

PATTISHALL PARISH COUNCIL

MINUTES of the Parish Council meeting held on Thursday, 8th February 2024, 7.00 pm in
Pattishall Parish Hall

PRESENT: Cllr B. Evans, Chairman Cllr D. Hodges, Vice-Chairman
Cllr F. Mytton Cllr M. Mitton Cllr I. Illingworth
Cllr J. Russell Cllr N. Banister

In the Chair, Mr Barry Evans, Chairman, who welcomed everyone to the meeting, and reminded everyone that Parish Council meeting can now be recorded by the public as long as this did not disrupt the running of the meeting.

- The Chairman welcomed Suzanne Raper as the latest member of the PC team.
- The Clerk thanked N. Banister for taking the January minutes in her absence due to ill health.

A 15 minute slot had been set aside at agenda item 6, Parishioners Points for parishioners to raise matters with the Council. The 'invitation' to attend the meeting can be found on the facebook page & PC website.

To Note: 6.30 pm – Councillors photograph session.

ATTENDING: 1 Parishioner

APOLOGIES – Reasons for absence to be declared. D. Keeble (meeting), M. Mitton (work)

DECLARATION OF INTERESTS – Interest & nature of interest to be declared. None

MINUTES OF PREVIOUS MEETING: These had been previously circulated & were duly proposed, seconded, and signed by the Chairman as a true record with the following amendment:

- School report amend to 2 families & 4 children.

REPORT FROM WEST NORTHANTS COUNCIL

Cllr A. Addison, (Lead Member for Pattishall), Cllr K. Cooper, Cllr A. Brown

- WNC budget to be discussed & set on 22/2/24.

MATTERS FOR REPORT – New & Arising from the Minutes:

Allotments Association – Liaison – B. Evans

- Tenants are working on their allotments.

Lighting – F. Mytton

- Work is continuing on the upgrading of all Parish lighting.
- F. Mitton & J. Russell to visit residents to ask them to cut back foliage that is blocking one of the streetlights.
- Church step solar light now repaired.

Highways Maintenance, Improvements & VAS Signs – N. Banister

- Points raised at meeting with I. Illingworth & Steve Barber from WNC.
 - a) VAS – Vehicle Activated Sign – will not give any other information other than speeds of vehicles once activated by movement of vehicle.
 - b) SID – Speed Indicator Device – More sophisticated & latest versions are programmable to show images, can collect data such as speed, size & direction of travel of vehicle.
 - c) Signs on Butchers Lane are early versions of SIDs. They will be replaced by the updated models.

- d) Number of new signs x 3 at:
 - (i) High Street PL48 adjacent to house No. 81.
 - (ii) School Road PL105 adjacent to house No. 30.
 - (iii) Birds Hill Road PL80 location in road dip.
- Section 50 Street Works Licence is needed to install VAS/SID equipment @ the following cost:
 - a) £200.00 admin charges.
 - b) £150.00 to maintain & operate records.
 - c) £150.00 Highway Authority Capitalised payment
 - d) £150.00 inspection fee.
 - e) Total cost of the S150 licence is **£650.00. Agreed.**
- School Signs – the Highways team will continue to maintain & fix any issues. S. Barber is aware that the Astcote side sign is not working.
- The school Road signs are VAS and not the responsibility of the Parish Council.
- NB is checking a number of sign companies & will report his findings to the February PC meeting.
- Report on meeting with Martin Jenkins from Kier Highways.
 - a) Patching in Festival & Leys Rd is now complete & is waiting he hear if the budget will allow a top layer.
 - b) 7 points Kier may be able to help with:
 - (i) Surface condition of School Road, from Malus Field to Banbury Lane.
 - (ii) Surface condition of Church Street from Banbury Lane to the Green.
 - (iii) Surface at top of Greenway to Tiffield Turn
 - (iv) Greenway to Banbury Lane
 - (v) Surface at Birds Hill Road.
 - (vi) Surface at The Beeches.
 - (vii) An additional gully at the entrance into Pool close from Butchers Lane.
- Points to note:
 - a) Unsafe Church wall with stonework falling onto the road surface opposite 16 Church Street.
 - b) Ditch cleaning & clearing is the responsibility of the landowners.
 - c) Need to contact landowner of wide verge at the top of Grenway in order to have the ditches cleared out. NB to contact Mr Hawtin.
 - d) WNC is responsible for clearing leaves from footpaths.
 - e) Water running down the driveway of The Manor – owner should be contacted.
- Butcher's Lane extent of highway query.
 - a) Request made to Highways for a map showing the extent of the grass verge along Butchers Lane received & forwarded to members.
 - b) PC to determine what action it, WNC or the landowners need to take at Mews Court.

Grass Cutting, Trees & Hedges – D. Hodges

- Meeting held with D. Keeble & contractor.
- Tree cutting & hedge quotes to be forwarded.
- A & B cycle invoices to be amalgamated & cost £590 + VAT per cut.
- Season to start in late March / early April.
- Wildflower garden in Churchyard – will liaise prior to fist cut.
- Monthly invoices to be sent to D. Hodges, for approval & the Clerk for payment.
- Review of monthly cuts to the Churchyard to be reviewed.
- Maintenance of Booth Close play area & OBG to be reviewed.
- Butcher's Lane trees & School Road playing field trees need attention.
- Area in Butchers Lane needs trees looking at.
- Garden of Remembrance – steps & paving very slippery – cleaning work undertaken by J. Russell.

School Liaison – I. Illingworth

- Positive behaviour policies in place.
- The school has been given some trees.

Playground Equipment - I. Illingworth

- Information received from 3 contractors. Further discussions to take place.

Village & Playground Maintenance – J. Russell

- Tree by the slide needs attention. Quote to be obtained.
- The wet weather is causing delays in maintenance work.
- Butchers Lane play area broken fencing – not a safety issue
- Home Close verge & parking.
 - a) Clerk to obtain verge map from WNC.

Defibrillator – I. Illingworth – No problems.**Parish Council Face Book – N. Banister, S. Raper**

- Strategy needed.
- Good way of communicating with residents.

Grants & Notice Boards – I. Illingworth

- Grants for VAS/SID signs can be obtained from the Police Commissioners Road Safety Grant Scheme. Grants available from £500.00 to £5000.00.

Public Footpaths – J. Woollett & J. Russell, Bob Illingworth

- Wet weather making it difficult to walk the paths.

Community Engagement – S. Raper, I Illingworth

- ACRE are offering Friendship Visits & limited Warm Packs.
- Clerk to enquire if ACRE would like to be represented at the PC Open Day.

Church yard & Burial Ground

- Site visit made by I. Illingworth, A. Addison, a Church Warden & Tim from John White's Funeral Directors to assess the number of vacant grave spaces.
- There are 11 vacant plots in the New Burial Ground.
- Bought /reserved & vacant plots to be marked.
- To note, it is the responsibility of the local PCC to obtain additional land for burials.

Minibus liaison – N. Banister – No report this month.**Around Pattishall – B. Evans****PARISHIONERS POINTS – No matters raised.****PARISH HALL / PLAYING FIELDS – S. Raper**

- £2,500.00 received from Scottish Power.
- Hall hire fees – start of restructuring process.

CORRESPONDENCE:**Received from:**

1. G. Nightingale – reservation of burial plot. Plot reservation confirmed.

Sent to: - covered in the main body of the minutes.

PLANNING: D. Keeble

- No new applications this month

Application	Location	Proposal	Comments

DHL

- Useful arguments against the proposals received from Towcester Group.

FINANCE: Bank Balances:	a) Community a/c	£93,211.62
	b) Business Premium a/c	£16,393.05
Received	a) Mews Court CIL	£22,426.84

It was proposed seconded and resolved to pay the following invoices:

Chq. No.	Payee	Information	Amount	VAT	Total
2271	HMRC	Clerk's PAYE	92.20		92.20
2272	Barbara Osborne	Payroll Services O. N. D.	69.00		69.00
2273	Complete Ground Man.	Tree Work	744.00		744.00
2274	A. Addison (Clerk)	Salary & Expenses	369.34	72.13	441.47
2275	Marcus Young Env. Services	Emptying dog waste bins	1740.80	348.16	2088.96
2276	Npower	Lighting supply x 2 inv.	51.40	2.57	53.97
2277	Complete Grounds Man.	OBG maintenance	265.00	53.00	318.00

Finance Issues

- Please note that individual members cannot order works to be undertaken without the consent of the Council. Members cannot authorise payments without the consent of Council.
- Enquiries made to WNC regarding outstanding CIL payments.
- 2024/2025 S137 expenditure has risen to £10.81 per elector.
- PC policies to be reviewed, agreed & put onto the website.

COUNCILLORS REPORTS:

- Proposed visit to Pattishall by Andrea Leadsom MP on 23rd February 2023, 10.00 am to 2.00 pm. Residents are encouraged to meet the MP should they have any queries.
 - 10 – 12 Outside the Eastcote Arms
 - 12 – 1 Parish Hall car park
 - 1 – 2 Peggotty's lounge, Pattishall
- D-Day – On the 6th June 2024 it will be the 80th anniversary of the D-Day landings. Query if the PC will be marking the day with any of the following:
 - Lighting a beacon at 9.15 pm on the 6th June.
 - Lighting a lamp of Peace if a beacon is not appropriate.
 - Ringling the Church bells.
 - N. Banister will contact Cold Higham PC to enquire if they are holding an event.
- Biodiversity Duty – information received from NCALC with a check list for planning applications.
- Waste bin request for Eastcote crossroads – Clerk to write to WNC again.
- Car on Astcote Green – it has flat tyres. Query if the owner still lives in the village.
- Parrish Council open day on 22nd March from 3.00 pm to 9.00 pm.
 - To date 17 groups have booked space.
- To note – The Red Lion is no longer on the asset register.
- Church Street incident has now been resolved.
- Broken bollard on The Crescent Green is broken.
- Must make sure the Police beat bus can gain access to the Parish Hall car park.
- No parking signs on Astcote Green - No action at present.
- Notice board locks need replacing – agreed for J. Russell to order.

There being no further business the Chairman declared the meeting closed at 9.07 pm.

DATE OF NEXT MEETING: THURSDAY, 14th MARCH 2024, 7.00 pm.

Signed:

Date: