

# PATTISHALL PARISH COUNCIL

**MINUTES** of the Parish Council meeting held on Thursday, 14<sup>th</sup> November 2024, immediately following the Annual Parish Meeting in Pattishall Parish Hall

**PRESENT:**

Cllr B. Evans, Chairman	Cllr D. Hodges, Vice-Chairman	
Cllr D. Keeble	Cllr F. Mytton	Cllr M. Mitton
Cllr J. Russell	Cllr N. Banister	Cllr I. Illingworth
Cllr S. Raper		

In the Chair, Cllr D. Hodges, Vice-Chairman, opened the proceedings by welcomed everyone to the meeting, and reminded everyone that Parish Council meetings can now be recorded by the public as long as this did not disrupt the running of the meeting.

Cllr Barry Evans joined the meeting at 7.10 pm

A 15 minute slot had been set aside at agenda item **Parishioners Points** for village residents to raise matters with the Council. The 'invitation' to attend the meeting can be found on the facebook page & PC website.

**ATTENDING:** 5 Parishioners

**APOLOGIES – Reasons for absence to be declared.** None

**DECLARATION OF INTERESTS – Interest & nature of interest to be declared.** None

**WEBSITE – .gov.uk changes - Mr Bob Illingworth**

- A handout of matters to be discussed was given to all members.
- It was agreed that the website needed to be updated.
- It was agreed to look into providing a.gov.uk email address for each Parish Councillor and the Parish office.
- It was agreed to set up a working group to look into updating the website & set up the .gov.uk email addresses.
- The working group: Bob Illingworth, Nigel Banister, David Keeble.
- It was agreed to add a budget item for the work onto the budget for 2025/2026.

**MINUTES OF PREVIOUS MEETING:** These had been previously circulated & were duly proposed, seconded and signed by the Chairman as a true record with the following amendments:

- Flooding due to Stonecroft on Banbury Lane not Church Street.
- P 305: D. Hodges met with the tree contractors not the tree officer.

**MATTERS FOR REPORT – New & Arising from the Minutes:**

**Allotment Association – Liaison – B. Evans**

- Weather conditions hampering work.

**Lighting – F. Mytton**

- PL107 & PL61 have been upgraded.
- Trees on private land obscuring lamps – N. Banister has spoken to the landowner.

**Highways safety, improvements & maintenance – N. Bannister**

- Due to poor weather conditions, Kier have postponed road works in the Parish.
- Fosters Booth Road yellow lines – having been promised the installation of double yellow lines, the PC has been informed that National Highways state they cannot be done at this road junction.

- Pool Close – new drain installed to help with flooding.
- Leys Road & Fosters Booth Road micro surfacing being delayed until 2025.
- SIDs equipment, in cooperation with Cold Higham PC agreed to install.
  - a) Butchers Lane from the A5 to be powered by electricity.
  - b) Banbury Lane from Rothersthorpe – solar powered.
  - c) School Road into Astcote – electricity powered.
  - d) Birds Hill turnround sign solar powered.
  - e) Cost of all above to come from CIL monies
  - f) School signs – costs to come from CIL monies.
- To note, a traffic count was undertaken on the A5 by National Highways.

#### **Grass Cutting, Churchyard, Hedges & Trees – D. Hodges**

- New Burial Ground – complaint received regarding the position & size of the grave space G23.
- PC will not fund cutting back trees / vegetation that is on privately owned land.
- Grass mowing season is coming to an end.
- DH has taken 2 contractors around looking at work to be undertaken on the trees.
  - a) 2 Limes in the Churchyard
  - b) Booth Close – willow & 3 smaller trees need felling. Suggest fruit trees to be planted on the Mound.
  - c) Astcote Green – crown lifting.
  - d) Parish Hall – Poplar by the gate needs taking out & dead branches around the area need attention.
- Two quotes received for the work @ £5,000.00 & £4940.00. May consider splitting the work between the 2 contractors.
- Hedges around the playing fields – work being sorted.
- Fosters Booth Road trees with wires running through the branches. Clerk to contact National Grid.
- Identity markers for graves that have been reserved or bought to be sourced.

#### **Village & Playing Fields Maintenance – J. Russell**

- New litter bin for Eastcote crossroads purchased. N. Blackwell to install.
- Play equipment spare parts ordered.
- Flooding issues – JR met with WNC regarding the Butchers Lane flooding.
- The housing development plan being looked into. Query if there is a breach of planning enforcement.
- Suggestion to move the pond sites for water storage on site.
- The hydro-brake discussed.
- Litter bin at junction of Church Street & The Beeches – query when replacement will be installed.

#### **School Liaison – I. Illingworth**

- School children were represented at the Remembrance Day Service.
- The school will be contacting the PC regarding a grant application.

#### **Playground Equipment – I. Illingworth**

- Kompan curley climber – query to Kompan regarding its safety.
- New set of steps for the small slide ordered.
- Grass matting at Butchers Lane & Booth Close play areas replaced.
- Home-made ramp removed.

#### **Defibrillator – I. Illingworth**

- Children's pads – clerk to query order.

#### **Parish Council Face Book – N. Banister**

- Anonymous posts are no longer acceptable.
- Site working well with a following of 264 people.

**Grants & Notice Boards** – I. Illingworth – Nothing to report

**Community & Engagement** - S. Raper & I. Illingworth – Nothing to report

**Public Footpaths** – J. Russell, & working Group

- 2 new kissing gates purchased & installed

**Tiffield, Gayton, & Pattishall Minibus** – N. Banister

- Number of Pattishall residents using the service has increased.
- It was agreed to donate £500.00 towards the bus upkeep.
- Bank account details to be obtained.
- More volunteer drivers needed. However, due to the face book appeal, two new drivers have volunteered. One from Pattishall & one from Tiffield.

**Around Pattishall** – B. Evans

## **FIVE YEAR PLAN**

- DK to work on a written plan to be presented to the December PC meeting.

## **POLICIES**

- **Financial Regulations** – I. Illingworth took the meeting through the document. Members agreed to adopt the new regulations. They will be put onto the Website.
- To note: A bank reconciliation to be undertaken every ¼. Dates to be discussed with finance team members.
- Para.5.8: Items over £3,000 need 2 quotes. To be reviewed annually.
- **Code of Conduct** – F. Mytton explained the reason for this important document. Members were encouraged to complete their register of interests & return a copy to the Monitoring Officer at WNC.
- The Code of Conduct to be added to the website with a link to the WNC register of Councillor interests.
- It was unanimously agreed to adopt the Code of Conduct
- Risk Assessment policy & Asset Register to be reviewed annually.
- Parish Emergency Plan to be looked at and updated.

## **VE 80**

- A grant is available to help with the celebrations via the Parish Hall.
- Clerk to contact the Lord Lieutenants office regarding the opening of the weekend festivities.
- Draft plan of activities on the weekend of the 7<sup>th</sup> May 2025  
Friday from 6.00 pm an exhibition in Cold Higham village hall.  
Saturday a 1940's evening.  
Sunday a fete in the afternoon.

## **PARISHIONERS POINTS**

- Eastcote resident requested the speed limit along the Gayton Road be extended further out of the Parish boundary to slow traffic down. NB to make enquiries

**PARISH HALL / PLAYING FIELDS** – S. Raper

- The hall fire alarm system to be updated @ £3,000.00. Request for a donation from the PC. It was agreed to give a grant of £1,000.00 towards the new system.

## **CORRESPONDENCE:**

### **Received from:**

- The Shield Group – charges for emptying dog waste bins @ £2.50 per bin. Litter bins @ £3.00 per bin.

### **Sent to:**

- Letters sent to three resident who leave their wheel bins out on the footpath. Phone call received from one resident who states bin rarely left out.

**PLANNING:** D. Keeble

**To note:** The weekly WNC planning list is forwarded to all PC members.

Application	Location	Proposal	Comments
2024/2095/FUL	Manor Farm, 2 High Street, Ascote	Demolish existing dwelling & outbuildings & construct new dwelling house & garage	WNC permission granted

- **DHL**
  - a) Their planning application was refused by the WNC Strategic Planning committee.
  - b) DHL are appealing – any further comments should be sent to the Inspectorate by 16<sup>th</sup> December 2024.

**FINANCE: Bank Balances:**

a) Current a/c	£8890.59
b) Savings Account a/c	£86,412.58

It was **RESOLVED** that the following accounts be paid online & authorised by:  
Cllr

Online Ref	Payee	Details	Amount	VAT	Total
OL11/1	J Russell, Boltwor' &	Spare play equipment parts	14.12	2.83	16.95
OL 11/2	HMRC	Clerk's PAYE	96.67		96.67
OL 11/3	Npower IN11921435	Lighting supply	33.48	1.67	35.15
OL 11/4	Npower IN11631106	Lighting supply	463.44	23.17	486.61
OL 11/5	E. ON 125703	Lighting maintenance	25450	50.90	305.40
OL 11/6	A. Addison (Clerk)	Salary & Expenses	386.66	52.81	439.47
OL 11/7	Broxap Ltd	Eastcote black litter bin	295.00	59.00	354.00

### Finance Issues

- Please note that individual members cannot order works to be undertaken without the consent of the Council. Members cannot authorise payments without the consent of Council.
- Draft Budget for 2025/2026: Final decisions to be made at the December PC meeting. Revised draft circulated.
  - a) Changes suggested by DK were made to first draft.
  - b) DK presented capital spend for the 5 year plan. Paper circulated.
- To further approve the following additional payments under Financial Regulations 6.5:  
Authorised by: **No additional payments made**

Online Ref.	Payee	Details	Amount	VAT	Total

**REPORTS from COUNCILLORS & THE CLERK:**

- Request for Clerk to contact landowners in Butchers Lane to clear the ditches along their garden boundaries.
- Mews Court bank. This is in a poor state and needs clearing. The Chairman has spoken to the developers.

**REPORT FROM WEST NORTHANTS COUNCIL**

**Cllr A. Addison, Lead Member for Pattishall, Cllr K. Cooper, Cllr A. Brown**

- New traffic enforcement set to start in Northampton
- WNC invites you to become a Shared Lives Carer
- WNC Cost of Living Support this Winter – road shows to be held across West Northants.

**EXCLUSION OF PRESS & PUBLIC**

- Matter discussed under this item as it involved a Councillor personal issue.
- If time allowed, the Clerk wished to raise a personal work related issue.

There being no further business the Chairman closed the meeting at midnight.

**DATE OF NEXT MEETING: THURSDAY, 12<sup>th</sup> DECEMBER 2024, 7.00 pm**

**Signed:**

**Date:**

