

PATTISHALL PARISH COUNCIL

MINUTES of the Parish Council meeting held on Thursday, 10th December 2020, 7.30 pm
The meeting was held virtually

PRESENT:

Mr B. Evans, Chairman	Dr M. Gardner, Vice-Chairman
Mr. R. Hart	Mr D. Keeble
Mr M. Mitton	Cllr R. Clarke
Mr P. Parris	Ms J. Hawtin

In the Chair, Mr Barry Evans, Chairman, who welcomed everyone to the meeting, and reminded everyone that Parish Council meeting can now be recorded by the public as long as this did not disrupt the running of the meeting.

A 15 minutes slot had been set aside at agenda item 6, Parishioners Points for parishioners to raise matters with the Council. The 'invitation' to attend the meeting could be found on the facebook page & PC website.

ATTENDING: Crofton Brierly (PCC), I. Illingworth

APOLOGIES – Reasons for absence to be declared **None.**

DECLARATION OF INTERESTS – Interest & nature of interest to be declared.

J. Hawtin: Place of work - Kierwsp

MINUTES OF PREVIOUS MEETING: These had been previously circulated & were duly proposed, seconded and signed by the Chairman as a true record.

COUNTY & DISTRICT COUNCILLORS REPORTS

NCC Cllr Adam Brown – No report

SNC Cllr Roger Clarke – Nothing to report

MATTERS FOR REPORT – Arising from the Minutes:

Allotments Association – Liaison – B. Evans

- The Clerk had received a query regarding plot vacancies & had passed it on to the Allotment Association and the Chairman has spoken to the allotment Chairman.

Lighting – R. Clarke, Parish Clerk

Fault Report

- 1st light in The Beeches
- Anna's Lane/Dalscote House lamp – new bracket & lantern needed – members canvassed, quote agreed & acceptance sent to E. ON, 3/12/2020
- PL39, outside 63 Leys Road
- PL67, outside 86 School Road
- Lamp by the steps to the Church
- PL37, outside 57 Leys Road
- Lamp outside 88 School Road, Astcote.

Highways – D. Hodges

- Suttons Walk Gigaclear work
 - a) Gigaclear were informed regarding two culverts lying just below the surface of the road. (7") However, whilst digging a trench, both culvert casings were fractured caused severe damage. It is understood the water comes from Cold Higham & travels through Pattishall.
 - b) NCC Highways immediately stopped work as the culverts prevent flooding.
 - c) Reinstatement work to commence at the end of the week.

Highways cont.:

- Deep potholes in School Road – Clerk to report to NCC.
- Anglian Water manhole cover in School Road is sinking – Clerk to report to Anglian Water.

Grass Cutting – D. Keeble – No mowing at present.

Village Maintenance – R. Hart – No maintenance work undertaken this month.

School Liaison – J. Hawtin

- Winter food bank – School is the contact.
- Scout Group will undertake the Christmas post delivery service.
- School to close on 17th December.

Playground Equipment – J. Hawtin – No report

Hedges & Trees – R. Clarke, P. Parris – No report.

New Burial Ground – P. Parris

- Wall
 - a) PC site visit by P. Parrish & R. Hart on 3rd December 2020.
 - b) Letter to Mr Burt – request by PCC for PC to countersign. PC will not countersign.
 - c) Two quotes received for the repair of the wall to the left of the Church gate. It was unanimously agreed to accept the quote from Gavin Billing @ £770.00 + VAT.
 - d) Seb Hodge to be asked to grind out the tree stump.
- Status of the Churchyard
 - a) Enquires have been made regarding the status of the Churchyard which was deemed ‘Closed’.
 - b) The Old Burial Ground is closed & the PC pays for its maintenance.
 - c) The site of the New Burial Ground which is not owned by the PC but is managed by the Parish Council on behalf of the Church & therefore cannot be declared closed.
 - d) Burial fees go towards the ground maintenance.
 - e) The ground was consecrated by the Bishop of Peterborough in May 1985.
 - f) It is thought that part of the Churchyard became closed in 1895.
 - g) Query who owns the wall between Mr Burt’s land & the Church – PCC does not know.
 - h) To note, the PCC did not offer any funding towards the wall repairs.
 - i) Audit needed on all Church walls.

VAS Signs

- P. Parris to maintain.
- New batteries need to be purchased. Clerk to research
- R. Hart to purchase via a Bedford company.

Public Footpaths – J. Woollett & J. Russell

- Paths are wet & muddy at present, but all appears to be in order.
- New signs are needed – Clerk to ask Rights of Way.
- Some dogs are unable to use the stiles – query if the stiles can be altered. Clerk to ask R of W.

Bus Route 87 – Ann Atkin – PC waiting for an update.

Around Pattishall – B. Evans – Christmas edition being printed.

PARISHIONERS POINTS - None

PARISH HALL / PLAYING FIELDS

- Report received from Karen Stewart regarding the Senior Citizens Christmas gifts
- Gifts of cake, card & origami tree are being organised by Libby Covington & her team.
- Costs to date are:
 - a) Cake: £99.45
 - b) Cards: £9.98 – totalling £109.43
 - c) Parish Council has set aside up to £100.00. – the cost is to be shared 50/50 with the Parish Hall.
 - d) PC to donate £55.00.
- The hall has received a grant from Western Power. The intention is to retain most of this to put towards afternoon teas (or similar) for Senior Citizens when we are permitted in the spring/summer.
- Groups are now rebooking the hall.

- Lighting to be altered.

CORRESPONDENCE:

Received from:

1. Evocity – information regarding VAS signs
2. Information Commissioner – Data Protection certificate received

Sent to:

1. NCC Highways – request for a shield for the Belisha beacon crossing light in School Road
2. Woodland Trust – Query regarding trees for March delivery
3. Police – request for speed monitoring along Butchers Lane
4. NCC Helen Howard – information from A. Atkin regarding poor pothole repair work forwarded.
5. D. Hodges – Burial information

PLANNING:

Application	Location	Proposal	Comments
S/2020/2083/FUL	Land adj. to May Cottage, Greenway	5 new houses	PC Comments: <ul style="list-style-type: none"> • Concern regarding single driveway & car backing out onto Greenway • Safety is an issue
S/2020/2096/FUL	Manor Farm House, 2 High St. Astcote	Residential development of 5 dwellings with associated works	PC Comments <ul style="list-style-type: none"> • To note, application on this site has been refused on 3 occasions • Concern at the lack of a village ‘green space’ • Astcote High Street is always full of parked cars due to terraced housing & no off-street parking. • Suggest space be made available for a public car park for Astcote residents who have no off-street parking. • In principal the PC has no objections but this should be associated with providing off-street car parking for residents

To Note

- Information regarding CIL monies – R. Clarke.

FINANCE: Bank Balances:	a) Community a/c	£50,160.03
	b) Business Premium a/c	£16,221.18

Monies Received	Around Pattishall Advert fees	£181.00
	Cemetery – purchase of plots	£305.00

Audit Report – all information posted on the website.

It was proposed seconded and resolved to pay the following invoices.

Chq. No.	Payee	Information	Amount	VAT	Total
1922	HMRC	Clerk's PAYE	78.80		78.80
1923	Barbara Osborne	Payroll Services	66.00		66.00
1924	PKF Littlejohn LLP	External audit fees	300.00	60.00	360.00
1925	R. Illingworth 1&1 Ionis	Website fees	45.00	9.00	54.00
1926	A. Addison (Clerk)	Salary & Expenses	315.20	59.99	375.19
1927	Anglian Water Business	Allotment supply	127.73		127.73
1928	P. Parris	Ties for Eastcote new trees	9.78		9.78

2021/2022 Budget

- Copy of the draft budget sent to all members.
- Items to consider.
 - a) Capital Spend
 - b) Church Wall
 - c) Mowing costs
 - d) Parish Hall loan £2,250 remaining.
- It was agreed to make alterations to the finance spread sheet. Village maintenance & equipment to be separated.
- It was proposed, seconded & unanimously agreed to apply for a precept of £45,000.00.

COUNCILLOR'S & CLERK'S REPORTS:

Councillors:

- Deep & dangerous pothole found in the footpath by the Butchers Lane play area. Clerk to report.
- Butcher Lane play area railings need cleaning.
- Play Areas – action on the equipment needed – working party in the New Year.
- School Road sign to be moved.

Clerk:

Census 2021

- Will take place on the 21st March 2021
- Will be launched on 19th January 2021.
- It is a digital census – can use phone, ipad, tablet.
- Must be completed - £1,000 00 fine for non-completion.
- Those who do not use the internet can ask for a paper copy.
- Gwen Rhys from the Office of National Statistics is willing to attend a Parish Council virtual meeting to explain the system.

FUTURE AGENDA ITEMS

There being no further business, the Chairman declared the meeting closed at: 9.45 pm.

DATE OF NEXT MEETING: **THURSDAY, 14th JANUARY 2021, 7.30 pm**
The meeting will be held virtua

Signed:

Date: