

PATTISHALL PARISH COUNCIL

Website: www.pattishallparish.org.uk

Clerk - Mrs. Ann Addison,
The Paddocks, Baker Street, Gayton, Northampton, NN7 3EZ
Telephone: 01604 858226 & Email: ann.addison97@gmail.com OR parishclerk811@btinternet.com

Notice is hereby given that the next meetings of the above-named Council will be the
ANNUAL PARISH MEETING
which will take place on **Thursday 12th May 2022 at 7.15pm** Immediately followed by
THE ANNUAL MEETING OF THE PARISH COUNCIL
Both Meetings to be held in the Parish Hall
For the purpose of considering and resolving the following agenda matters:

To note:

- Members of the Public & Press are welcome to attend both meetings
- If you are unable to attend either meeting, any questions or concerns you may have can be sent to the Clerk by email prior to the meeting for the matter to be raised with the Council.

The Annual Parish Meeting

The following items have been placed on the agenda:

1. **APOLOGIES** for absence.
2. **MINUTES** of meeting held on 13th May 2021 circulated to all members.
3. **CHAIRMAN'S REPORT** for 2021/2022. The report will be put onto the website & the PC Face Book page
4. **REPORT ON PARISH CHARITIES** received from Ms Jayne Hawtin. The report will be put onto the website & PC Face Book page
5. **West Northants Council Report** from Cllr Ann Addison

Barry Evans
Chairman

Immediately Followed by the Annual Parish Council Meeting (AGM)

The following items have been placed on the agenda:

1. **ELECTION OF A CHAIRMAN** followed by the declaration of acceptance of Office.
2. **ELECTION OF A VICE-CHAIRMAN** followed by the declaration of acceptance of Office.
3. **APOLOGIES** for absence
4. **DECLARATION OF INTERESTS**
5. **MINUTES** of the previous meeting to be agreed & signed (circulated)
6. **PRIORITY MATTERS**

- | | |
|--------------------------------------|-----------------------------------|
| • Parish Council vacancy | * School Liaison |
| • Lighting | * Hedges, Trees & Churchyard |
| • Highways & Maintenance | * Playground Equipment |
| • Grass Mowing | * Face Book Page & Defibrillator |
| • Beggars Lane, Astcote – Use by DHL | * Speeding on A5 at Fosters Booth |

FINANCE - To consider, amend, adopt & appoint the following:

- | | |
|---|--|
| a) Audit issues | b) Review & update all Policies. |
| c) Bank Balances | d) Accounts to be paid. |
| e) Report from Internal Auditor (NCALC) | f) Responsible Financial Officer (Clerk) |
| g) Standing Orders | h) Financial Regulations & Risk Management |
| i) Discrimination policy & Complaints Procedure | j) Review & Scope of Internal Control. |

Ann Addison.

Clerk to the Council, 6th May 2022