

PATTISHALL PARISH COUNCIL

MINUTES of the **Annual Parish Meeting** held on Thursday, 12th May 2022, at 7.15 pm immediately followed by the **Annual Meeting of the Parish Council**, in Pattishall Parish Hall.

PRESENT: Mr. B. Evans, Chairman
Mr M. Mitton Mr D. Keeble Mrs F. Mytton
Mr D. Hodges Ms J. Hawtin Mr A. Burley

Minutes of the Annual Parish Meeting

The Chairman welcomed everyone to the meeting reminding members & the public that Parish Council meetings can now be recorded & filmed by the public as long as this did not disrupt the running of the meeting.

ATTENDING: 12 parishioners

APOLOGIES accepted by members: S. Toll

MINUTES of the 2021 Annual Parish Meeting – these had been previously circulated, were agreed & signed by the Chairman as a correct record.

CHAIRMAN'S REPORT – this had been previously circulated to all members. Points raised:

- Everyone still cautious regarding the Covid Pandemic but pleased to note that the Parish is slowly returning to normal.
- Sad news in late spring of 2021 that Robert Hart a long standing Parish Councillor had passed away. The Council also heard of the death of another Parishioner, Duncan Townsend who at one time kept the verges and greens well looked after.
- In March 2022 Phil Parris, the Vice Chairman stepped down.
- The Council welcomed Sarah Toll & Andrew Burley as new members, leaving one vacancy.
- Funds have been set aside to replace & renew the street lighting.
- Funding has been approved for the much needed play equipment at the Booth Close playing field
- Thanks go to Parishioners who have given up their spare time to help. Laura Dark who planted the Jubilee fruit trees at the allotments & John Russell who has refurbished Parish seating. Dale Furniss for collecting the litter pick full black sacks, Linda Hemming for her work with the Parish Neighbourhood Watch, Andy Stewart for producing the Around Pattishall, Bob Illingworth for the website & Iris Illingworth & Suzanne Raper for their sterling work with Parish Hall matters. Thanks also go to the Parish Council team who all work tirelessly to make the Parish affairs run smoothly.

PARISH CHARITIES – Jayne Hawtin, Clerk to the Trustees

Pattishall Educational Charity – Income consisting of field rents wayleaves & investments.
Grants available

Parochial Charity – Income comprises of Charity Bond, Bideford Charity, & Foxley Trust

- Winter fuel allowance distributed to Parishioners
- Widow & Widower pensions paid

There were no questions raised by members of the public therefore, the Chairman closed the meeting at 7.35 pm.

Minutes of the Annual Parish Council Meeting – immediately following the Annual Parish Meeting

ELECTION OF OFFICERS & WORKING GROUPS

Chairman: Barry Evans – who signed the acceptance of office paperwork and thanked members for their support

Vice Chairman: As there were no nominations, it was agreed to leave the post open until the Council was at full strength again.

WORKING GROUPS - All members have agreed to retain their allotted posts. There is a vacancy for a lead member for hedges, trees & Churchyard.

APOLOGIES – Reasons for absence to be declared & agreed by Council - S. Toll (personal)

DECLARATION OF INTERESTS – Interest & nature of interest to be declared

- **J. Hawtin** – Place of work – Highways.

MINUTES OF PREVIOUS MEETING: These had been previously circulated & were duly proposed seconded and signed by the Chairman as a true record.

PROIORITY MATTERS FOR REPORT – New & those resulting from the previous Minutes:

- **Casual Vacancy**
 - a) PC is permitted to co-opt.
 - b) Advert to be put onto face book page & website
- **Allotment Association** – Chairman
 - a) Jubilee fruit trees planted
- **Highways** – D. Hodges
 - a) Speeding on the A5 through Fosters Booth. One accident close to John’s Motors & a fatality by the Weedon crossroads. Safer Roads team to e asked to monitor the A5. National Highways have been contacted.
 - b) Beggars Lane, Astcote – use by DHL – see planning
 - c) New road sign for Simons Walk – ordered but there is a delay.
- **Village maintenance** – A. Burley
 - a) Will inspect all the Parish public seating and make the necessary repairs & refurbishment.
 - b) 16 benches to be sanded & teak oiled.
 - c) Notice boards opposite the school & the Astcote board need attention.
- **Lighting** – F. Mytton
 - a) PL15, PL24, PL90 reported out of order by the Clerk.
 - b) Report received & circulated
 - c) Re-numbering of all lamps – request has been made but not actioned. Clerk to contact E. ON again.
 - d) Light by the A5 discussed
 - e) Concrete column at Valley End discussed – Clerk to speak to E. ON.
- **Grass Cutting** – D. Keeble - update report
 - a) Working well.

- **School Liaison** – J. Hawtin
 - a) Report received from the Head Teacher
- **3 Playgrounds & Equipment** – J. Hawtin
 - a) Annual Inspection – need size of 3 areas & update on all equipment to obtain a quote.
 - b) Booth Close new equipment installed + new bench.
- **Defibrillator** – S. Toll
 - a) New pads ordered & be received this week
 - b) Chairman to contact First Responder Team regarding defibrillator work
- **Pc Face Book Page** – S. Toll
 - a) Running smoothly
- **Hedges, trees & Churchyard**
 - a) I. Illingworth is continuing to undertake work in the Churchyard.
 - b) Clerk to contact Peterborough Diocese again regarding additional land for burials.
- **Footpath Wardens** – J. Woollett & J. Russell – no report
- **Bus Route 87** – No report

PARISHIONERS POINTS – DHL applications – to be dealt with under planning

PARISH HALL & PLAYING FIELDS - Update – I. Illingworth

- Clerk has received some old photographs of a Pattishall football club
- Clerk is constantly contacted regarding booking the hall. Request for it be made clear who should be contact.

POICE & NEIGHBOURHOOD WATCH – Linda Hemming

- Report received from Linda Hemming
- Report received from Northants police - circulated

CORRESPONDENCE – Dealt with throughout the meeting

PLANNING

Application to be determined

Application	Location	Proposal	PC Comments
WNS/2022/0785/FUL	Cosy Cats Barn, Bugbrooke Rd. Cornhill	Single storey side extension	No objections

- **DHL Planning Applications**
 - a) PC has sent in strong objections to the main application WNS/2021/1819/EIA on the following grounds:
 - (i) Traffic Impact
 - (ii) Environmental matters
 - (iii) Footprint & Visual Impact
 - b) PC has sent in to WNC planning strong objections to the added CEMP, a Construction Environmental Management Plan whereby DHL wish to dump excess soil from its proposed development onto a field along Beggars Lane, bridleway RT30, in Astcote. PC concerns:
 - (i) The proposed use of 8 wheeled vehicles along Beggars Lane is unacceptable & impracticable wit two culverts known to be under the Lane.
 - (ii) Health & safety issue for walkers, horse riders & other field users.
 - (iii) Query if DHL now owns the field in question or if it has a 5 year option.

- iv) there is no road splay from Astcote High Street onto the A5.
- v) It is suggested there are two better entrances to the field – one via Yorke Farm from the A5 & via a track on Astcote High Street closer to the A5.
- vi) The PC to compile a list of objections for parishioners to make use of. This will be circulated to all households.
- vi) D. Keeble to consult with the Clerk.

FINANCE – Chairman & Clerk/RFO

Bank Balances:	a) Current a/c	£83,756.79
	b) Reserve a/c	£16,223.18
Monies Received	1 st half of the precept	£22,500.00

Payment to be Agreed:

It was proposed, seconded & resolved to pay the following invoices

Chq. No.	Payee	Information	Amount	VAT	Total
2052	HMRC	Clerk's PAYE	83.80		83.80
2053	Complete Ground Man.	Grass mowing	1125.00	225.00	1350.00
2054	Pattishall Parish Hall x 3	36.00		36.00	
2055	E. ON	Replace lantern PL19	270.00	54.00	324.00
2056	E. ON	Lighting maintenance	377.27	75.45	452.72
2057	A. Addison (Clerk)	Salary & Expenses	335.93	50.96	386.89
2058	John Russell	Public seat repairs	29.40		29.40

- **Change of Bank Mandate**
 - a) Forms received and handed to members to complete
 - b) Request for Internet banking agreed
- **Audit Matters/Issues**
 - a) Internal audit to be undertaken in time for June PC meeting
 - b) To be sent to external auditor by the end of June 2022
 - c) Books have balanced
 - d) All items to be placed onto the website once the Internal Audit has been completed.
- **Funds in Reserve for:**
 - a) Replacement of concrete lamp posts
 - b) Renew out of date lamps to LED
 - c) New playground equipment
- **Members to consider, amend, adopt & appoint the following:**
 - a) Audit issues
 - b) Review & update all policies
 - c) Standing Orders
 - d) Financial Regulations
 - e) Risk Management
 - f) Review & Scope of Internal Controls
 - g) Appointment of Clerk as the RFO

Agreed.

COUNCILLOR'S REPORTS:

- Residents in School Road concerned regarding foundations are shaking due to vehicular traffic. Both Highways & Anglian Water have made site visits.
- Pear Tree Farm is holding an open day from 10.00 am to 4.00 pm on Saturday, 14th May 2022.

There being no further business, the Chairman declared the meeting closed. At 8.50 pm

DATE OF NEXT MEETING: THURSDAY, 9th JUNE 2022
7.30pm, PATTISHALL PARISH HALL

Signed: **Date:**