

PATTISHALL PARISH COUNCIL

MINUTES of the Parish Council meeting held on Thursday, 12th September 2024, in
Pattishall Parish Hall, at 7.00 pm

PRESENT: Cllr B. Evans, Chairman Cllr D. Hodges, Vice-Chairman
Cllr M. Mitton Cllr S. Raper Cllr N. Banister Cllr I. Illingworth

In the Chair, Mr Barry Evans, Chairman, who welcomed everyone to the meeting, and reminded everyone that Parish Council meeting can now be recorded by the public as long as this did not disrupt the running of the meeting.

A 15 minute slot had been set aside at agenda item **Parishioners Points** for village residents to raise matters with the Council. The 'invitation' to attend the meeting can be found on the facebook page & PC website.

ATTENDING: Rev. Marion Reynolds (Rector), 2 parishioners

APOLOGIES – Reasons for absence to be declared.

Cllr D. Keeble, (personal), Cllr F. Mytton, (Personal), Cllr J. Russell (Personal)

DECLARATION OF INTERESTS. Interest & nature of interest to be declared & accepted, None

- **Rev. Marion Reynolds** – Additional land for Parish burials
- Report from The Clerk & Councillor Iris Illingworth:
 - a) The Parish Council has been caring for the New Burial Ground & Garden of Remembrance for many years, arranging for the allocation of plots & paying for the upkeep of the two sites.
 - b) There are plenty of vacant plots in the Garden of Remembrance, but the New Burial Ground now needs to expand.
 - c) The Clerk has written to the PCC and to the Peterborough Diocese without success.
 - d) The matter of additional land for future burials has been referred to the Archdeacon.
 - e) There is a query regarding the present status of the 'closed Churchyard'
 - f) The Clerk to ask WNC if they have any information about the Churchyard, its closed status & when the land for the New Burial Ground & Garden of Remembrance was 'ceded' to the Parish Council to manage.
 - g) The Clerk has forwarded information regarding Churchyard closures to all PC members.

MINUTES OF PREVIOUS MEETING: These had been previously circulated & were duly proposed, seconded and signed by the Chairman as a true record with one amendment:
Change name of J. Woollett to J. Russell.

MATTERS FOR REPORT – New & Arising from the Minutes:

Allotment Association – Liaison – B. Evans

Lighting – F. Mytton – Colleagues are requested to note:

- PL39 Leys Road reported out of order on 11/8/24
- Lighting quotations
 - a) PL107, Church Street, install Kirium LED lantern complete with part night photocell @ £329.00. Agreed
 - b) PL61 Simons Walk, remove lantern to tip, supply Kirium LED lantern with part night cell @ £634.00 Agreed

- c) Lights affected by trees:
- (i) PL91 Greenway. Overhanging growth badly obscuring the streetlight. N. Bannister contacted Mr Wilks, but no action has been taken. Fix My Street has been contacted who are taking action.
 - (ii) PL81 Birds Hill. Foliage growing too close to the streetlight. The matter has been reported to Fix My Street who have investigated & found the matter does outreach their threshold for action. They will monitor the situation at regular intervals. If the situation deteriorates FMS will do a further check.

Highways safety, improvements & maintenance – N. Bannister

- Request from D. Keeble for an update on the A5 meeting with National Highways.
 - a) New 50 mph signs to be installed
 - b) National Highways to undertake another survey.
 - c) Traffic behaviour to be monitored.
- Village signs – the Clerk contacted Helen Howard regarding new signs. **Reply received:** old signs will only be replaced if they are broken / damaged. Does the PC want to offer to pay for new signs? Concerns raised as other surrounding villages have new signs with the new WNC crest.
- Promised double yellow lines will have to wait until a lining team is employed.
- Leys Road & Festival Road to be resurfaced at the end of October.
- Clerk to enquire when the litter bin at the corner of The Beeches & Church Street will be replaced.

Grass Cutting, Churchyard, Hedges & Trees – D. Hodges

- Request from D. Keeble – nettles growing out of the hedge in Birds Hill Road & opposite the school need attention.
- Parish grass is cut on a three weekly basis. There are a few minor problems to tidy up.
- Clerk to contact both Bedford Pilgrim Housing & Grand Union Housing regarding properties owned by them.
- Churchyard trees – 2 x Beech trees need attention as branches appear to be dead.
- The wild-flower garden has been tidied.

Village & Playing Fields Maintenance – J. Russell – report sent

- 28/8/24 letter sent to Kompan regarding the safety of the curly climber.
- Parish Hall area small slide – rust has been treated but rust has been found on some steps so will make enquiries regarding replacement steps. Whole slide will be repainted at the ends of September.
- High bars & parallel bars to be painted red & blue after school holidays.
- Please see monthly report.
- Eastcote litter bin – Clerk has now written to WNC on four occasions requesting a lidded litter bin which would be put onto the WNC collection rota. To date, only one reply has been received stating WNC would monitor the situation.

School Liaison – I. Illingworth

- There are three new teachers.
- 18th October is the school Harvest Festival.
- Will enquire if the school is doing anything about the 80th WW2 anniversary .

Playground Equipment – I. Illingworth, J. Russell

- After discussion with potential insurers, D. Keeble will prepare weekly visual inspection reports for use after the October insurance renewal. They will be used by the volunteers who will be carrying out the weekly inspections.
- J. Russell will carry out the more in depth monthly inspections.
The zip wire to be attended to.

Defibrillator – I. Illingworth

- New adult pads received & fitted.
- Junior pads ordered.
- Donation to First Responders - £500.00 suggested to be discussed at October PC meeting

Parish Council Face Book – N. Banister

- Anonymous posts will not be accepted.
- 117 people are looking at the site.

Grants & Notice Boards – I. Illingworth

- Will be applying for grant aid from Northants Community Grants.
- £600.00 raised at the Picnic in the Park café. £200.00 to be allocated to PPC. Remaining funds for the playing fields.
- Request a second green bin for the Church yard.

Community & Engagement - S. Raper & I. Illingworth No new news this month

Public Footpaths – J. Russell, & working Group

- All queries being dealt with

Tiffield, Gayton, & Pattishall Minibus – N. Banister

- NB attended the AGM
- Due in part to the loss of the WNC grant finances are low.
- Donations from surrounding Parishes have been received
- PPC to discuss a donation for 2025, in October.

Around Pattishall – B. Evans – no new news

PARISHIONERS POINTS

- Highway concerns – Dalscote Road needs resurfacing

PARISH HALL / PLAYING FIELDS – S. Raper

FIVE YEAR PLAN

- Chairman requested a copy of the list of the outline Plan – D. Keeble to be asked
-

CORRESPONDENCE:

Received from:

1. Revd Marion Reynolds – PC request for additional land in New Burial Ground. Reply received. Further information needed.

Sent to:

1. Kompan – Safety of curly climber

PLANNING: D. Keeble

Application	Location	Proposal	Comments
2024/2113/FUL	Land West of Astcote High Street	Detached garage with hobby room	WNC approved
2024/2921/FUL	Primrose Cottage Astcote High Street	Demolish & rebuild	WNC approved
2024/1978/FUL	Cromell Cottage, Astcote	Detached double garage	WNC approved
2024/2021/1819/EIA	Land North of Bell Plantation Watling St. Towcester	Hybrid application Full permission for: <ul style="list-style-type: none"> • New roundabout access from A5 • Internal spine road • Creation of development plots with earthworks & plateauing. • Single warehouse B8 • Access for Towcester Town Football Club Outline permission for: <ul style="list-style-type: none"> • Employment floor space for class B2 & B8 • Ancillary office space on plots 	PC objects to the application. 10/9/24 Strategic Planning Committee rejected the officer's recommendation of approval
Plans Determined			
2024/2113/FUL	High Street, Astcote	Detached garage with hobby room	Approved by WNC
2024/2113/FUL	1 High Street, Primrose Cottage	Demolish & rebuild	Approved by WNC
2024/1978/FUL	Cromwell House, Astcote	Detached double garage	Approved by WNC

To Note:

- **DHL application** – to be determined by the WNC Strategic planning committee on Tuesday, 10th September 2024. Parish Councillor to represent the PC: Cllr Iris Illingworth.
- The planning officer's recommendation for approval was **lost, 10 against & 1 support**. Members are certain DHL will appeal.
- **WNC** information regarding Fairfield application received.
 - a) The proposal seeks to reduce the scale of plot 2, omitting the first floor & to alter the location of the bin store
 - b) The application should be determined by the 13th September 2024.
- Application 2024/0395/PIP, land West of Birds Hill Road is still classed as pending – local highways raised the matter of a hard surface needed a few meters back from the crossover to prevent gravel from the private road being carried onto the public highway. Clerk to make enquiries.

FINANCE: A. Addison (RFO), D. Keeble, D. Hodges, B. Evans

Bank Balances: a) Current (T1) a/c £10,843.62
b) Savings Account a/c £91,000.00

Monies Received: Burial fees £90.00
E. ON reimbursement £1156.80

To approve the following additional payments made in August under Financial Regulations 6.5:
Authorised by: A. Addison (RFO) & D. Keeble

Online Ref	Payee	Details	Amount	VAT	Total
August	Paid				
OL 8/1	J. Russell	Playground work	60.74		60.74
OL 8/2	HMRC	Clerk's PAYE	96.67		96.67
OL 8/3	A. Addison (Clerk)	Salary & Expenses	386.66	49.99	436.65
OL 8/4	AVA Recreations Ltd	Playground work	905.00	125.00	1090.00
OL 8/5	Complete Grounds Man.	Mowing	1302.50	260.50	1563.00
OL 8/6	E. ON	PL8 works	648.73	129.75	778.48
OL 8/7	E. ON	PL81 bracket replacement	205.50	41.10	246.60
OL 8.8	ROSPA	Equipment Inspection fee	262.00	52.40	314.40
OL 8/9	AVA Recreation Ltd	Booth Close installation	10872.00	2174.40	13046.40
OL 8/10	SGL Print & Design	Printing Around Pattishall	621.00		621.00
OL 8/11	Pattishall Parish Hall	Hire of small hall x 3	60.00		60.00

It was **RESOLVED** that the following accounts be paid online & authorised by:
A. Addison (RFO) & D. Hodges

Online Ref.	Payee	Details	Amount	VAT	Total
OL 9/1	HMRC	Clerk's PAYE	96.67		96.67
OL 9/2	A. Addison (Clerk)	Salary & Expenses	386.66	74.58	461.24
OL 9/3	G. Mooney	G of R work x 2	100.00		100.00
OL 9/4	J. Russell	Playground parts x 2	112.16		112.16
OL 9/5	Complete Grounds Man	Mowing	1177.50	235.50	1413.00
OL 9/6	Complete Grounds Man	Mowing	1367.50	273.50	1641.00
OL 9/7	Anglian Water	Allotment supply	130.65		130.65
OL 9/8	E. M/ Pell	Remove & Erect new gate	936.70	187.34	1124.04
OL 9/9	Npower	Lighting supply	545.55	27.28	572.83
OL 9/11	Barbara Osborne	Payroll Services x 3	70.50		70.50
OL 9/11	Information Comm.	Data Protection	40.00		40.00
OL 9/12	Npower	Lighting supply	2725	1.36	28.61
	Total payments				£5790.70

Finance Issues

- Please note that individual members cannot order works to be undertaken without the consent of the Council. Members cannot authorise payments without the consent of Council.
- CIL Payments – Clerk has written to WNC regarding payments due.
- To note, the 2nd half of the precept is due at the end of September (£31,750.00)
- Information received from Unity Bank:
 - a) From 22.9.2024 charges will be charged monthly not quarterly.
 - b) Bank statements will be received at the end of each month.
- To agree a minimum amount in the current account (T1) It was agreed to keep £10,000.00

REPORTS from COUNCILLORS & THE CLERK:

- The Policy working Group met on Monday 9th September. Policies under discussion included:
 - a) Code of Conduct.
 - b) The New Financial Regulations
 - c) The Asset Register – replacement cost to be added
 - d) The Risk Assessment Policy
- It was agreed to support the over 60'slunch with a donation of £150.00
- Members agreed to changing the insurance cover to Clear Insurance for one year's trial. Street lighting to continue to be insured.

REPORT FROM WEST NORTHANTS COUNCIL

Cllr A. Addison, Lead Member for Pattishall, Cllr K. Cooper, Cllr A. Brown

- WNC has requested everyone to complete their electoral registration forms as soon as possible
- The Council will shortly be starting its budget preparations for 2024/2025
- Invitation from the WNC Chairman to a reception at 78 Derngate, 6.30 pm on Friday 15th November 2024. Chairman & partner +1 other PC member.

There being no further business the Chairman closed the meeting at 9.31 pm

DATE OF NEXT MEETING: THURSDAY, 10th OCTOBER 2024, 7.00 pm

Signed:

Date: