

PATTISHALL PARISH COUNCIL

MINUTES of the Parish Council meeting held on Thursday, 13th July 2023, 7.30 pm in
Pattishall Parish Hall

PRESENT: Cllr B. Evans, Chairman
Cllr D. Keeble Cllr F. Mytton Cllr N. Banister
Cllr J. Hawtin Cllr I. Illingworth Cllr A. Burley

In the Chair, Mr Barry Evans, Chairman, who welcomed everyone to the meeting, and reminded everyone that Parish Council meeting can now be recorded by the public as long as this did not disrupt the running of the meeting.

A 15 minute slot had been set aside at agenda item 6, Parishioners Points for parishioners to raise matters with the Council. The 'invitation' to attend the meeting could be found on the Facebook page & PC website.

ATTENDING:

APOLOGIES – Reasons for absence to be declared.

M. Mitton (No apologies given), D. Hodges (Personal)

DECLARATION OF INTERESTS – Interest & nature of interest to be declared.

J. Hawtin: Place of work – Kier / WNC

MINUTES OF PREVIOUS MEETING: These had been previously circulated & were duly proposed, seconded, and signed by the Chairman as a true record.

REPORT FROM WEST NORTHANTS COUNCIL

Cllr A. Addison, Lead Member for Pattishall, Cllr K. Cooper, Cllr A. Brown

- No report this month

MATTERS FOR REPORT – New & Arising from the Minutes:

Allotments Association – Liaison – B. Evans

- No changes to be made to the present arrangements.
- Bench from the playing fields now on the allotment site.

Lighting – F. Mytton

- Working group meeting to be held on 9th August at Pear Tree Farm, 7.30 pm.
- Lighting amendments to June minutes received.
- The upgrading of the lighting system is up to date at present.
- PL74 quote of £343.00 agreed.
- Quotation for replacement lanterns received.
- Npower / E. ON EBRS discount information
- Solar lighting for the Church steps installed.
- Generic lighting letter forwarded to all members.
- Query from Leys Road resident – can only alternative lights be switched off instead of all the lights between midnight & 5.30 am? There is a concern regarding nighttime burglaries & accidents.
- The PC will be looking into crime & injuries due to using night cells.
- To note, 44% of lighting costs are saved by using night cells.

Highways – D. Hodges

- Several potholes have been filled.
- Leys Road surface is in a very poor state. Clerk will contact Highways again requesting resurfacing.

Highway Improvements & dog bins – N. Banister

- Constant complaints about the apparent irregular emptying of the dog bins. The Clerk has contacted the contractor who says the bins are emptied once a week. A note to be made regarding which bins are constantly full.
- Helen Howard to visit the village again to discuss road calming measures.
- VAS signs – quotes sent for.
- 30mph signs – put up by D. Keeble & Banister.

Grass Cutting – D. Keeble

- Standard is now back to normal.
- Grass will be cut prior to the Picnic in the Park event.
- Steve Fitchett will be keeping the Garden of Remembrance neat & tidy every three weeks. Annual cost in the region of £400.00

Village Maintenance – A. Burley

- Will work with I, Illingworth to repair the notice boards.
- To note, J. Russell to repair the bench by the crossroads in Eastcote.
- I Illingworth has oiled the seat on Church Street.

School Liaison – J. Hawtin

- Report received from the Head Teacher
 - a) Local volunteers making use of school raised beds, pots & planters – still space for more volunteers.
 - b) Bin store oved to lessen the risk of arson & making the hall entrance more attractive.
 - c) Big roof leak on the flat roof – Local authority has provided funding.
 - d) Year 6 are holding a leaver's prom.
 - e) 3 members of staff retiring
 - f) School choir to sing at the Picnic in the Park
 - g) Years 5 & 6 will perform in the musical Shrek.
 - h) Year 1 are going strawberry picking.
 - i) School has a working party to help with becoming an inclusive school. The first meeting to include anti-racism & unconscious bias.

Playground Equipment – J. Hawtin

- Seesaw for Booth Close play area.
- Report & suggestions for September meeting.

Playground Inspection -D. Keeble

- ROSPA Inspection report:
 - a) D. Keeble attended the inspection with the ROSPA inspector.
 - b) Swings are old.
 - c) Zip wire needs attention – A. Burley & d. Keeble to undertake work.
 - d) Wood on roundabout has weathered.
 - e) Gap on some of the matting.
- PC needs to decide who should undertake repair work – Members or manufacturer.
- Report for the September meeting.

Defibrillator

- I. Illingworth to take over the responsibility.

Parish Council Face Book – Chris Sadner.

- Items or comments for inclusion can be made via email at sadner@aol.com

Hedges, Trees & Churchyard – N. Banister

- Correspondence relating to the trees on the private road off Church Street.
 - a) It has been established that the grass verge is not owned by WNC.
 - b) It is not Parish Council land. Therefore, the trees & bushes are not the responsibility of the Parish Council.
 - c) The PC cannot undertake work on private land as this would set a precedent.
- **Old Burial Ground**
 - a) Environmental Habitat Assessment received from Complete Ground Management.

Grants & Noticeboards – I. Illingworth

- Clerk has spoken to Greenbarnes regarding the cost of Perspex for notice board doors – quote to be received asap.

Public Footpaths – J. Woollett & J. Russell

- Two offers of help with the upkeep of the footpaths have been received from John Atkin & Bob Illingworth.

Bus Route 87 & Minibus – Ann Atkin & N. Banister

- The minibus has started running the new timetable running around Pattishall on Tuesdays & Fridays.
- All households to be leafleted.

Neighbourhood Watch – Linda Hemming

- There is a street warden in every street in the village.
- Drinks & nibbles on the 8th September.

Around Pattishall – B. Evans

- Articles are always welcome.

PARISHIONERS POINTS

- Concern raised regarding parking on Fosters Booth Road, too close to the junction with the A5. Iris to speak to the village PCSO regarding signage. N. Bannister to make a sited inspection.

PARISH HALL / PLAYING FIELDS

- Picnic in the Park event was attended by 1300 people.
- Money raised will go to local charities.

CORRESPONDENCE:**Received from:**

1. WNC – Social Housing consultation from 17.7.2023 to 24/9/2023
2. WNC – copy of letter sent by N. Henstock to Dame Andrea Leadsom regarding concrete road repairs.
3. Kier – report that the VAS signs are not working – informed that the batteries are being charged.
4. Inconsiderate parking close to the junction of Fosters Booth Road & the A5.

Sent to:

1. WNC debt recovery – second email sent asking for the bin at Blacksmiths Close to be removed as no longer needed by the PC. PC have informed WNC that it will not be paying the £221.00 invoice.
2. Mrs Watts PCC – request for additional burial ground land. **Reply received:** PCC will discuss matter at its next meeting in August & will follow it up with the Peterborough Diocese.
3. Glasdon – Retriever dog bin extended post kit ordered.

PLANNING:

- **Millfield Park Application** – Enquiries made to WNC regarding a date when this application will be heard by a planning committee – **Reply received:** possibly in August but no guarantee.
- Information received regarding speaking at planning committees & how to register to speak.
- Concerns raised regarding 18m long ‘low loaders’ coming not a 60mph road – health & safety considerations.

FINANCE: Bank Balances:	a) Community a/c	£87,17.71
	b) Business Premium a/c	£16,292.50

Monies Received	* Around Pattishall adverts	£409.00
	* Electricity Stay	£2.77
	* Interest	£33.90
	* Commonwealth Graves	£30.00

Audit Report

- Internal auditors report received & forwarded to all members.
- AGAR documents, Accounting Statement, Internal Auditors Report, Bank Reconciliation. Variances form had been agreed and forwarded to the external auditors via email on 30th June 2023.

It was proposed seconded and resolved to pay the following invoices.

Chq. No.	Payee	Information	Amount	VAT	Total
2180	HMRC	Clerk's PAYE	92.20		92.20
2181	E. ON	Lighting maintenance	306.50	61.30	367.80
2182	E. ON	Upgrading Street lighting	3768.00	753.60	4521.60
2183	Glasdon UK Ltd	Dog bin post	109.52	21.90	131.42
2184	Colin Neal	Website fees	23.98	4.80	28.78
2185	Stephen Fitchett	G of R work	71.50		71.50
2186	Barbara Osborne	Payroll Services x 3 months	69.00		69.00
2187	Complete Grounds Mangmt	Grass mowing	1242.50	248.50	1491.00
2188	Wicksted Leisure	3 x baby swings	447.56	89.51	537.07
2189	NCALC	Workshop – missed amount	8.00		8.00
2190	A. Addison (Clerk)	Salary & Expenses	369.34	66.20	435.54
2191	Npower Commercial Gas	Lighting supply	1018.69	265.52	1284.21
2192	Npower	Lighting supply	1016.42	265.07	1281.49
2193	Npower	Lighting supply	11.03	0.64	11.67
2194	SGL Print & Design Ltd	Printing Around Pattishall	610.00		610.00
2195	ROSPA Playsafety Ltd	Playgrounds Inspection	291.50	58.30	349.80
2196	Npower	Lighting supply	1507.63	301.53	1809.16
2197	S. Fitchett	G of R work	33.00		33.00

COUNCILLORS REPORTS:

- Booth Close play area tree:
 - a) The tree is in the hedgerow.
 - b) Seb Hodge to be contacted by Nigel Banister regarding the health of the tree.
 - c) The roots are causing problems for the swings.
- Church wall:

Part of the wall is falling down. N. Banister to contact Gavin from Gayton look at the situation and quote for work to be undertaken.
- Start Time of PC meetings
 - a) It was suggested that meetings should start at 7.00 pm.

There being no further business, the Chairman declared the meeting closed at: 10.10 pm.

DATE OF NEXT MEETING: THURSDAY, 14th SEPTEMBER 2023, 7.30 pm

Signed: **Date:**