

PATTISHALL PARISH COUNCIL

MINUTES of the Parish Council meeting held on Thursday, 13th June 2024, immediately following the Annual Parish Meeting in Pattishall Parish Hall

PRESENT:

Cllr B. Evans, Chairman	Cllr D. Hodges, Vice-Chairman	
Cllr D. Keeble	Cllr M. Mitton	Cllr S. Raper
Cllr J. Russell	Cllr N. Banister	Cllr I. Illingworth

In the Chair, Mr Barry Evans, Chairman, who welcomed everyone to the meeting, and reminded everyone that Parish Council meeting can now be recorded by the public as long as this did not disrupt the running of the meeting.

A 15 minute slot had been set aside at agenda item **Parishioners Points** for village residents to raise matters with the Council. The ‘invitation’ to attend the meeting can be found on the facebook page & PC website.

ATTENDING: 1 parishioner

APOLOGIES – Reasons for absence to be declared.

F. Mytton (personal)

DECLARATION OF INTERESTS – Interest & nature of interest to be declared. None.

MINUTES OF PREVIOUS MEETING: These had been previously circulated & were duly proposed, seconded and signed by the Chairman as a true record with the following amendment:

- Intake of 18 new pupils is for the September term.

MATTERS FOR REPORT – New & Arising from the Minutes:

Allotment Association – Liaison – B. Evans

- Nothing to report due to heavy rainfall & little work being undertaken
- Allotment water supply invoice has been estimated – Clerk to request a full meter reading.

Lighting – F. Mytton

- Installation of new 2m bracket on PL81, Birds Hill Road.
- PL8, The Crescent bracket moved from PL81. LED lanterns & part night cells installed.
- 21 part night cells installed. To note, it is PC policy to fit part night cells to all LED lanterns except at road junctions.
- The 3 PLT lanterns have been replaced by LRD.
- E. ON is now up to date with all the work the PC has asked them to undertake.
- PL26 & PL28 – members comments regarding disconnection.

Highways safety, improvements & maintenance – N. Bannister

- To note: the National Highways speaker booked for the June PC meeting will not be attending, citing he is unable to attend a public event/meeting during the General Election ‘purdah’ period.
- He has offered to attend the July PC meeting on 11th July.
- Double yellow lines have been approved. Waiting for them to be installed.
- 40 mph on Banbury Lane by Sharman’s approved.

Grass Cutting, Churchyard, Hedges & Trees – D. Hodges

- Request received from resident for the grass verge to be cut outside her home in School Road. It is noted that this area does not appear to be on the mowing list. DH to speak to the contractors.
- Third complaint received regarding the quality of the grass mowing throughout the Parish. Clerk will respond.

- 5 cuts have been achieved this season.
- G. Mooney, new Garden of Remembrance contractor has started work.
- Notice board in the burial ground to be repaired

Village & Playing Fields Maintenance – J. Russell

- Playground maintenance report received.
- ROSPA external playground inspection due in June.
- Church wall is bulging. N. Banister to contact Gavin Billing.

School Liaison – I. Illingworth

- SIAMS inspection is due this month (Inspection of Anglican & Methodist Schools)
- Years 4, 5, & 6 are visiting the Saints Rugby Club.
- Sports Day on the 21st June at the playing fields
- The swimming pool is now open & in use.
- Some past pupils are undertaking work experience at the school.
- School safety / no parking signs shaped like small children are being considered.
- To note, Little Dragons nursery is not open on a Friday.

Playground Equipment – J. Russell, Illingworth

- Butchers Lane matting installed.
- Redundant steel equipment – B. Evans to arrange for it to be removed.
- It is hoped that all remedial work will be undertaken in time for the school holidays.
- Damaged bird spikes have been repaired.
- Repairs on the roundabout ongoing. Hope to have it in working order in time for the holidays.
- Booth Close access – Clerk to make enquiries regarding ownership of the wall.

Defibrillator – I. Illingworth

- Pads have been ordered but not received – Clerk to contact providers again.

Parish Council Face Book – N. Banister.

- Pleased to report more 'hits' on the site.

Grants & Notice Boards – I. Illingworth – No news.

Community & Engagement - S. Raper & I. Illingworth. No news

Public Footpaths – J. Russell & Team.

- A new skiing gate has been installed by Mr. Hawtin
- RT1 approval received for new kissing gate to be installed @ £936.00 – within the budget.
- RT1 has been cleared
- RT12 the bridge has been repaired by Kier.
- RT25 Steps by the Chapel cleared with the help of S. Bates.

Minibus – N. Banister

- Will contact Steve regarding donation request.

Around Pattishall – B. Evans

- Deadline for articles is Friday.

D Day

- Parish Hall was decorated.
- I. Illingworth & N. Banister put the PC poppies around the village.
- Agreed for the PC to commemorate the 80th anniversary of the end of WW2.
- I. Illingworth to purchase more large poppies.
- N. Banister attended the commemoration events for D Day in Gold Higham which were excellent.

PARISH HALL / PLAYING FIELDS – S. Raper

- Repair work – new immersion heater, main hall heater repaired, new kitchen cupboards, sensor lighting fixed, key code lock on electrical cupboard on safety grounds.
- Scouts have asked for a firepit on the playing fields.

CORRESPONDENCE:**Received from:**

1. WNC Highways (Adoptions) – Home Close:
 - a) It has been confirmed that the adoption of the Close can now go ahead.
 - b) To note, there is no funding available to carry out any remedial works to the road.

Sent to:

1. Cornhill Squash Club – PC’s donation of £200 waiting for address of John Carrington in order for donation to be sent towards the defibrillator. S. Raper to hand cheque over.

PLANNING: D. Keeble

Application	Location	Proposal	Comments
2024/2779/FUL	Bay Farm, Pound Lane	Extension to existing livestock building	No objections
2024/1600/ADV	The Old Mill Race	Amended plans including new location plan. To note old plan showed the wrong site	Plans to be reviewed.
2024/1062/MAF	Valley Fields	Proposed glamping site	The application has been refused by WNC
2024/2432/LBC	Palm Tree Cottage	Replace garden patio doors & repaint windows in a different colour	No objections
2024/2645/FUL	Swallow Barn, Cornhill	Change ground floor door to window	No objections

- **DHL** – Application not ready to go to WNC planning committee yet.
- **Local Plan** – This needs monitoring.

FINANCE: Bank Balances:	a) Community a/c	£130,153.78
	b) Business Premium a/c	£16,454.36
Monies Received:	VAT reimbursement	£10,799.00

It was proposed seconded and resolved to pay the following invoices:

Chq. No.	Payee	Information	Amount	VAT	Total
2316	HMRC	Clerk’s PAYE	96.67		96.67
2317	A. Addison (Clerk)	Salary & Expenses	386.66	84.30	470.96
2318	NCALC	Equality training cost share	21.00	4.20	25.20
2319	Anglian Water	Allotment Supply	231.40		231.40
2320	Bob Illingworth IONOS	Website fees	45.00	9.00	54.00
2321	Pattishall Parish Hall Assc.	Parish Café x 2 invoices	80.00		80.00
2322	E. ON	Lighting maintenance	2959.00	591.80	3550.80
2323	Npower Comm. Gas	Lighting supply	2529.47	126.47	2655.94
2324	J. Russell	Reimburse roundabout repairs	796.75	153.70	950.45
2325	Pattishall Parish Hall	Hire of small hall x 2	40.00		40.00
2326	Barbara Osborne	Payroll Services	70.50		70.50
2327	Cancelled	Incorrect addressee	0.00		0.00
2328	G. Mooney	G.O.R. work x 3 hours	50.00		50.00
2329	Npower Comm. Gas	Lighting supply	30.06	1.50	31.56
2330	N. J. Blackwell Garden S,	Village maintenance work	1253.00	250.60	1503.60
2331	Ava Recreation Ltd.	Booth Close play area work	6564.29	1312.86	7877.15

Finance Issues

- Please note that individual members cannot order works to be undertaken without the consent of the Council. Members cannot authorise payments without the consent of Council.

Audit Matters

- Internal audit by NCALC auditor, Caroline Holgate, on Friday 7th June 2024
- Matters to be noted:
 - a) The accounts were maintained during the financial year using the correct accounting method.
 - b) Budget was agreed with Councillor's input. To note, the budget figure must be agreed & minute prior to the precept figure being agreed.
 - c) Exercise of Public Rights was correctly published on the website.
 - d) General Reserves are at an acceptable level.
 - e) CIL monies received & reported. Plans for spending are in hand.
 - f) Payroll is outsourced with PAYE payments made monthly.
 - g) VAT is properly maintained
 - h) Insurance cover in place.
 - i) Website is very good. Suggestion there should be a separate 'policies tab' once the PC policies have been updated. More use should be made of the website.
- Matters outstanding / to be updated:
 - a) AGAR must be put onto the website
 - b) New financial regulations to be agreed
 - c) Clerk's contract to be updated.
 - d) Risk Assessment & asset register need updating.

REPORTS from COUNCILLORS & THE CLERK:

- Clerk to make enquiries regarding cost of road closures.
- Clerk to report two 'abandoned' vehicles to ELVIS.
- Clerk to make enquiries about the stone wall at Booth Close.
- Clerk to order 3 'Remembrance Soldiers' from the British Legion. PC will commemorate the 80th anniversary of the end of the second world war in May 2025.
- Clerk to make enquiries about new village signs with WNC crests to replace old worn signs.
- Clerk to contact the Rev. Marion Reynolds regarding additional burial land.
- Policy Group of I. Illingworth, F. Mytton & the Clerk have held first meeting. Asset Register & Risk Management first to be tackled along with the new Financial Regulations & the Clerk's updated contract of employment.
- 2 cars obstructing the mowing. Both have been in situ for some time & one has flat tyres. Clerk will report them to ELVIS.
 - a) Booth Close, White Renault
 - b) Eastcote by the Chapel steps, Grey Nissan.
- D. Hodges met 2 American citizens at the Church who had visited Pattishall because their surname was Pattishall.
- **To note – there will be a group PC photograph at 6.30 pm before the July meeting.**

REPORT FROM WEST NORTHANTS COUNCIL

Cllr A. Addison, Lead Member for Pattishall, Cllr K. Cooper, Cllr A. Brown

- WNC Cllr Danielle Stone is the new Police, Fire & Crime Commissioner.
- Due to the General Election, the next WNC full Council meeting will be held on the 18th July.
- List of Parliamentary Candidates for the South Northamptonshire Constituency:

Rufia Ashraf	Labour Party
Sarah Bool	Conservative Party
Paul James Hogan	Reform UK
Ian Alexander McCord	Independent
Stewart Robert McCutcheon	Independent
Mick Stott	Workers Party
Stewart Tolley	Liberal Democrats
Emmie Williamson	Green Party

- If you intend to vote at a polling station, please remember to take some photo identification with you such as a passport or a photo driving licence.
- If you have a postal vote, please fill it in & post it asap.
- To note, you can take your completed postal vote to a polling station but will have to complete a form whilst there.

There being no further business the Chairman closed the meeting at 9.33 pm.

DATE OF NEXT MEETING: THURSDAY, 11th JULY 2023, 7.00 pm

Signed:

Date: