr Barry Evans, Chairman, who welcomed everyone to the meeting. The Chairman reminded everyone that Parish Council meetings can now be recorded by the public as long as this did not disrupt the running of the meeting.

Virtual Meeting Host: A. Addison (Parish Clerk)
Meeting Chairman: Barry Evans

ATTENDING: I. Illingworth, W. Moore-Thompson

APOLOGIES – Reasons for absence to be declared:

NCC Cllr Adam Brown (Meeting), R. Clarke (internet problems)

DECLARATION OF INTERESTS – Interest & nature of interest to be declared

J. Hawtin – Place of work, Kierwsp (Highways)

MINUTES OF PREVIOUS MEETING: These had been previously circulated & were duly proposed seconded and signed by the Chairman as a true record.

COUNTY & DISTRICT COUNCILLORS – No reports received

MATTERS FOR REPORT – New & Arising from the Minutes:

Allotments Association – Liaison – B. Evans

- Waiting list in operation
- All plots being well tended

Lighting – Parish Clerk

- Out of order street lights reported to E. ON
- PL18, Blacksmiths Close
- PL55, 22 School Road
- PL99, Church Street
- To be reported: PL92 by 30mph sign

Highways – D. Hodges

- 30mph sign at Greenway has been cleared of greenery
- Gigaclear – Update by P. Parris
 - a) Work has now been completed in Church Street with concerns by residents now resolved. PC thanks go to P. Parrish for his negotiation skills.
 - b) Cable work is now continuing throughout the Parish.

Grass Cutting – D. Keeble

- Apologies received from contractor regarding grass cuttings being left on the footpaths. Now cleared.
- Luke will maintain / weed kill under the hedge in the Old Burial Ground
- Garden of Remembrance – due to the retirement of M. Fleck, mowing contractor to be asked to quote for maintenance of the GOR
- J. Hawtin to source a ‘thank you’ gift
- Parishioners consider Luke & his team are doing a good job overall.

Village Maintenance – R. Hart

- All maintenance work up to date
- Dog fouling notices sources by P. Parris
- VAS Signs – P. Parris

School Liaison – J. Hawtin

- 67% of children are back at school for 2 days a week
- Zoom is being used
- If needed, 'picnic in the Park' have a marquee.

Playgrounds & Equipment – J. Hawtin

- Large wasp nest found in hedge at Booth Close play area.
- 3 pest control companies contacted: Heyford Moles, Hawk Pest control & SNC
- Nest attended to by Hawk Pest Control & will remove nest.
- Notice for gates, website & Facebook
- Opening of outdoor play areas – removal of barriers & tape, installation of zip wire. Work undertaken by Phil, Doc, Robert & Iris.
- 1 baby swing has been replaced
- 9 laminated notices printed by Clerk.
- In Depth Risk Assessment of play equipment undertaken

Hedges & Trees & Churchyard – R. Clarke, P. Parris

- Correspondence received from Mrs Wendy Watts, PCC requesting grant aid for Church boundary wall. PCC has had an estimate of £1500.00 (2018/19). Clerk to enquire which part of the wall needs repairing & if a more up to date estimate could be obtained.
- Overgrown trees in Eastcote – matter dealt with
- School Road tree – B. Evans to cut back
- School Road bush on footpath – matter dealt with

Public Footpaths – J. Woollett & J. Russell

- Footpath signs to be re-ordered on 13/7/20

Around Pattishall – B. Evans

- Good & well received bumper edition
- Concern some residents did not receive a copy.
- Notice for next edition stating delivery queries to Andy Stewart.

PARISH HALL / PLAYING FIELDS – I. Illingworth

- Grant of £10,000 received from the Government
- Grant received from SNC @ £39,000.
- The Parish hall car park refurbishment can now go ahead.
- It is understood that the pre-school will start again in September

CORRESPONDENCE:**Received from:**

1. Resident in Valley End – Concerns regarding a proposed fence between two properties. Clerk has contacted SNC planners for clarification regarding a housing estate having been built in an 'open plan area' & resulting restrictions.
2. Suzanne Raper – introduction of new bookings officer – Amanda Campbell.
3. Mr R. Burt – concern regarding self-seeded trees that have become very large & need attention.
 - Clerk has contacted NCC Highways regarding on whose land the trees are situated. **Reply received:** Trees are on private land.
4. Request from W. Moore-Thompson to attend the July PC meeting. Invitation to attend sent.
5. Parish Hall – Questionnaire received & reply sent
6. L. Bell – burial plots information request – sent
7. SNC A. Wallace – Guidance for opening outdoor tennis facilities
8. Cllr J. Smithers – information regarding Gigaclear
9. A. Atkin – burial plot information request - sent

Sent to:

1. NCC Highways – 20 Simons Walk tree

PLANNING:

Application	Location	Proposal	Comments
S/2020/0917/PA	Harefield Farm	Prior approval application	PC Comments: a) Concern at narrow roads & increase in traffic
S/2020/0829/FUL	Swallow Barn, Bugbrooke Road	Change of use of barn to residential use	PC Comments: No objections
S/2019/2364/FUL Appeal: APP/Z2830/W/20/3248569	19 Shoemakers Close	2 storey side extension & change of use of strip of land from agricultural to residential	PC comments to appeal: * Concern to note that part of the application now lay outside the village confines

FINANCE: Bank Balances:

a) Community /Current a/c	£42,999.83
b) Business Premium a/c	£16218.54

Monies Received

8/6/20 - G of R tablet	£40.00
4/7/20 - 2 x stays – Western Power	£3.44
29/6/20 – Bank interest	£4.35

Audit Report

- External audit reports & AGAR sent to PKF Littlejohn

It was proposed, seconded, and resolved to pay the following invoices

Chq. No.	Payee	Information	Amount	VAT	Total
1885	SGL (Paid on 22/6/20)	Printing Around Pattishall	426.00		426.00
1886	HMRC	Clerk's PAYE	78.80		78.80
1887	Ground Care Company	Grass mowing	1125.00	225.00	1350.00
1888	E.ON	Lighting maintenance	387.71	77.54	465.25
1889	P. Parris	Dog signs & fixings	32.15		32.15
1890	SNC	Annual cost bin collection	195.00		195.00
1891	NCALC	Zoom Training	38.00		38.00
1892	A. Addison (Clerk)	Salary x 2 + Expenses x 1	630.40	104.42	734.82
1893	E. ON	Lighting supply	1632.55	326.51	1959.06
1894	Hawk Pest Control	Clearing wasp nest	60.00		60.00

Clerk's Salary & Expenses for July

- Salary paid for July & August due to no meeting held in August @ £630.40
- Expenses for July include:
 - June Zoom cost @ £14.37
 - External Hard Drive for PC back-up @ £45.99
 - Printer Ink & Stationery @ £24.06

COUNCILLORS REPORTS:

- Shoemakers Close application:
 - Original application only went as far as the boundary.
 - Land now needed for access
 - PC does not support

FUTURE AGENDA ITEMS – None listed

There being no further business, the Chairman thanked everyone for attending, and declared the meeting closed at: 8.55 pm

DATE OF NEXT MEETING: THURSDAY, 10th SEPTEMBER 2020, 7.30 pm, Parish Hall

Normally, there is no meeting held in August unless there is any urgent business to transact

Signed:

Date: