



MINUTES of the Parish Council meeting held on Thursday 13th March 2025
7.00 pm, in the Parish Hall

PRESENT: **Cllr B. Evans, Chairman BE** **Cllr D. Hodges, Vice-Chairman DH**
 Cllr F. Mytton FM **Cllr N. Banister NB**
 Cllr J. Russell JR **Cllr S. Raper SR**
 Cllr I. Illingworth II **Cllr M Mitton MM**
 Cllr D. Keeble DK

In the Chair, Mr Barry Evans, Chairman, who welcomed everyone to the meeting, and reminded everyone that Parish Council meetings can now be recorded by the public as long as this did not disrupt the running of the meeting.

A 15 minute slot had been set aside at agenda item Parishioners Points for village residents to raise matters with the Council. The 'invitation' to attend the meeting can be found on the facebook page & PC website.

ATTENDING: Two parishioners, one visitor.

1. APOLOGIES: None

2. DECLARATION OF INTERESTS – Cllr. Fiona Mytton (Home Close)

3. MINUTES OF PREVIOUS MEETING: These had been previously circulated & were duly proposed, seconded and signed by the Chairman as a true record.

4, PARISHIONERS' POINTS

		Action
1	Request for a burial plot from M. Stretton. Plot E19.	Plot assigned
2.	Playing Field Association (PFA) requested support from parish council for improvement to hard court/tennis court. Costs in region £25-50k. Grants to be applied for by PFA.	Council support in principle
3	Concern re ditches and verge on south side of Butchers lane Ditches need clearing and fallen trees.	Agreement by a relative of landowner for the work to be done when available.
4.	Pool of water on Butchers lane where road had previously collapsed	Anglian water and WNC notified. Investigation on going.

5. MATTERS FOR REPORT

Chairman's Announcement. The chairman welcomed the visitor, Simon Clifford, a leader for strategic planning for secure communities.

Allotments Cllr Evans	<p>Due to the Spring weather some allotment holders have started work on their areas. There is a covered meeting area with seating.</p>	
Lighting Cllr Mytton	<ol style="list-style-type: none"> 1. EON - bank details updated 2. Speed indicator devices : Two to be connected to electricity One to run on a battery 3. EON - invoices have been resolved 4. NPower - credit still outstanding 5. Simons Walk - timing still to be sorted by EON 6. Simons Walk - Police have been contacted re incident. No evidence to show street lighting affected incident. 	
Highways Cllr Banister	<ol style="list-style-type: none"> 1. Speed Indicator Devices – (SID's) <ol style="list-style-type: none"> a. SID's in storage and section 50 licence granted for installation b. SID grant ,to apply for in new financial year, 25/26 c. New poles for Banbury Lane and Birds Hill installed. d. Awaiting installation date for devices e. Landowner, Jim Platt, has been asked to trim trees for SID f. Old SID's. Investigate if they can be serviced and reused 2. Yellow Lines for Fosters Booth Road – still awaiting response from National Highways 3. A5 safety points outstanding are: <ol style="list-style-type: none"> a. 50 MPH signs still to be replaced northbound – Site has for the signs have been surveyed. 50 mph signs for Fosters Booth promised b. Repainting of hatching - awaiting response 4. Other highways points: <ol style="list-style-type: none"> a. Village signs – location agreed for sign between Pound Lane and the 40mph limit – Sec 50 licence now to be requested. Helen Howard meeting March 18th b. 40 mph roundels to be painted on Banbury Lane where the new 40 mph limit is, have been requested – still waiting to be done c. Dalscote to Tiffield turn road due to be properly repaired next few weeks – still waiting plus a resident Richard Foster has sent a letter of complaint along with photographs. d. Festival and Leys Roads to be micro – surfaced late March confirmed. 5. The flooding across Banbury Lane has been fixed as a direct result of a bad accident there in the icy conditions – the other blocked drain is still due to be unblocked – again! <p>Contact has been made with Steve Dadswell, WNC Highways Investigation Officer, for advice on verges.</p>	

<p>Village Maintenance Cllr Russell</p>	<p>Items arising</p> <ol style="list-style-type: none"> 1. Replacement bin for Church Street – Still awaiting replacement 2. Cllr. JR has forwarded the AW response to Carole Kenning re ongoing maintenance to Mohamed Admani WNC LLFA 3 AW response to their email to Carole Kenning regarding reason for flooding and details of ongoing maintenance. Parish Council require further information from AW 4.Church Wall – DSA report received and distributed. Indicative costs outlined for first section of wall. Note reference to removal of the two trees adjacent. 5.Grave markers to be installed after the first grass cut. <p>New items</p> <ol style="list-style-type: none"> 1.Subsidence of road and pool of water along Butchers Lane. AW have carried out tests and state that it is surface water not mains water. Mohamed Admani has responded and has contacted Highways and AW to carry out further tests and eventual repair. 	<p>Letter sent to AW Customer Dept 17/3/25</p> <p>Agreed to costs for DSA report</p> <p>Email sent to M.Admani WNC 6/3/25</p>
<p>Playgrounds Cllr, Russell</p>	<p>Items arising</p> <ol style="list-style-type: none"> 1.Awaiting dry weather for completing the painting jobs on Pattishall Play Area 2.New steps for the small slide partly installed 8th March. There is an issue with the top step which will result in a new step having to be made. Current replacement cost £60 + VAT with potential welding cost on top 3.Weekly play area inspections are up to date 4.Monthly report has been carried out and actions are noted below. <p>New items</p> <ol style="list-style-type: none"> 1.Still looking for suitable wording for disclaimer notices. 2.Provision of new 1500mm bench to Butchers Lane Play area Roger Clark has expressed an interest in donating a bench 3.Grass matting replacement to Zip wire and Carousel Pattishall Play Area. Quotes to be obtained 4.Report on play areas. <ol style="list-style-type: none"> A. Booth Close Litter has been cleared. Grass matting to gate required. B. Butchers Lane Litter has been cleared. See note above re replacement bench. C. Hall Play Area . Litter has been cleared . Attention to benches required Scouts to do, PC to provide materials. Rust spots appearing on some handrails to roundabout. 5.Cllr JR met with Scout leader.A date to be agreed for Scouts to clean equipment at playing Field. - zip wire ramp and seating 6. AVA Recreation contacted for a cost to inspect the Zip Wire Advised to contact to The Play Inspection Company for a quote https://playinspections.co.uk/ 	<p>Council agreed to proceed with cost</p> <p>Clarification of quotes awaited</p> <p>Cllr J.R to attend to rust</p> <p>Cllr JR to contact for quote</p>

Footpaths Cllr Russell	Items arising 1.Replacement of the footbridge between Pattishall and Bugbrooke adjacent the railway embankment completed. 2.Application for wood chippings received from Kier. There is a cost of £64 per load about 4m3 . Parish Hall committee agree to share. PC could take some to improve the footpath by the school RT 18 3.Repairs to footpath alongside the Chapel in Eastcote RT25. Not sure of current status New items 1.JR and JA have continued footpath warden duties to RT2 part Gayton Road to Lonesome Pine, RT5 NE from Gayton Road, RT6 Manor Farm to Gayton Bridleway and RT9 south from Eastcote to Lonesome Pine 2.Further damaged bridge on RT6 Reported to Fix My Street ref 7217971	Agreed to purchase
Grass cutting Cllr Hodges	<ul style="list-style-type: none"> ● Grass cutting in parish to commence in March ● G o R to be cut in March ● Home Close now adopted so grass cutting to commence 	
Trees Cllr Hodges	Trees trimmed in Parish Hall carpark by contractor. National Grid (NG) have completed some tree work. Shrouding needed for other tree work in car park Trees in churchyard need shrouds for electricity cables. Work on trees in Booth Close has been completed by contractor Fosters Booth Rd - concern with electricity cables through trees Sian Warner - Tel: 01604 875533 Email: swarner@nationalgrid.co.uk	Done by NG 17/3/25 Nat. Grid contacted Work to be undertaken by NG
Churchyard/ Burial grounds Cllr Illingworth Cllr Hodges	Remedial work on graves . New soil added to those affected. Grass seed to be spread when family have had headstone cleaned. Blacksmiths Close burial ground. Trees damaged by starling murmuration. Burial plans and grave/cremation plot reservation forms to be updated. Burial fees to be reviewed for 2025/26	B.Kelso informed Council to attend to. Cllr II
Community Engagement Cllrs Bannister/ Illingworth/ Rar/Mitton	1. Parish hall and Playing Field. Two heating panels to be installed in small hall. Remedial work on garden area outside small hall to be undertaken 2. Around Pattishall: Article for Parish Council submitted 3. Facebook: Facebook 276 followers and 940 engagements. The post reach for highways was 1175 hits. REcycling centres to open 7 days a week from 1/4/25. 4. Noticeboards Election notices posted. 5.. School liaison Pupils taking part in Big Sing at Derngate, Northampton Easter service Holy Cross 3rd April 9.30am 6.. Defibrillator. Monthly check done.	Cllr SR Cllr MM Cllr NB Cllr II 17/3/25 Cllr II Cllr II

6. LITTER PICK

Equipment to be collected 11 people have responded on line to attend on 15th March 2025 Refreshments organised.	Cllr MM
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7. VE 80 Events

Friday May 9th - Exhibition at Cold Higham hall. Cheese and wine. Opened by Deputy Lieutenant Brigadier David Russell-Parsons DL Saturday May 10th - Forties dance , Refreshments, dancing and entertainment . Tickets on sale £15 pp. Sunday May 11th - Church service 10pm Holy Cross Fete at Pattishall Playing Field Pattishall WI are holding a VE 80 Afternoon tea on Saturday 3rd May at Pattishall Parish hall	Cllr BE
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8.WEBSITE update

Excellent work continued by Bob Illingworth. Next steps to be agreed and how to “handover” to new Clerk.	
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9. PLANNING: DK

App 2025/0164/FULL	Manor Farm, 2 High St, Astcote	Comments sent 15/2/25 to WNC
APP 2025/0571/FULL	Manor Farm, 2 High St, Astcote Plot 7	No objection
Karen Newnham	Concern of use of building in field on Banbury lane.	Clerk to ascertain name of landowner and planning permission conditions
DHL 2021/1819 Appeal	Parish council gave a statement to the appeal focusing on Visual impact and traffic impact on the residents. Public Enquiry completed. Decision expected ~23 rd April.	
2019/1969 Birds Hill	Awaiting Helen Howard to advise	
Bell Plantation 2021/2168 Appeal	STN only to participate by a written submission and single statement.	
Mews Court	Mews Court Landscaping Plan. The developer has started work but not completed.	
Birds Hill 2024/0395/PIP	Appeal. Awaiting further information	
Ivydene	Two storey side and single storey extension	Approved

2024/4316/FULL		
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10. FINANCE:

Finance Update: .

Note: Two Eon invoices discussed and approved at the February Meeting have now been set to be paid to the new Eon Account number. This change was notified in December for 1st Jan 2025.

Grass Mowing Contribution 2024: issue with incorrectly addressed Invoice to WNC has now been resolved and I have resubmitted it for payment. Note: WNC have increased this to £1889.49 pa. In the discussion it appears we never received our 2023 Contribution so that has been applied for too! (£959.22)

Npower refund: still awaiting the expected refund of ~£9000 to account A0009233647

Banking up to date. Expected completed by formal Year End closure. VAT reclaim to be processed in April.

It was resolved that the following accounts be paid online and authorised by Cllr D. Hodges

Online Ref	Invoice number	Payee	Details	Amount	VAT	Total
OL3/1	79947	Barbara Osbourne	Payroll Services Jan to March	£70.50£	£-	£70.50£
OL3/2	692637	Bob Illingworth	lonos Website services Feb-May	£45.00	£9.00	£54.00
OL3/3	PELL 5608	E.M.PELL	2x New posts for Sids	£617.52	£123.50	£741.02
OL3/4	4470	David Smith Assoc.	Structural survey of church wall	£300.00	£60.00	£360.00
OL3/5	PHV 974	Pattishall Parish Hall	Cafe hall hire Feb 2025	£48.00	£-	£48.00
OL3/6		Iris Illingworth	Green bin for churchyard	£60.00	£-	£60.00
OL2/15	INV 6018801076	EON	New street lighting	£162.00	£32.40	£194.40
OL2/16	INV 6018801078	EON	New street lighting	£1,836.00	£367.20	£2,203.20

Proposed Cllr John Russell

Seconded Cllr F. Mytton

Bank Balances: a) Current a/c £ 4,166.23
b) Savings Account a/c £ 70,271.54

Monies Received: £0.00

AUDIT

- Meeting with NALC auditor 14th March DK and II
- Internal Audit meeting planned for 22nd May

11. REPORT FROM WEST NORTHANTS COUNCIL

Cllr A. Addison, Lead Member for Pattishall, Cllr K. Cooper, Cllr A. Brown

WNC newsletter received

12. REPORT FROM CLERK -

A.Covington	Request for plaque in GoR with photo inserted. Mr Covington notified	Parish council agreed to photo
Openreach	Road closure Eastcote/Gayton to Tiffield road for BT	18th March
Holy Cross PCC	In their annual report the Parish Council were thanked for maintaining the churchyard.	
WNC Electoral services	Electoral register received. Request for election information to WNC. Application forms for parish	

	councillors distributed.	
Emergency Plan	Copies distributed to parish councillors	

13. CORRESPONDENCE

Received from

WNC	Notification of road closure Eastcote/Gayton Tiffield rd	Posted on website
WNC	Invoice claim for parish grass cutting. . Unable to pay due to incorrect address	RFO to contact WNC
Robert Bray	Grave plot not required.	
Phillip Marsh	Concern about overhanging trees on Birds Hill affecting double decker bus.	Cllr II to write to Stagecoach
Adrian Covington	Garden of remembrance plaque. Plot required	Plot assigned
Clare Bryan	Concern at speed of traffic on Butchers lane	Cllr Banister replied
AnnAtkin	Concern about street lighting at Astcote chapel	Cllr, F.M replied
Phillip Marsh	Blocked drain, condition of verge. Water and collapsed road surface	Cllr N. Banister replied Cllr II contacted WNC
Michelle Thorpe	Diocesan Registrar clerk re Churchyard	Minuted as confidential
Richard Foster	Concern about condition of Gayton Rd	Cllr NB replied
Ian Barker	Concern re Footpath and scaffolding at Church St Damage to grass verge, Butchers lane	Cllr DH filled ruts on verge, Parish Council to contact WNC planning

Sent to

National grid	Trees at Fosters Booth . Concern with electricity cables	
Michael Streton	Burial plot form	
Npower	Credit refund application	
WNC planning	Comments for App 2025/0164/FULL	

14. REPORT FROM COUNCILLORS

Cllr. DK 5 Year Plan document: final updates awaited. Launch on website TBA. Progress report on Year 1 ongoing.

Cllr. BE Enjoyable lunch with Ann Addison, previous parish clerk, attended by six councillors
Thank you card from Ann.
Interviews for parish clerk Thursday 20th March 2025.
Bus timetable - contact details to be arranged

Cllr SR Well attended quiz night for PITP

15. FUTURE AGENDA ITEMS

Village signs
Burial fees

Meeting ended at 9.40 pm.

15. DATE OF NEXT MEETING: PARISH COUNCIL MEETING on 10th April 2025 7.30pm

ANNUAL GENERAL MEETING of PATTISHALL PARISH COUNCIL on 22nd May 2025 7.00pm

DRAFT