

# PATTISHALL PARISH COUNCIL

MINUTES of the Parish Council meeting held on Thursday, 8<sup>th</sup> September 2022, 7.30 pm in  
Pattishall Parish Hall

**PRESENT:** Mr Barry Evans Mr David Hodges, Vice Chairman  
Mr M. Mitton Ms J. Hawtin Mrs S. Toll

In the Chair, Mr Barry Evans, Chairman, who welcomed everyone to the meeting, and reminded everyone that Parish Council meeting can now be recorded by the public as long as this did not disrupt the running of the meeting.

The Chairman expressed his sorrow at the passing of Her Majesty the Queen stating there would be a book of condolence will be available at the Produce Show & will then be placed in the Church for all to sign.

A 15 minute slot had been set aside at agenda item 6, Parishioners Points for parishioners to raise matters with the Council. The 'invitation' to attend the meeting could be found on the facebook page & PC website.

**ATTENDING:** 2 parishioners

## **APOLOGIES – Reasons for absence to be declared**

J. Russell (footpath warden), F. Mytton, (holiday) A. Burley (work), D. Keeble (work)

## **DECLARATION OF INTERESTS – Interest & nature of interest to be declared**

**J. Hawtin:** Place of work – Kier / Highways

**MINUTES OF PREVIOUS MEETING:** These had been previously circulated & were duly proposed, seconded, and signed by the Chairman as a true record.

## **REPORT FROM WEST NORTHANTS COUNCIL**

**Cllr A. Addison, Lead Member for Pattishall, Cllr K. Cooper, Cllr A. Brown**

### **Cllr Addison:**

- **Attended a 'Teams' virtual meeting with the Boundary Commission** who are proposing a change in the numbers of West Northants Councillors from 93 to 77.
- They are also considering alterations to the present Ward boundaries & are asking for PC members & the public at large to make constructive suggestions.
- With alterations, what should Wards be named.
- All comments to the Boundary Commission by 7<sup>th</sup> November.
- The Boundary Commission report can be found on their website.

## **MATTERS FOR REPORT – New & Arising from the Minutes:**

### **Parish Vacancy**

- Mr Nigel Bannister has put his name forward. Being the only candidate to apply for the vacancy, the Chairman proposed Mr Bannister be co-opted. All in agreement.
- The Clerk to send official paperwork to Mr Bannister & forward his name to West Northants Council

**Allotments**

- All plots have been checked
- The annual produce show is this coming Sunday.

**Street Lighting – F. Mytton**

- All out of order lights have been reported
- Correspondence sent to E. ON
  - a) Request to renumber all lamp posts
  - b) Quotation request to replace 5 lanterns with LED lamps
  - c) Foliage around lampposts:
    - (i) Greenway – likely to take time to resolve
    - (ii) PL74 High Street Astcote – owners have agreed to have the tree cut back. No action to date.
    - (iii) PL94, PL96 owner states he has cut back the tree – no change can be seen.
    - (iv) Valley End – letters have been delivered by hand stating the lamp post needs to be changed – no response to date. Clerk to contact D. Moody at NCALC regarding the best way forward.
    - (v) PL33 Cornhill & P151 Butchers Lane to be disconnected.

**Grass Cutting – D. Keeble**

- Grass being monitored & is starting to turn green again. May be cut again in 2 weeks' time
- Will be speaking to the contractor on Friday.
- **Support requested** to cut the overhanging verges in Birds Hill Road+ any nettles.
- Overhanging tree in Banbury Lane play area. Clerk to obtain quotes for the work. Parishioner who raised the concern to be updated. Quotes:
  - a) Seb Hodge
  - b) MB Tree Surgery
  - c) 'A Cut Above'

**Highways & VAS Signs – D. Hodges**

- Some potholes have been filled.
- Butcher's Lane development – poor parking. Site manager informed.
- Festival Road surface in an extremely poor state of repair. Clerk has reported matter to highways.

**Village Maintenance – A. Burley**

- Refurbishment / maintenance of Parish public seating – request for help from parishioners to 'adopt a seat'

**School Liaison – J. Hawtin**

- Some trees felled to enable better lighting in classrooms
- Classes 3 & 4 have been merged
- Replacement needed for the broken free standing oven.

**Playground Equipment**

- New equipment – J. Hawtin
- Inspection Rota
  - a) Inspection rota sent to all members as requested
  - b) Site inspection list sent
  - c) A. Burley, S. Toll & F. Mytton do not feel qualified enough to make a monthly inspection.
  - d) Clerk has made enquiries to RoSPA regarding an external annual inspection.
  - e) D. Keeble happy to support the inspection rota.

**Defibrillator – S. Toll - all well**

**Parish Council Face Book – S. Toll – information added to the site.**

**Hedges, Trees & Churchyard – no report**

**Public Footpaths – J. Woollett & J. Russell**

- Paths walked weekly
- Report from J. Russell

Problem reported re stile on Butchers Lane, RT18. Will arrange to view it with Iris Illingworth. The stile is awkward as it climbs a bank not the field. RT22 the extension of RT30 to Folly Farm – no news regarding the vegetation clearing

**Bus Route 87 – Ann Atkin – No news**

**Around Pattishall**

- Future printing –
- **PARISHIONERS POINTS** None

**PARISH HALL / PLAYING FIELDS - No new update**

**CORRESPONDENCE: Received & sent**

Sent to:

1. P. Evans regarding Beggars Lane. Reply received – no change in decision.
2. Residents at 4 & 5 Valley End regarding replacing the concrete column. Letters were hand delivered on 27<sup>th</sup> August. No replies received at time of meeting. Clerk to contact NCALC regarding next move.
3. Street Doctor – Astcote Village sign need replacing – reply received – has been ordered.

Received from:

1. Gallagher Insurance – PC policy to be renewed by 1<sup>st</sup> October. Any changes needed by 25<sup>th</sup> September
2. Anglian Water – Banbury Lane, road closure from 14<sup>th</sup> to 16<sup>th</sup> September
3. John Henry Group – Church Street - road closure 21 – 22<sup>nd</sup> September
4. Local External Audit – query if PC wishes to appoint its own external auditors. PC members consulted & felt it better to remain with present arrangements.
5. Highways – complaint received regarding bins & bin cupboard left on the footpath. Matter will be investigated

**PLANNING:**

<b>Application</b>	<b>Location</b>	<b>Proposal</b>	<b>Comments</b>
WNS/2022/1576/LDE	Harefield Farm	Certificate of lawfulness for correct siting of dwelling	No objections
WNS/2022/1595/FUL	Harefield Farm	Change o use of land to equestrian surfaced manage	Justification needed for a menage There is no provision for houses.
S/2020/1472/FUL	Millfield Business Park	Visibility from entrance splay & change of access	WNC Enforcement to respond
WNS/2022/1685/FUL	Sands Farm, Watling Street	Demolish & rebuild single dwelling with internal & external works	No Objection

**NB:** No other updates received.

<b>FINANCE: Bank Balances:</b>	a) Community a/c	£64,914.49
	b) Business Premium a/c	£16,229.40
<b>Receipts</b>	Around Pattishall Adverts	£224.00

It was proposed seconded and resolved to pay the following invoices

<b>Chq. No.</b>	<b>Payee</b>	<b>Information</b>	<b>Amount</b>	<b>VAT</b>	<b>Total</b>
2086	HMRC	Clerk's PAYE	83.80		83.80
2087	Complete Grounds Man.	Grass mowing	525.00	105.00	630.00
2088	E. ON	Fosters Booth Rd. photocell	23.47	4.69	28.16
2089	Barbara Osborne	Payroll Services x 3 inv.	7.50		67.50
2090	Npower	Street lighting Jan to March	2679.88	535.98	3215.86
2091	Npower	Street lighting April to June	2105.27	421.05	2526.32
2092	Anglian Water Business	Allotment supply	94.64		94.64
2093	A. Addison (Clerk)	Salary & Expenses	335.93	55.23	391.16
2094	Mrs A. Atkins	Burial plot refund	140.00		140.00

#### **COUNCILLORS & CLERK'S REPORTS:**

- Sarah Toll – concerned that she may have to step down as a Parish Councillor due to her workload which has increased. She would remain for the time being.
- Concerns regarding the upkeep of the Social Media page.
- Memorial tree in Hodge Close is looking dead. D. Hodges will speak to the family,

There being no further business, the Chairman declared the meeting closed at: 9.00 pm

**DATE OF NEXT MEETING: THURSDAY, 13<sup>th</sup> OCTOBER 2022, 7.30 pm at Pattishall Parish Hall**

**Signed:** ..... **Date:** .....