

# PATTISHALL PARISH COUNCIL

MINUTES of the Parish Council meeting held on Thursday, 14<sup>th</sup> December 2023, 7.00 pm in  
Pattishall Parish Hall

**PRESENT:** Cllr D. Hodges, Vice-Chairman  
Cllr D. Keeble Cllr F. Mytton  
Cllr J. Russell Cllr N. Banister Cllr I. Illingworth

In the Chair, Cllr D. Hodges, Vice-Chairman, who welcomed all to the meeting, and reminded everyone that Parish Council meeting can now be recorded by the public as long as this did not disrupt the running of the meeting.

A 15 minutes slot had been set aside at agenda item 6, Parishioners Points for parishioners to raise matters with the Council. The 'invitation' to attend the meeting can be found on the facebook page & PC website.

**ATTENDING:** 2 members of the public

**APOLOGIES – Reasons for absence to be declared.** B. Evans (Holiday), M. Mitton (work)

**DECLARATION OF INTERESTS – Interest & nature of interest to be declared.** None

**MINUTES OF PREVIOUS MEETING:** These had been previously circulated & were duly proposed, seconded, and signed by the Chairman as a true record with the following amendments:

- Lighting – night cells report should read that the Council's energy consumption reduced by two thirds.
- Community Café grant to be applied for.

## REPORT FROM WEST NORTHANTS COUNCIL

**Cllr A. Addison, Lead Member for Pattishall, Cllr K. Cooper, Cllr A. Brown**

- WNC full Council meeting discussed the problem of children vaping, the Children's Trust & the care of green open spaces in west Northants.
- Preparations for the WNC 2024/25 budget on going.
- Parish Councils are requested to send in their precept requirements by mid-January 2024.

## MATTERS FOR REPORT – New & Arising from the Minutes:

**Allotments Association – Liaison – B. Evans**

- L. Dark
  - a) New committee working well.
  - b) Would like to hold the AGM on the 8<sup>th</sup> February 2024 prior to the PC meeting. Time of meeting to be arranged. PC members felt L. Dark should arrange & book the timing of the allotment meeting separately from the PC meeting. Clerk to contact L. Dark.

**Lighting – F. Mytton**

- Request for November minutes to be amended – done.
- E. ON has upgraded Simons Walk lighting.
- Shield on light in Little Field Close has been fitted.
- PL15, Fosters Booth Road new lantern @ £298 + VAT agreed.
- PL99, Church Street, to be disconnected & moved to Birds Hill @ £246 + VAT agreed.
- 7 remaining lights left to update. To note, 4 are on the review list.
- Waiting for confirmation regarding 4 night cells.

**Highways maintenance**

- Festival Road & Leys Road resurfacing being undertaken.
- 10 potholes have been reported to fix my street.
- Many drains are overflowing – NB to report.
- Gullies in Eastcote are blocked & overflowing due to the heavy & prolonged rain.

**Highways Improvements – N. Banister**

- Banbury Lane 40 mph speed limit – alteration requested up to Pound Lane.
- Fosters Booth Road parking issue & double yellow lines agreed by WNC. PC to confirm support.
- VAS signs – meeting arranged with S. Barber on 12<sup>th</sup> January 2024.
- Banbury Lane subsidence to be repaired in January 2024.
- To note – it appears that Festival Road & Leys Road are a training ground for Kier workers to test the new resurfacing equipment.

**Grass Cutting – D. Hodges**

- No mowing at present.
- D. Keeble & D. Hodges to meet to discuss the contract.
- Work to be undertaken in Churchyard, Butchers Lane & Booth Close, Old Burial Ground.
  - a) Trees to be cut back.
  - b) Hedge layering (M. Stretton to be contacted)
  - c) Quotes to be obtained from Luke at Ground Management by NB.

**Village Maintenance**

- Notice board opposite the school now repaired.
- Eastcote notice board approved.
- All signage approved.
- Waste bin by bus stop & seat in Eastcote needs attention – Clerk to ask WNC to replace. Bin with lid is required and placed on the WNC emptying list.

**School Liaison – I. Illingworth**

- Head teacher has put an article in the Around Pattishall newsletter.
- Children will attend Carols in the Church on the 15<sup>th</sup> December 2023.

**Playground Equipment – I Illingworth**

- Site visits from 3 equipment manufacturers to quote for equipment in all 3 sites.
- Possible total spend could be £50,000.
- School children to be asked about the PC plans.

**Playground Maintenance – J. Russell**

- Pigeon spikes JR to obtain further prices & swings to be considered for spikes.
- Roundabout repairs – waiting for better weather to remove it.
- Bench by the tennis courts to be moved to Butchers Lane.
- Greasing requested & undertaken.
- Cost of wet pour to be obtained.

**Defibrillator – I. Illingworth****Parish Council Face Book – C. Sander****Hedges, Trees & Churchyard – N. Banister****Grants & Notice Boards – I. Illingworth**

- Applications made.

**Public Footpaths – J. Woollett & J. Russell, Bob Illingworth, J. Atkin****Bus Route 87 & Minibus – N. Banister****Around Pattishall – B. Evans****PARISHIONERS POINTS – None**

**PARISH HALL / PLAYING FIELDS**

- A very successful seniors Christmas lunch with good entertainment.
- PC donation towards costs @ £150.00 agreed.

**CORRESPONDENCE:****Received from:**

1. Probation Service – looking to work with Parish Councils to find work for those sentenced with a community sentence. Clerk to respond. Birds' Hill footpath clearing suggested.
2. NCALC – concerns raised regarding 'scams,' particularly those on the website & face book pages.
3. Barclays Bank requesting information about the PC.

**Sent to:**

1. Information request from N. Bannister regarding the roles & responsibilities of The PC Chairman, the Clerk, & Parish Councillors. Information forwarded. Portfolio responsibilities to be discussed.

**PLANNING – D. Keeble**

Application	Location	Proposal	Comments

- No new applications received.
- Some old applications have been approved.

**DHL**

- No date for determination
- To note, the application has a 3 month approved 'stay'.

<b>FINANCE: Bank Balances:</b>	a) Community a/c	£90,290.95
(at 17/11/23)	b) Business Premium a/c	£16,336.16
	c) interest received	£43.66

It was proposed seconded and resolved to pay the following invoices:

Chq. No.	Payee	Information	Amount	VAT	Total
2251	HMRC	Clerk's PAYE	92.20		92.20
2252	Mrs A. Addison (Clerk)	Salary & Expenses	369.34	53.15	422.49
2253	Pattishall Parish Hall	Small hall x 2	40.00		40.00
2254	SGL Print & Design Ltd	Printing Around Pattishall	539.00		539.00
2255	Kompan	Play equipment parts	234.09	46.81	280.90
2256	Anglian Water	Allotment supply	17.51		17.51
2257	Cancelled	Incorrect figures	0.00		0.00
2258	Npower Comm. Gas	Lighting supply x 2 invoice	57.12	2.36	59.48
2259	S. Fitchett	Garden of Remembrance	33.00		33.00
2260	S. Fitchett	G of R Work	33.00		33.
2261	E. ON	Photocell Little Field Close	23.47	4.69	28.16

**Finance Issues**

- Please note that individual members cannot order works to be undertaken without the consent of the Council. Members cannot authorise payments without the consent of Council.

- **CIL funding received:**
  - a) 2021.2022 £6,534.73
  - b) 2022/2023 £7,475.61
  - c) 2023/2-24 £22,426.84
- Consideration should be given to using the £6,534.73 & £7,475.61 within the 2024/25 financial year.
- Parish Councillors to forward suggestions of projects to the office.
  
- **Budget & Precept for 2024/2025**
  - a) Updated paperwork sent to all P. Cllrs.
  - b) It was proposed, seconded & agreed by all to precept for £63,500 for the 2024/2025 financial year.

**COUNCILLORS REPORTS:**

- Burial Plots – Clerk to ask Tim from John Whites to make a site visit to the New Burial Ground to discuss possible further sites for plots.
- PC vacancy – it was suggested that an application form should be endorsed.
- Probation workers – path by the school needs attention
- Large poppies for Remembrance – clerk to order & a poppy wreath. Donation to the RBL at Greens Norton.
- Valley End, road sign needs replacing. Clerk to contact WNC.
- Concrete fence posts in Butchers Lane are broken. It is understood they belong to the PC.

There being no further business the Chairman declared the meeting closed at 9.55 pm.

**DATE OF NEXT MEETING:**      **THURSDAY, 11<sup>th</sup> January 2024, 7.00 pm**

**Signed:** .....      **Date:** .....