

# PATTISHALL PARISH COUNCIL

**MINUTES** of the Parish Council meeting held on Thursday, 14<sup>th</sup> January 2021, 7.30 pm.  
The meeting was held virtually.

**PRESENT:** Mr B. Evans, Chairman Dr M. Gardner, Vice-Chairman  
Mr. R. Hart Mr D. Keeble Mr David Hodges  
Mr M. Mitton Mr P. Parris Ms J. Hawtin  
Mr P. Parris

In the Chair, Mr Barry Evans, Chairman, who welcomed everyone to the meeting, and reminded everyone that Parish Council meeting can now be recorded by the public as long as this did not disrupt the running of the meeting.

A 15 minutes slot had been set aside at agenda item 6, Parishioners Points for parishioners to raise matters with the Council. The 'invitation' to attend the meeting could be found on the facebook page & PC website.

**ATTENDING:** 1 parishioner

**APOLOGIES – Reasons for absence to be declared.** R. Clarke (Meeting),  
I Illingworth (personal)

**DECLARATION OF INTERESTS – Interest & nature of interest to be declared.**

**J. Hawtin:** Place of work - Kierwsp

**MINUTES OF PREVIOUS MEETING:** These had been previously circulated & were duly proposed seconded and signed by the Chairman as a true record.

## COUNTY & DISTRICT COUNCILLORS REPORTS

SNC Cllr Roger Clarke – Report received

- The West Northants Unitary Authority draft budget has been agreed & is out for consultation.
- Budget is balanced.
- Budget of £323.647m which excluded the Dedicated Schools Grant.
- Council Tax will rise by 4.99% (1.99% core activities & 3% Adult Social Care)
- An average Band D property Council Tax (@ £1,566.39).
- It protects existing service levels & therefore no reduction in any services.
- It proposes efficiency savings of £13m.
- It preserves all current capital schemes across West Northamptonshire.

## MATTERS FOR REPORT – New & Arising from the Minutes:

**Allotments Association – Liaison – B. Evans**

- The Clerk had received a query regarding plot vacancies & had passed it on to the Allotment Association.

**Lighting – Parish Clerk**

- Light in Shoemakers Close reported out of order.
- To be reported: PL84 Gayton Road, Eastcote, PL37 outside 57 Leys Road, PL66 School Road

**Highways – D. Hodges**

- Deep potholes reported in School Rd. & Butchers Lane footpath – Clerk has reported these to NCC 'Fix My Street'.
- Dalscote to Eastcote – road in poor state. Greenway junction road markings need repainting – drivers are unaware of the right of way. Clerk to report to 'fix my street'.

**Gigaclear works:**

- Poor work in Suttons Walk.
- Another drain ‘smashed’ in Astcote
- Astcote village Green – to note that the Green is owned by the PC, but the surrounding roadway is unadopted / unregistered, & does not belong to anyone. Gigaclear to be informed that unadopted / unregistered roads do not need permission for roadworks to be undertaken.

**Grass Cutting – D. Keeble**

- Luke Warren has agreed the scope of works to prune the hedge west, south & east of the Old Burial Ground @ £450.00 + VAT & has agreed to clear the ivy & other overgrowth from the gravestones @ £50.00. All in agreement.

**Village Maintenance – R. Hart – nothing to report at present.****School Liaison – J. Hawtin – Report received from Head Teacher, Emma McLean.**

- School has welcomed in critical worker’s children.
- School is delivering live on-line learning to children at home.
- Two staff off with COVID but school is still able to run 7 classes and nurture provision for the most vulnerable children.
- Thanks go to teachers & support team in particular Mrs Sceats, the School Business Manager, who all worked hard to make everything possible.
- The school urgently needs:
  - a) Laptops – query if parishioners have spare or unused laptops. It is understood two laptops are to be provided by the Government.
  - b) Funding help with needed upgrade of wifi system which will cost £2,500.00. PC to consider a donation.
  - c) Lunchtime supervisors
  - d) Help with cost of cleaning products. Due to COVID present spend per half term is now £1,000.00.
- Parish Council to consider help & report back to the February meeting.

**Pre-School Liaison – B. Evans – nothing to report at present.****Playground Equipment – J. Hawtin – D. Keeble to make the January inspection.****Defibrillator – J. Hawtin – nothing to report at present.****Hedges & Trees – R. Clarke, P. Parris****New Burial Ground – P. Parris**

- Wall to left of the main gate.
  - a) Wall has been taken down & rebuilt.
- Status of the Churchyard
  - a) Enquires have been made regarding the status of the Churchyard which was deemed ‘Closed’.
  - b) The Old Burial Ground is closed & the PC pays for its maintenance.
  - c) The site of the New Burial Ground which is not owned by the PC but is managed by the Parish Council on behalf of the Church & therefore cannot be declared closed.
  - d) Burial fees go towards the ground maintenance.
  - e) The ground was consecrated by the Bishop of Peterborough in May 1985.

**Public Footpaths – J. Woollett & J. Russell**

- Clerk to make enquiries regarding footpath reports & enquire if the two Wardens wish to continue their posts in 2021/2022.

**Bus Route 87 – Ann Atkin**

- Concern amongst the PCs using the bus service as no invoices have been received. Money set aside was not ring fenced & therefore must be used in the year it was allocated for.
- A. Atkins has been in touch with J. Loader who has promised to look into the matter.

**Around Pattishall – B. Evans – will be a spring edition, April / May.****PARISHIONERS POINTS - None**

**PARISH HALL / PLAYING FIELDS – I. Illingworth – apologies received.**

- Has received many letters of thanks for the Christmas gifts. Parishioners were surprised and delighted.

**CORRESPONDENCE:****Received from:**

1. NCALC/Police - Police Liaison Representative (PLR). Request PC to appoint a PLR. Job Description:
  - Establish contact with relevant members of the Neighbourhood Policing Team
  - Attend an annual meeting of Police Liaison Representatives
  - Promote awareness of 101 & Crime Stoppers.
  - Understand the role & impact on councils of the Crime & Disorder Act
  - Monitor crime statistics for the area & report significant trends.
  - If having a council sponsored PCSO, communicate as appropriate with the council's single point of contact (SPOC) for the PCSO.
  - Act as the point of contact between the Neighbourhood Policing team & disseminate it in the council's area as appropriate.
  - Liaise with other Groups regarding community safety, fire prevention & emergency planning.
  - Liaise & engage with the Northamptonshire Independent Advisory Group (IAG)
  - It is envisaged the role will take between 5 & 10 hours a month.
  - The vast majority of information will be shared electronically.
  - Clerk to contact Linda Hemming the Parish Neighbourhood Watch Co-ordinator to enquire if a member of the NHW team would be interested in the position.
2. P. Parris – collapse of wall in Gayton Road, Eastcote. NCC contacted. Underground spring erupted & blocked drain causing surface water flooding – concern regarding freezing water & dangerous skid pan for vehicles.  
Clerk has spoken to Cllr Adam Brown  
P. Parris has contacted the NCC highways emergency team who have made a site visit.
3. Cllr Jason Smithers – correspondence received regarding Bus Lane enforcement & the new Waste Recycling Centres contract
4. Gigaclear, Glynn Richardson – query regarding land ownership in Astcote. Copy of email sent to all members.
5. A. Cross – copy of letter sent to Cllr R. Clarke & forwarded to all PC members.
  - a) Concern regarding how dangerous the A5 has become. Cllr Clarke responded by informing Mr Cross the A5 was a trunk road and the responsibility of Highways England & not the Parish Council.
  - b) Concern regarding the parked cars on the grass verges.
  - c) Clerk to reply.
6. P. Parris – Road surface flooding, Gayton Road, Eastcote. NCC Highways contacted
  - a) R. Clarke & P. Parris met with S. Mann, Area Manager for KierWSP, highways management team. It was suggested that an appropriate underground collection point be installed.
  - b) S. Mann agreed to make investigations – time scale about 2 to 3 months.
7. Police Report – theft of a caravan from Millfield Business Park, Banbury Lane.

**Sent to:**

1. E. ON – quote for repairs to lamp in Dalscote received & accepted. Now installed.
2. NCC, Sheila Gilder – Agreement to Urban Highways Grass Mowing Contract for 2021. Accepted.
3. H. Howard, NCC Highways – Complaint regarding poor workmanship between Dalscote & Banbury Lane. It is understood the complaint has now been dealt with

**PLANNING:**

<b>Application</b>	<b>Location</b>	<b>Proposal</b>	<b>Comments</b>
S/2020/2301/FUL	27 School Road	2 storey side extension	PC Comments: <ul style="list-style-type: none"> <li>• No objections</li> </ul>
S/2020/2096/FUL	Manor Farm House, 2 High Street, Astcote NN12 8NW	Proposed residential development of 5 dwellings & associated works. <b>Amended Plans</b>	PC Comments: <ul style="list-style-type: none"> <li>• Severe lack of parking provision in Astcote High St. causing difficulties for emergency vehicles. PC suggests space be made within the development for resident's vehicles. Astcote High St. is a major route for parishioners to access the A5.</li> <li>• 2<sup>nd</sup> suggestion for relieving parking problems. An off road/layby on High St. in front of the development by moving the retaining wall back &amp; building it higher making a bay for 6 cars.</li> <li>• Plot 3 south facing, has 3 trees in front of it in the planting plan. Corylus &amp; Collurna – these will grow into very large deciduous trees – is this sensible</li> <li>• Concern regarding the depth of the 2 ponds at 1 to 1.5m depth &amp; therefore a child hazard.</li> <li>• PC query who will be responsible for maintenance of the area</li> <li>• There are Great Crested Newts living in the present pond. Concern has been expressed that moving the pond will disturb the newts who do not cope with concrete &amp; tarmac road surfaces.</li> </ul>

<b>FINANCE: Bank Balances:</b>	a) Community a/c	£49,112.16
	b) Business Premium a/c	£16,221.18
<b>Monies Received</b>	G of R x 4 plots	£305.00.

It was proposed seconded and resolved to pay the following invoices.

Chq. No.	Payee	Information	Amount	VAT	Total
1931	HMRC	Clerk's PAYE	78.80		78.80
1932	E. ON	New bracket & lantern	320.00	64.00	384.00
1933	E. ON	Lighting maintenance	387.71	77.54	465.25
1934	E. ON	2 x invoices for repairs	54.74	10.94	65.68
1935	A. Addison (Clerk)	Salary & Expenses	315.20	70.03	385.23
1936	Seb Hodge	Ash Tree stump grinding	100.00	20.00	120.00
1937	E. ON	Lighting supply	1650.48	330.10	1980.58
1938	Gavin Billing	Rebuild Church wall by gate	770.00	154.00	924.00
	<b>Total Spend</b>				<b>£4403.54</b>

#### Finance Update:

- Predicted spend on utilities & Staff costs until 31<sup>st</sup> March £3,700.00.
- Bus contribution £3,500.00.
- Maintenance £1,500.00.
- Total possible spend £8,700.00 / £9,000.00.
- Suggest the need for ring fenced items to be itemised in the 2021/2022 financial year.

#### S137

- Funding, which is in the interests of, and will bring direct benefit to some or all parishioners.
- To be used on projects which the PC does not have a specific power to use.
- The fund cannot benefit an individual
- PC must not spend more than the capped amount in any one year. Capped level for 2020/2021 financial year is £8.32 per elector on the electoral roll = 1182 x £8.32 = £9,834.24
- Spend to date £148.00 for a replacement school flagpole.

#### COUNCILLORS REPORTS:

- Clerk to send reply to Mr Bannister regarding speeding traffic on Banbury Lane.
- Link needed to SNC village confines – these can be found on the planning website.
- Link needed to access Definitive Maps for site of public footpaths – map available for members.
- To note that the Parish 'Community Face Book Page' is not run by the Parish Council.
- Covid 19 information – The Parish is in the 'blue zone' but is surrounded by areas of deep concern.
- Request from John's Motors to install a donated defibrillator in a telephone box (which it is understood cannot be obtained by a single person but could be obtained by a Parish Council), outside the garage on the A5. PC needs more in-depth information.
  - a) By whom & why has the defibrillator been donated.
  - b) Information regarding the purchase of the phone kiosk.
  - c) Query if planning consent is needed.
- Clerk to contact NCC highways again regarding a request for a school crossing light cowling.

There being no further business, the Chairman declared the meeting closed at: 9.43 pm.

**DATE OF NEXT MEETING: THURSDAY, 11<sup>th</sup> FEBRUARY 2021, 7.30 pm**  
**The meeting will be held virtually.**

Signed: .....

Date: .....