

PATTISHALL PARISH COUNCIL

MINUTES of the Parish Council meeting held on Thursday, 8th April 2021, 7.30 pm.
The meeting was held virtually.

PRESENT: Mr B. Evans, Chairman Ms J. Hawtin Cllr R. Clarke
Mr D. Keeble Mr David Hodges Mr M. Mitton

In the Chair, Mr Barry Evans, Chairman, who welcomed everyone to the meeting reminding everyone that Parish Council meeting can now be recorded by the public as long as this did not disrupt the running of the meeting.

A 15 minutes slot had been set aside at agenda item 6, Parishioners Points for parishioners to raise matters with the Council. The 'invitation' to attend the meeting could be found on the facebook page & PC website.

Meeting Host: Mrs Ann Addison (Clerk)

Meeting Chairman: Mr Barry Evans

ATTENDING: Cllr Adam Brown, Mrs I Illingworth

APOLOGIES – Reasons for absence to be declared. R. Hart (Hospital), M. Gardner (Hospital)
P. Parris (Personal)

DECLARATION OF INTERESTS – Interest & nature of interest to be declared.

J. Hawtin: Place of work - Kierwsp

MINUTES OF PREVIOUS MEETING: These had been previously circulated & were duly proposed, seconded and signed by the Chairman as a true record. The Chairman has requested the Clerk to sign the Minutes on his behalf during the Covid lockdown. This was agreed by all.

WEST NORTHANTS COUNCIL – Update Report

Cllr Adam Brown – Final report as a County Councillor received & forwarded.

- The Council is now in 'purdah' due to the local elections & therefore no significant policies will be announced.
- The full structure of the new Council is now in place.
- NCC expects to hand over £90m of reserves to the new West Northants Council
- OFSTED reports steady progress in Children's services.
- Highways still challenging.
- There has been an increase in fly tipping, & so the tips have extended their opening hours.

Cllr Roger Clarke – Nothing to report.

MATTERS FOR REPORT – New & arising from the Minutes:

Allotments Association – Liaison – B. Evans

- Due to the large water bill this quarter, the Clerk has asked Anglia Water to make a site visit to check the meter. Reply received:
 - a) Anglian Water only make site visit readings twice a year,
 - b) If called out to read a meter they will make a charge.
- J. Hawtin has found the meter & reports it is not registering any use.

Lighting – Parish Clerk – Fault report

- Light on Zebra crossing is on all day.
- Light on Birds Hill Road close to the school is out of order.
- 9 Church Street & The Hollies lamp not working.
- Zebra crossing lights need a shield as the light flashes all night & makes it untenable for neighbouring properties.
- PL110 at entrance to Hodge Close to be reported again.

Highways – D. Hodges

- Some potholes are being filled.
- Concern regarding the Greenway & Dalscote junction. There is a deep crater on the left-hand bend. Clerk to report to Highways.

Grass Cutting – D. Keeble

- First cut not taken place yet - hopefully this will take place week commencing 12th April.
- Gigaclear has done a fairly good job with the renovations.
- Face Book comment regarding planting verges with wildflowers. To note, the majority of residents prefer a tidy verge.

Village Maintenance

- Query regarding the overhanging tree behind Old Burial Ground

School Liaison – J. Hawtin

- Report received from Head Teacher, including thanks for donation towards the new wifi system.
- All 159 children have started back to school.
- Remote learning has worked well.
- School continues to work in class bubbles & have staggered start & end times.
- Local authority has started £120k worth of work on the school roof & playground.
- Query if staff can use the Parish hall car park – message passed on the I. Illingworth.

Playground Equipment – J. Hawtin

- PC is still pursuing obtaining grant aid for the proposed equipment. Clerk will contact the new Council regarding grant aid.

Defibrillator – M. Gardner

- M. Gardner agreed to take responsibility. Will liaise with J. Hawtin.

Hedges & Trees – Nothing to report at present.

New Burial Ground – No update at present.

Public Footpaths – J. Woollett & J. Russell – No update at present

Bus Route 87 – Ann Atkin.

- All accounts now up to date.
- PC pleased it made the decision to support the bus scheme & have made provision for the service in its 2021/2022 budget.

Around Pattishall – B. Evans

- There will be an edition at the end of May.

PARISHIONERS POINTS - None

PARISH HALL / PLAYING FIELDS – I. Illingworth

- Covid guidelines updated.
- As from 12th April, cubs along with other & baby groups will be able to use the Parish hall.
- Football groups have started using the football pitches.
- Top pitch to be monitored.
- 3 bike stands have been installed in the car park.
- Horsebox shop & café will be sited in the car park on Wednesdays, Thursdays, Fridays & Saturdays. Produce to include bread, meat & vegetables.
- An electricity point has been installed in the car park.
- There is the possibility of a produce show in September.

CORRESPONDENCE:

Received from:

1. Sarah Cockerill – request for a donation towards the Parish Produce Show. The PC has donated £150.00 in the past. It was unanimously agreed to grant aid the show if it takes place.
2. B & Q – new flat packed seat received. Suggest it is sited in the Booth Close play area. Agreed.
3. West Northants Council – Purchase Order Invoices new guidance.

4. P. Billyeald Doughty – inconsiderate vehicle parking. This is a Police matter.
5. L. Hemming – Police Liaison Committee – concerned to hear of a meeting via another liaison member & not directly from D. Moody – will contact DM.
6. P. Barnes – Thanks for £500.00 donation towards the secure shed received.
7. The Beeches – query made to the Parish Office regarding the adoption of The Beeches highway. The Clerk was able to report that the highway had been adopted since 1973.
8. P. Parris – copy of letter sent to the Environment Agency regarding the oil & water leak in Eastcote.

Sent to:

1. H. Howard – request for safety measures for Jubilee House. **Reply received:** Thin reflective marker posts to be added to the new small works list. Will not take the risk of excavating close to such an old building.
2. Mr & Mrs Clapton – Leaning tree. **Reply received:** Tree specialist report received stating that the tree is adapting to its historic lean and concludes the main stem is sound.
3. To ‘Fix My Street’ works needing attention reported.
 - a) Dalscote Greenway junction
 - b) Butchers Lane – overhanging trees obscuring warning signs, VAS equipment.

PLANNING: No new planning received.

Application	Location	Proposal	Comments

FINANCE: Bank Balances:	a) Community a/c	£35,651.15
	b) Business Premium a/c	£16,221.58
Ear Marked funds	Church Wall	£1500.00

Audit Report

- Paperwork received from PKF Littlejohn for external audit.
- 2020/2021 accounts to be presented to the May AGM.

To Note

- 2020/2021 VAT refund of £4356.24 has been applied for.
- Clerk has contacted the bank regarding changing the mandate. Removal of R. Clarke & a fourth signature is required.
- PC grants & loan items to be discussed.
- Clerk’s expenses include stamps, stationery & Zoom meeting cost.

It was proposed seconded and resolved to pay the following invoices.

Chq. No.	Payee	Information	Amount	VAT	Total
1955	HMRC	Clerk’s PAYE	81.50		81.50
1956	R. A Hawtin	½ annual allotment field rent	150.00		150.00
1957	E. ON	Lighting maintenance	387.71	77.54	465.25
1958	NCALC	Subs, Audit & Data Control	766.81		766.81
1959	A. Addison (Clerk)	Salary & Expenses	326.00	Exp.78.67	404.67

COUNCILLOR'S & CLERK'S REPORTS:

The Clerk:

- Elections
 - a) All Nomination paperwork taken to SNC by the Clerk on 31st March, checked & agreed. All members have received written confirmation.
 - b) The Count for Unitary, Parish & Police Commissioner will be held at the Silverstone Circuit.
 - c) It is understood the Unitary Count will be held on Friday 7th May, Parish Council count on Saturday 8th May /Sunday 9th May & the Police Commissioner on Monday 10th May.
 - d) A list of all candidates will be published on Friday 9th April 2021.
- Parish Council meetings
 - Annual Parish Meeting** – this is **not** a Parish Council meeting. It is for parishioners to discuss matters relating to the Parish. All items / requests raised will then be discussed by members at a subsequent PC meeting for action to be taken.
 - Annual Meeting of the Parish Council (AGM)** – the first item on the agenda is the Election of a Chairman. The election of a Vice Chairman and Councillors portfolios is next then follows the normal business of the Council.
- **Virtual Meetings** – At present legislation states that virtual meetings should cease on the 7th May. The matter is being discussed by Parliament due to the present lockdown rules.

Councillors:

- **B & Q Bench** – has arrived flat packed. It was agreed to install it in the Booth Close play area. Clerk to contact P. Parris regarding its installation.
- **Litter pick** – suggested date 14th April, but PC has decided not to organise a whole village litter pick due to covid restrictions & will encourage parishioners to litter pick in small groups throughout the year. Litter pickers can be borrowed from the PC.
- **Photographs of Members for Around Pattishall** – It was agreed that photos of all members after the May election should be taken and put in Around Pattishall. Website to be considered. To note, J. Hawtin's daughter is a photographer.
- **Church Wall** – Any frost damage will be repaired by the contractor.

FUTURE AGENDA ITEMS – Election results.

There being no further business, the Chairman declared the meeting closed at: 9.10 pm.

DATE OF NEXT MEETING: THURSDAY, 13th MAY 2021, 7.15 pm
Please note there will be two meetings on the 13th.
*** 7.15 pm the Annual Parish Meeting IMMEDIATELY**
Followed by the Annual Meeting of the Parish Council

Signed:

Date: